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|  | <h1>Pool Guidelines</h1> | Version No:  | 1.0        |
|                                                                                  |                          | Issued:      | Nov 2022   |
|                                                                                  |                          | Last Review: | 18/09/2026 |
|                                                                                  |                          | Next Review: | 18/09/2027 |

## Tatiara Pools Opening/Closing Guidelines

### Minimum Temperature

- Forecasted temperature must be above 22 degrees at 5:00pm (Australian Central Daylight Time) the day prior according to [www.bom.gov.au](http://www.bom.gov.au) website for the Pool facility to open to public patrons.
- Regardless of temperature, all scheduled council programs will be run at the discretion of the Manager. This includes morning lap swimming.
- All privately 'booked' or 'hired' events/sessions/programs/carnivals and their running will be at the discretion of the organising instructor/organisation. Council holds no responsibility for the cancellation of privately organised events/sessions/programs/carnivals.
- Where Council lifeguards have been rostered specifically for a private booking, a minimum of **two hours' notice prior to the scheduled shift commencement** is required for cancellation. If less than two hours' notice is provided, the applicable lifeguard staffing costs may still be charged to the hirer.

### Hot Weather/Extended Opening Hours

- If the temperature is **30°C or above at 5:00pm (Australian Central Daylight Time)**, the pool may remain open beyond normal closing time, subject to staffing availability and operational requirements.
- Extended opening hours will only continue where lifeguards are able to work within applicable **Fair Work requirements, award conditions and required rest/meal break provisions**.
- Where a lifeguard is due for a required break and no suitably qualified staff member is available to provide supervision during that break, all patrons will be required to leave the pool area for the duration of the break period. Pool activities may resume once adequate supervision has been restored.
- Maximum extended opening is **9:00pm (Australian Central Daylight Time)**.
- The **Low Patronage** provisions of this policy continue to apply during extended opening hours, and the facility may close earlier where patronage is considered low or minimal.

### Low Patronage and Early Closure

- Low patronage will be managed in accordance with the Tatiara District Council's **Specific Risk Assessment and Supervision Plan**.
- Patron numbers alone will not determine supervision requirements or closure. Management will consider patron numbers, activities, user risk, staffing, environmental conditions, expected bookings or arrivals, and any other identified risks.
- Where patronage is low and there are no scheduled activities, bookings or reasonable expectation of additional patrons, management may close the facility early.
- Any decision to reduce staffing or close the facility must not compromise the minimum supervision requirements identified in the facility's risk assessment and Supervision Plan.
- Where the facility remains open, lifeguard supervision must continue while any patrons remain within the aquatic area. Lifeguard numbers must continue to be determined in accordance with the facility's supervision requirements and identified risks.

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## Closure Procedure

Where the pool is closed due to temperature, staffing, operational or safety requirements, closure advice will be communicated as soon as practicable through available channels, including:

- Council or pool Facebook page
- Facility entrance/noticeboard signage
- Any other relevant Council communication channels.

## Closure Procedure for Council Run Programs

If a scheduled Council-run program or session is cancelled due to pool closure, the following actions must be taken:

- Notify relevant Council office and administration staff.
- Notify all booked participants or attendees as soon as practicable.
- Advise rostered pool staff/lifeguards that the session has been cancelled.

## Under 10 Years Alone Policy

- All children under the age of 10 years, are to be accompanied by an adult (parent or delegated guardian). Failing to do so, will result in entry being denied.
- All children arriving alone, are to provide/inform their age to Lifeguards on duty.
- Management/Lifeguards reserve the right to determine the accuracy of the information provided.

## Staffing Ability

- If staffing the Pool facility is unattainable due to any of the following:
  - o Lacking staff availability
  - o Unexpected private matters
  - o Staff injury / illness
  - o Reducing workforce
- Any of the following may occur at the discretion of Management:
  - o Pool closure (for day)
  - o Pool closure (for conclusion of the season)
- If the Pool facility is closed due to any of these reasons/situations, all appropriate Closure Procedures and means of informing patrons will be actioned.