



Tatiara
the good country

COMMUNITY GRANTS
Guidelines and Application Forms

INDIVIDUAL ACHIEVEMENT

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Grants Overview

Council's Community Grants program was first established in 2003 and allocates funding of approximately 1% of rate revenue, including a provision for in-kind services to eligible groups or projects. Funding is available to support our local community to undertake projects, improve facilities and host events that will make the Tatiara an even better place for all of us.

The Community Grants program is based on a philosophy of partnership. Council recognises the vital role that individuals, community groups and organisations play in contributing to the creation of a vibrant and sustainable region. In return, Council provides a range of grants to encourage and support individuals and community groups to engage in activities that enhance the quality of life in the Tatiara.

Our funding will not always be sufficient or appropriate for all projects. A list of alternative funding sources is provided in Appendix 3.

Funding categories

Funding is provided through minor grants (\$2,000 and under) and major grants (above \$2,000). Three different funding categories are available and summarised in the table below:

Funding Stream		What		When	Who
Minor Grants					
1	Individual Achievement Grants	max. \$350 national event, max. \$500 international event	Max. one grant per individual or group per financial year	Open year round, assessed monthly	Individuals
2	Quick Response Community Strengthening Programs & Events	max. \$2,000 programs and events	Max. grant per group is \$2,000 over 2 financial years.		Community groups and organisations
Major Grants					
3	Community Strengthening Infrastructure-Grants	max. \$10,000 enhance, improve or renew social assets	Max. one grant per group every 2 nd financial year	Applications close on 20 October annually, assessed at November Council meetings	Community groups and organisations

The Community Grants Program aims to provide funding and/or loans to not-for-profit community groups and organisations to undertake projects and/or activities in the areas of sport and recreation, youth, lifelong learning, culture and art, community development, welfare, as well as initiatives supporting vulnerable residents and people with different abilities.

Application and assessment process

1. All grant applicants are encouraged to contact Council officers prior to the deadline. Late and incomplete applications cannot be accepted.
2. Applicants seeking a major grant are encouraged to attend a Council meeting to present on their proposal.
3. Applications must be submitted by email, post or in person using the Tatiara Community Grants application form relevant to the desired funding stream at the end of these guidelines.
4. Applications will be assessed monthly (Minor Grants) or in a single funding rounds in November of each year (Major Grants).
 - a. If undersubscribed, Council may resolve to host a subsequent round.
5. Applications will be assessed for eligibility and against the assessment criteria.
6. Applications will be reviewed by an assessment panel comprising 3 Council Officers, including at least one of the following, Chief Executive Officer, Director Corporate & Community Services and/or Finance Manager. The assessment panel will provide an assessment report and make recommendations for funding to a meeting of the Council.
7. Applicants will be advised of application outcomes within two months of applications closing, subject to the number of applications received and the timing of applications in the funding cycle (that is, a Major Grant application submitted in August will only be considered in the next funding round in November).
8. Successful applicants will be required to submit a valid tax invoice to Council for payment within 30 days of funding being granted.
9. It is a condition of funding that Council's contribution is publicly acknowledged by grant recipients (for example in the media or on project signage), and that grant recipients provide a formal funding acquittal (in the form required by Council) within two (2) months of completion of their project/activity.

Eligibility - Project/Event

Funding Stream		What may be funded?
1	Individual Achievement Grants	The Individual Achievement Grant Program provides funding to people who are participating in a national or international event held either in this state, interstate or overseas or an approved development program. Eligible categories for funding are academic, arts and culture, environment, community leadership and ambassadors, heritage and history and sport and recreation. Funding is available by application throughout the year. The maximum funding available to any one individual per financial year in this category is \$350 for attending National Events and \$500 for attending International Events (not including GST).

Eligibility – Applicant

To be eligible for funding, applicants must meet the following criteria:

For Individual Achievement Grants:

Be made by an individual residing in the Tatiara.	
Applicants are only eligible for receipt once per financial year	

Budget limitations may restrict funding approval even though a project may have great merit and meet all the eligibility and assessment criteria.

The Community Grants are a competitive funding program. The success and priority of an application and the quantum of allocation will be determined by how applications score against the assessment criteria compared to other applications. As the process of assessment is merit based, on rare occasions the full budgeted amount may not be spent.

For Individual Achievement Grants: Eligibility is assessed, and grants may be awarded by Director Corporate and Community Services. Recipients are requested to present in the Public Forum to Council following their representative event.

Application Form: Individual Achievement Grant

Applications open year-round, assessed monthly.
Max. one grant per individual per financial year.

About you:

Name: _____

Postal Address: _____

Email: _____ Phone no/ Mobile: _____

Age: _____ National Event (max \$350) ☐ International Event (max \$500)
☐

About the event:

Tell us a little bit about this event?

What is it, where is it, what are the costs involved in attending?

Why would you like to attend?

☐ I agree for Council to publish stories of the grant funding provided.

Applicant

Name: _____ Signed: _____

Date: _____

Parent/Guardian (if applicant is under the age of 18).

Name: _____ Signed: _____

Date: _____

Please submit your application via email, in person or post to:

Email: office@tatiara.sa.gov.au

Post: Tatiara District Council
43 Woolshed Street
PO Box 346
Bordertown SA 5268