

2013
2014

Tatiara District Council Annual Report



Our Vision

**To be a progressive and well managed Council that
works closely with its various communities.**

Our Mission

**To make the Tatiara a better and safer place in which
to live, work and visit.**

Our Values

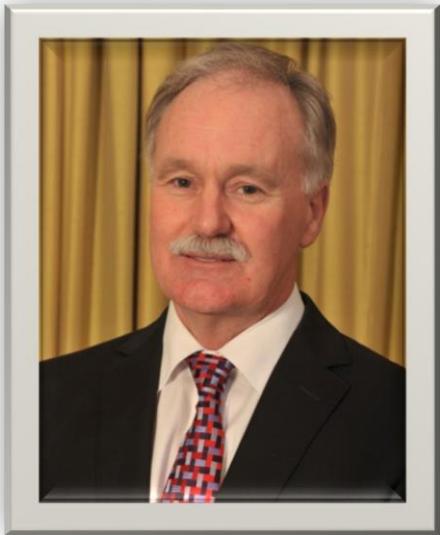
- We value rigorous debate conducted by well informed Council Members.
- We facilitate socially and environmentally responsible development
- We will display leadership and reflect community aspirations.
- We believe in transparency and accountability.
- We value respect and loyalty.

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Mayor's

Message



It gives me great pleasure to introduce to you the 2013/14 annual report which provides an excellent oversight of Council's major achievements, decision-making processes, interaction with its community, works program, service delivery, governance and finances.

During the last twelve months our district has been fortunate to have seen substantial expansion of many of our major businesses. The introduction of a second shift at the JBS sheep and lamb processing plant at Bordertown which increases their daily throughput to 8000 head per day involved the recruitment of an additional one hundred and eighty employees. JBS at the same time introduced robots to boost the productivity of the plant and the yield of premium quality lamb. The vast majority of the new workers are recent arrivals to our country. There has been a substantial challenge in providing the extra accommodation for both these workers and the extra employees that have been taken on at many other Tatiara businesses. Facilitating the introduction of the necessary

migrant and language services is essential for the well-being and integration of our new residents and the sustainability of these growing businesses.

The growth in our district and the changing demographic is best represented by the large number of citizenship ceremonies that we have conducted in the last 12 months. It is humbling to conduct a ceremony that is so obviously important to these proud new residents.

The much awaited Keith Sport and Recreation Centre was completed late last year. An appropriate opening celebration that recognised the perseverance of both the clubs involved and Council and the funding partners was a highlight of the year. The original application to the Regional Partnerships program looked like being successful, but the nearly complete process was interrupted by a Federal election after which the program was suspended. Several applications and thousands of hours of hard work later the Federal Government allocated a \$800,000 grant which along with the State government, Council and clubs contribution enabled this magnificent facility to proceed. This outstanding facility represents excellent value for money and will be an asset to the district and the region for decades to come.

Reflecting a growing trend and social need a group of men enthusiastically promoted and facilitated the development and construction of the Tatiara Mens Shed in Bordertown with a small contribution from Council.

Plans and the contract for an extension to the community waste water scheme in Keith were finalised. This extension will provide a connection to properties in the north west corner of the Keith township all the way up to the Riddoch and Dukes Highways intersection.

The LGA Board and the SAROC committee held their meetings in our upgraded Civic Centre last year. Board members were complimentary of the calibre of the various aspects of the new facility and the good value Council had attained. It is pleasing to see the increasing use of the various areas in the complex. An outstanding example of



that potential was the Rotary District Conference held here this year. A decision was made, given the rapid phasing out of 35mm film, to install a new digital projector in the Bordertown Cinema which will provide a first class movie experience.

The South Australian Local Government Association has a proud history of looking forward and anticipating the future. Given the changing relationships between Local, State and Federal Governments, the SA LGA formed an expert panel chaired by former State Minister Greg Crafter, to provide recommendations to Local Government on how future challenges and trends affecting the sector should best be handled. The panel's subsequent recommendations arising from the consideration of these issues is contained in their document Council of the Future. Some of the recommendations in this report will be confronting for our sector but nonetheless need to be addressed. The notion of regional collaboration and authorities is strongly promoted with the panel highlighting the decreasing capacity of the State Government to fulfil its obligations to communities outside of the metropolitan area.

The State Government also formed an Expert Panel to address South Australia's increasingly complex and overloaded planning system. The planning reform agenda produced by the panel once again has a regional theme but most importantly highlights the necessity for the Minister to forego many of his powers.

The new Minister for Local Government and Regions, former Port Pirie Mayor Geoff Brock, negotiated substantial regional development commitments from the new State Government. The Minister understands regional issues and has been very active and enthusiastic in his new role and has visited our region several times already.

The Mundulla community were recognised for their community pride in winning the award for the tidiest small town in South Australia.

We welcomed Councillor Liz Goosens to Council following the sad passing of Ralph Winter. We also farewelled Councillor Steve Dick from our midst.

We have continued to fulfil our obligations to maintain our extensive infrastructure including additional upgrades to roads and streets. We have continued to take advantage of contestable grant funding under the Special Local Roads program with Council's quality applications being rewarded with a high share of the south-east's allocation. Effectively the Federal government is paying for 50% of these road upgrades.

Councillors are charged with responsibility of setting policies that not only deal with the issues of the day, but with setting a vision for the future through our strategic planning processes that sustainably nurtures the considerable natural assets of our district and enhances our diverse economy.

Council proudly recognises the invaluable contribution made by many of its residents through Australia Day and volunteer awards.

I would like to recognise the selfless effort and commitment of fellow Councillors in dealing with a busy and sometimes challenging agenda. I wish to record my appreciation to our staff who performed admirably under the leadership of Chief Executive Officer Robert Harkness.

Cr Richard VICKERY
Mayor



Elected Members

Elected representatives as at 30th June 2014



CR STEVE DICK (Resigned 21st January 2014)

99 South Avenue, Bordertown | Ph: 8752-1024 |

Mobile: 0438 521 024

Email: stevedick@tatiara.sa.gov.au

Ward: East

Committee Membership:

Development & Strategic Planning Committee Chair, Tatiara Road Safety Group, Tatiara District Council Development Assessment Panel, Tatiara District Council Audit Committee, Bordertown & District Health Advisory Council, East Ward Subcommittee, Waste Management Subcommittee, Economic Development Subcommittee.

CR DAVID EDWARDS

17 Buik Street, Bordertown | Ph: 8752-0608 | Fax: 8765-5073 |

Mobile: 0413 601 283

Email: davidedwards@tatiara.sa.gov.au

Ward: East

Committee Membership:

Administration and Finance Committee Chairman, Tatiara District Council Audit Committee, Tatiara District Council Development Assessment Panel, East Ward Subcommittee, Economic Development Subcommittee, Executive Subcommittee.



CR GRAHAM EXCELL – DEPUTY MAYOR

PO Box 57, Mundulla | Ph: 8753-4096 | Fax: 8753-4096 |

Mobile: 0428 534 096

Email: grahamexcell@tatiara.sa.gov.au

Ward: East

Committee Membership:

Tatiara Bushfire Prevention Committee, Tatiara District Council Audit Committee, Executive Subcommittee, East Ward Subcommittee, Waste Management Subcommittee, Economic Development Subcommittee, Plant & Machinery Subcommittee.



Elected Members



CR LIZ GOOSSENS (Appointed 11th July 2014)

PO Box 62, Mundulla | Ph: 8753-4041 | Mobile: 0448 292 821

Email: lizgoossens@tatiara.sa.gov.au

Ward: East

Committee Membership:

East Ward Subcommittee, Tatiara Road Safety Group, Tatiara Civic Centre.

CR JAMIE JACKSON

3258 Riddoch Highway, Keith | Ph: 8757-8276 | Fax: 8757-8276 |

Mobile: 0427 799 504 | Email: jamiejackson@tatiara.sa.gov.au

Ward: West

Committee Membership:

Engineering Committee Chairman, Plant and Machinery Subcommittee, West Ward Subcommittee, Keith Swimming Pool Subcommittee, Keith Gymnasium Committee, Executive Subcommittee, South East Local Government Association Roads and Transport Working Group.



CR ROBERT MOCK

PO Box 475, Bordertown | Ph: 8752-2743 | Fax: 8752-0843 |

Mobile: 0429 944 213 | Email: robertmock@tatiara.sa.gov.au

Ward: East

Committee Membership:

Development & Strategic Planning Committee Chairman, East Ward Subcommittee, Waste Management Subcommittee, Economic Development Subcommittee, Tatiara Creek Subcommittee, Tatiara Council Audit Committee, Executive Subcommittee, Plant & Machinery Subcommittee, Tatiara Local Action Plan Committee, Limestone Coast & Coorong Coastal Management Group.



Elected Members

CR MAUREEN OLIVER

PO Box 354, Keith | Ph: 8755-3384 | Fax: 8755-1643 |

Mobile: 0428 164 691

Email: maureenoliver@tatiara.sa.gov.au

Ward: West

Committee Membership:

West Ward Subcommittee, Keith Institute Management Subcommittee, Keith Urban Development Subcommittee, Economic Development Subcommittee, Waste Management Subcommittee.



CR DIANA PENNIMENT

PO Box 177, Bordertown | Ph: 8752-0403 | Fax: 8752-0654 |

Mobile: 0419 546 037

Email: dianapenniment@tatiara.sa.gov.au

Ward: East

Committee Membership:

Tatiara Tourism Group Subcommittee, Tatiara District Memorial Swimming Pool Management Subcommittee, Tatiara District Council Audit Committee, East Ward Subcommittee, Bordertown on the Move Subcommittee, Bordertown High School Equipment Trust Fund Committee, Bordertown & District Health Advisory Council, Tatiara Employment Solutions Board (TESS).

CR JOHN ROSS

2734 Red Bluff Road, Senior | Ph: 8754-2035 | Fax: 8754-2081 |

Mobile: 0407 407 929 | Email: johnross@tatiara.sa.gov.au

Ward: East

Committee Membership:

East Ward Subcommittee, Plant & Machinery Subcommittee.



Elected Members

CR RICHARD VICKERY – MAYOR

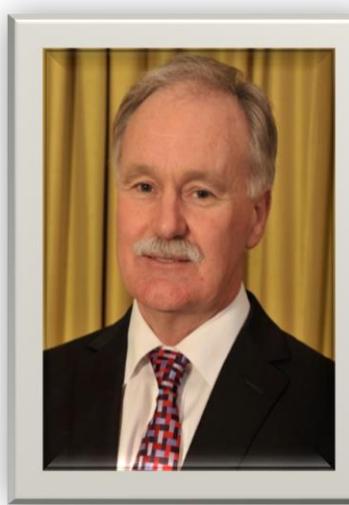
PMB 88, Keith | Ph: 8754-2042 | Fax: 8754-2090 | Mobile: 0427 097 436

Email: richardvickery@tatiara.sa.gov.au

Ward: West

Committee Membership:

Tatiara District Council Audit Committee, West Ward Subcommittee, Waste Management Subcommittee, Economic Development Subcommittee, Executive Subcommittee, Plant & Machinery Subcommittee, South East Local Government Association, Keith Community Library, Keith & District Hospital Board, LGA Executive, South Australian Regional Organisation of Councils, LGA Board, Box Flat Dingo Control Committee, Tatiara Community Support Network, SELGA Limestone Coast Economic Diversification Group, SELGA Development Assessment Panel Working Party.



Absent: Cr Liz Goossens



Area Profile

Ward Boundaries

The Tatiara District Council area has been divided internally into two areas known as East Ward and West Ward. The East Ward encompasses the townships of Bordertown, Mundulla, Padthaway and Wolseley, whereas the West Ward encompasses the township of Keith as well as the Willalooka community.

Ward Members

Tatiara District Council is a corporate body consisting of ten (10) Elected Members. In accordance with quota requirements as set out in the Local Government Act 1999 (Section 33), there are seven (7) Elected Members in the East Ward and three (3) Elected Members in the West Ward.

East Ward

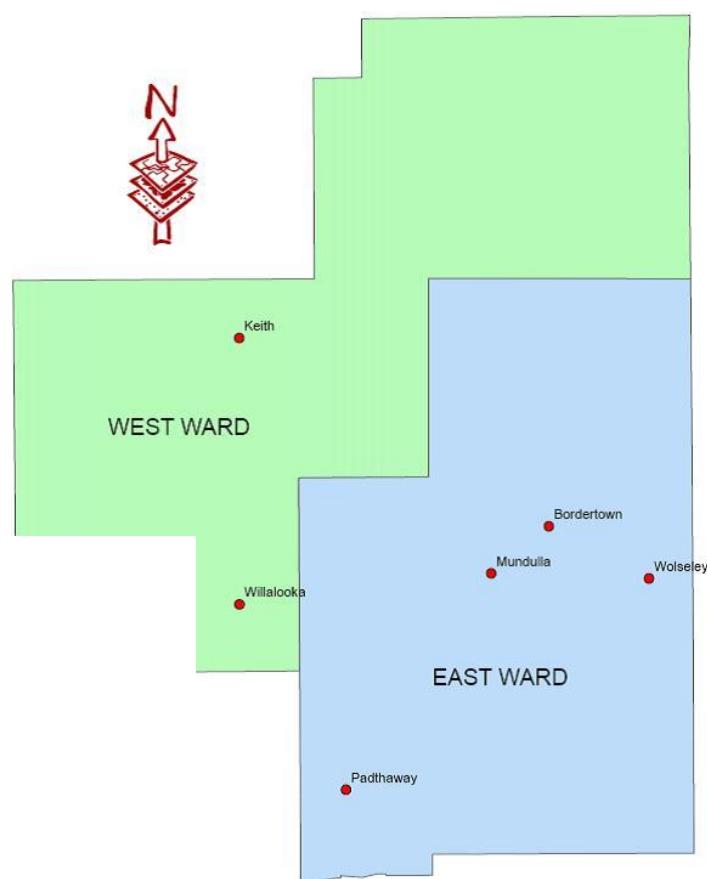
- Cr Steve DICK (resigned 21st January 2014)
- Cr David EDWARDS
- Cr Graham EXCELL
- Cr Liz GOOSSENS (appointed 11th July 2014)
- Cr Robert MOCK
- Cr Diana PENNIMENT
- Cr John ROSS

West Ward

- Cr Jamie JACKSON
- Cr Maureen OLIVER
- Cr Richard VICKERY

Principal Member

Council elects its Principal Member, known as Mayor, on an annual basis from within the 10 elected members.



District Population

Bordertown	2,549
Keith	1,069
Mundulla	420
Padthaway (est.)	150
Wolseley area (est.)	150
Rural area	2,357
TOTAL	6,695



Capital Valuation of Rateable Land

Residential Industrial Commercial Land Use in Residential Industrial Commercial Zones	\$ 365,409,200
Primary Industry Land Use in Residential Industrial Commercial Zones	\$ 287,800
Residential Land Use in Rural Living Zone	\$ 43,646,000
Industrial Commercial Land Use in Rural Living Zones	\$ 1,151,000
Primary Industry Land Use in Rural Living Zones	\$ 7,879,700
Residential Industrial Commercial Land Use in Primary Industry Zones	\$ 37,093,515
Primary Industry Land Use in Primary Industry Zones	<u>\$ 1,100,232,585</u>
SUB TOTAL	\$1,555,699,800
<i>Non-rateable</i>	\$ 30,398,100
TOTAL	<u>\$1,586,097,900</u>

Length of Road System

State roads 327km
Council roads and streets 1,947km

Council Assists

- Sporting groups
- Community organisations

Council Owned Facilities

Council owns a number of buildings and structures throughout the district and is responsible for managing many parcels of crown land. Since the introduction of the Local Government Act 1999, Council staff are considering the requirements of the Act relating to its community land and have prepared management plans for this land.

Major community facilities include:

- Tatiara Civic Centre which includes Council Office, Chamber, Art Gallery, Library, Hall and Theatre.
- Bordertown Over 50's Clubrooms
- Bordertown & Keith Swimming Pools
- Keith and Bordertown Council Works Depots
- Bordertown Saleyards
- Keith Institute
- Old Bordertown School Building
- Recreation Grounds and Buildings at Wolseley

- Wirrega Council Chamber
- Showgrounds at Bordertown, Keith and Mundulla

There are many community run facilities on Council controlled land but they are not included on Council's Asset Register eg. basketball stadiums, football clubrooms, racing club, tennis courts etc.

Council Conducts

- Australia Day Awards
- Volunteer Awards
- Citizenship Ceremonies

Council Provides and Maintains

- Roads, footpaths and kerbing
- Traffic control and street closures
- Parking bays and car parks
- Street lighting
- Street sweeping
- Street tree planting
- Public toilets
- Seats and signs
- Library facilities
- Parks, gardens and reserve areas
- Waste water management schemes
- Information to visitors



Council Administers

- Parking
- Signage
- Litter control
- Waste removal
- Building and planning regulations
- Development plan
- Dog control and registration
- Immunisation programs
- Home and community care
- Fire prevention

Council Inspects and Licences

- Food premises
- Nursing/Rest Homes
- Sanitary conditions of buildings

Council's Auditor

Galpin, Engler, Bruin & Dempsey
3 Kensington Road
Norwood SA 5067

Council Advises On

- Infectious diseases
- Pool hygiene
- Pest eradication

Council's Banking Corporation

ANZ
84 Woolshed Street
Bordertown SA 5268



From the Chief Executive Officer



2013/14 was another very busy, eventful and successful year for Tatiara Council. This Annual Report includes some of the many events and recognises those who helped make them happen. The Tatiara is a successful district due to the enormous input and contributions from our volunteers, the general community, our elected members and our Council staff.

The farming community generally had a successful 2013 with rainfall received only just below average. A good start in 2014 increased optimism but as the season continued rainfall received has dropped away. Good news for the district included:

- JBS Australia starting up a second shift at Bordertown with employee numbers increasing to around 605.
- Bendigo Bank opening the Keith Community Bank in March 2014.

- Wickham Flower & Co opening their new business at the Bordertown Industrial Estate.

An influx of new immigrants plus an increase in backpacker numbers created a rental housing shortage. Luckily we have very low unemployment but it does create a problem with a number of Tatiara businesses finding it hard to attract new employees to the district to fill vacant positions. It is pleasing to have attended the many citizenship functions that have been held during meetings of Council over the last 12 months.

Councillor Richard Vickery continued in the position of Mayor after being re-elected for a further 12 months after a 2 way ballot in November 2014. Other major positions were filled by Graham Excell as Deputy Mayor, David Edwards as Administration & Finance Chair, Jamie Jackson as the Engineering Committee Chair and Robert Mock as Development & Strategic Planning Committee Chair.

Liz Goossens attended her first meeting as an East ward councillor in August 2013 after successfully winning a 3 way by-election contest to fill the vacancy created by Ralph Winter's resignation. Councillor Steve Dick resigned in early January 2014 due to relocating to Hindmarsh Island. This position was not filled as general Council elections are to be held for all SA Councils in November 2014.

In August 2013 Council after consulting with the community and considering the results of a poll of electors confirmed their support for changes to how Councillors and the Principal Member will be elected. As from November 2014:



- Council will have 9 elected members elected from across the district instead of 10 Councillors elected from 2 wards.
- Council's principal member will be a Mayor elected by the electors of the district rather than a chairperson elected by the Councillors.

Council continues to strive to improve its community consultation processes, which included:

- Council meetings again being held at Padthaway and Keith.
- Rather than ask the public to attend community consultation sessions at the towns of Keith, Bordertown, Mundulla, Wolseley and Padthaway we trialled attending community meetings in those areas. Staff and Councillors attended meetings involving the Keith Probus Club, Bordertown Probus Club, Bordertown Rotary Club, Bordertown Business Association, Keith WMCC, Wolseley Community Club, Mundulla on the Move. We also set up outside the Keith IGA and the Bordertown Foodland for several hours giving the residents the chance to make comments and to ask questions.
- Residents during the year were invited to comment on:
 - Council's Draft Annual Business Plan and draft 2014/15 budget.
 - The School Crossing in Anzac Terrace Keith
 - The proposed NBN tower at Mundulla
 - Any lease of community land or road reserve
 - Bordertown and Keith Bike Plan updates
- Residents having the opportunity to have their say at the community forum at the start of each Council meeting.
- Council's Website (www.tatiara.sa.gov.au) is continually updated with interesting and relevant information about Council activities and policies.

- Council now has 3 Facebook sites – one covering general council activities, one covering the Civic Centre and Library and one covering the swimming pool. Find us on Facebook!



Find us on Facebook

- Council had a large involvement in the following community projects:
 - The construction of a new sports complex at Keith was completed with new oval lights erected, the football clubrooms extended, a large new double court sports centre building erected and the tennis courts upgraded. Council helped obtain over \$1 million in Commonwealth and State grant funding as well as contributed \$250,000 of its own funds to the project. A special mention to our Manager Development & Inspectorial Services Rocky Callisto who very professionally and successfully filled the role of project manager. Tony Pasin MP opened the project in August 2014.
 - Tony Pasin MP officially opened the new synthetic green at the Mundulla Bowling Club in March 2014. Council was successful in its application for \$115,600 in grant funds from Round 3 of the Regional Development Australia fund with the club coming up with most of the rest.
- We continued working on the development of long term Asset Management Plans and a long term Financial Plan. Initial results indicate that Council has a lot of work to do to maintain its asset base but is well positioned financially to do so. Council has the continual challenge of finding a balance



between what the Community needs and wants and what Council can afford to provide.

- A very successful relationship with the Coorong District Council continues in the environmental management area. We contribute financially to assist funding their staff with environmental skills and knowledge. Tatiara now has a Local Action Plan and funds are available for local projects with an emphasis on protecting Environment Protection and Biodiversity Conservation. This partnership with Coorong has resulted in considerable Federal Government environmental grants being distributed to local farmers to enable them to carry out on ground works to address issues such as wind erosion, salinity & biodiversity enhancement.
- Council continued to allocate funds to maintaining and upgrading its road network taking advantage of government grant funding wherever it could. Examples of this was further reconstruction of sections of Padthaway Rd and Emu Flat Rd utilising Special Local Road funding.

We especially congratulate:

- Our Australia Day Citizens of the Year in Russell Davis and Nola Fisher, our Young Citizen of the year Carly Gogel and the Bordertown Rotary Club for winning the Community Event of the Year for their Walk Run and Ride day. The awards were presented at a very well attended function at the Bordertown Swimming Pool which also recognised 50 years since the pool was opened.
- Our Volunteer award recipients in Rodney Wood, Don Hinge, Barbara Wagenecht, Andrew Martin, and Bob Densley. Council held functions at Bordertown, Keith and Padthaway in May to recognise the tremendous work that our many volunteers do.

Councillors and staff have worked hard over the last 12 months to provide a high level of quality service to the residents of the Tatiara. This effort will continue into 2014/15 and beyond.

Mr Robert HARKNESS
Chief Executive Officer



Partnering with our

Community Section 41

Committee Reports

Council Audit Committee

The Audit Committee aims to provide a bridge between Elected Members, management and the community to ensure the accuracy and importance of Council's long-term financial viability and sustainability. More specifically, the Audit Committee's main priorities for 2013/14 included:

- Reviewing the 2013/14 annual financial statements to ensure they fairly presented the state of affairs of Council.
- Proposing, and contributing relevant information to, a review of Council's strategic management and annual business plan.
- Liaising with Council's auditor on the adequacy of Council's accounting, internal control, reporting and other financial management systems and practices. At the suggestion of Kingsley Green, Manager Corporate and Community Services, the auditor has completely revised the format of the report enabling a more accurate identification of the level of risk from High to Better Practice. This is seen as a valuable additional tool for both Council and the Audit Committee.
- Reviewing treatment of Grant Monies in end of year General Purpose Financial Reports.
- Reviewing Council's quarterly financial reports to assess the efficiency and effectiveness of Council's operations to ensure congruence with its updated four-year strategic management plan and annual business plan.
- Ongoing review of Council's Draft Long Term Financial Plan 2010/11 to 2019/20.
- In accordance with the Local Government Financial Sustainability Program, continuing to refine a series of financial indicators that have been incorporated into Council's Model Financial Statements. These indicators provide information on financial performance, financial position and long term viability, with performance targets for each financial indicator.
- Continued Reviewing the Audit Committee Works Program for 2013/14 and commented on the Audit Committee's future forward work program
- Discussed the 2013/14 Risk Management Review Data and Action Report. The scope of the Risk Management Review covers most areas of Council Operations and



specifically areas that have a level of civil liability exposure according to the Local Government Association Mutual Liability Scheme (LGAMLS) experience, or areas that require a formal risk management approach to prevent potential civil liability claims.

The Committee continues to review the development of Council's Asset Management Framework, ensuring it is based on industry standards and lifecycle asset management principles. The Committee is working with staff to ensure asset inventories will continue to be updated and processes have been defined to identify renewal, rehabilitation and maintenance requirements based on service standards and asset performance. Initial work had concentrated on 'high value high risk' assets, including buildings, roads and footpaths. Work still continues to extend to other asset classes, with all information being integrated into Council's long-term financial planning framework.

The Committee was pleased to see that Council continued to include its Strategic Plan in the Annual Business Plan.

The Committee appreciates the assistance provided to it by Council staff, who have facilitated a communication process that has resulted in a high level of accountability, transparency and good governance.

Mr Ken McINERNEY
Chairman

Tatiara Road Safety Group

It is with pleasure I present this report for the year 2013-2014.

The Road Safety Group meets bi-monthly and met 7 times during 2013/14.

Some of the issues covered were:

- Motorbike Rider Training - Road Safety Members are still concerned that currently there is no Motor Bike training being offered at Keith and Bordertown for young people learning to ride. Young riders obtain their "L" without having to do any formal training like in other major regional areas. Members are concerned that young riders are riding on our roads without any practical experience or training, this is very evident because of the attire which these young riders are wearing when riding motor bikes.
- Lighting at the Keith BP Service Station – Members are concerned about the lack of lighting at the Keith BP Service Station for truck drivers wanting to cross the Dukes Highway from the parking bay.
- Fatigue and Drug Drivers
- Speed Limit at the East Bound BP Keith - The Group recommended that Council write to DPTI to ask them to review the speed limit within 500m of the East Bound BP at Keith in the interest of pedestrian safety.

The use of the Speed Message Trailer continues throughout the district, placed at strategic locations reminding drivers of their speed.



This year saw the appointment by South East Local Government Association (SELGA) of Rob Forgan, to the position of Regional Road Safety Officer for the 3 years. This position is a 0.6FTE and the main role will be the preparation and implementation of a road safety program for the region with particular emphasis on behavioral and education programs and community linkages.

We welcomed Surya Prakash, Tatiara District Council's Manager Technical Services and we thank him for the contributions to the group to date.

We also welcomed a new member, Rod Drabsch, and appreciate his commitment to the Group.

Thanks to the Tatiara District Council for their support throughout the year. Thanks also must go to our group members for their valuable input in trying to promote and improve road safety in our district.

**Peter COOK
Chairman**



**Tatiara Road Safety Group Chairman Peter Cook in front of the BP at Keith.
Photo courtesy of the Border Chronicle.**



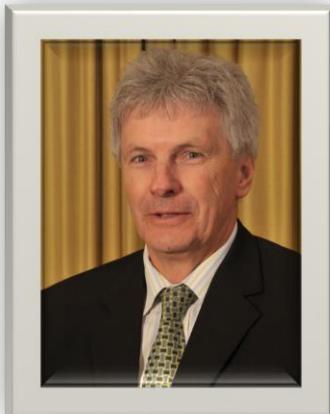
Governance & Administration

- Senior Executive Officers
- Decision Making Structure
- Corporate Structure
- Organisation Structure
- Nominated Council Representatives
- Elected Member Allowances
- Elected Members Training & Development
- Meeting Times
- Elected Member Attendances
- Elector Representation
- Confidentiality Provisions
- Internal Review of Council Decisions
- Freedom of Information
- Mandatory Registers, Policies & Codes
- Delivering Cost Effective Services
- Strategic Plan
- Annual Business Plan



Senior Executive Officers

During 2013/14, Council had four Senior Executive Officers under the provisions of the Local Government Act 1999. All four of these officers are engaged under contracts. Their total remuneration packages consisted of the following:



Mr Robert HARKNESS

CHIEF EXECUTIVE OFFICER

Total remuneration package includes, salary, superannuation, plus private use of vehicle in lieu of overtime (3-year contract).



Mr Kingsley GREEN

*Manager
Corporate &
Community Services*

Total remuneration package includes salary, superannuation, plus private use of a vehicle in lieu of overtime (5-year contract).



Mr Rocky CALLISTO

*Manager
Development &
Inspectorial Services*

Total remuneration package includes salary, superannuation, plus private use of a vehicle in lieu of overtime (5-year contract).



Mr Greg HILL
(Resigned 12th August 2013)

*Manager
Technical Services*

Total remuneration package includes salary, superannuation, plus private use of a vehicle in lieu of overtime (4-year contract).



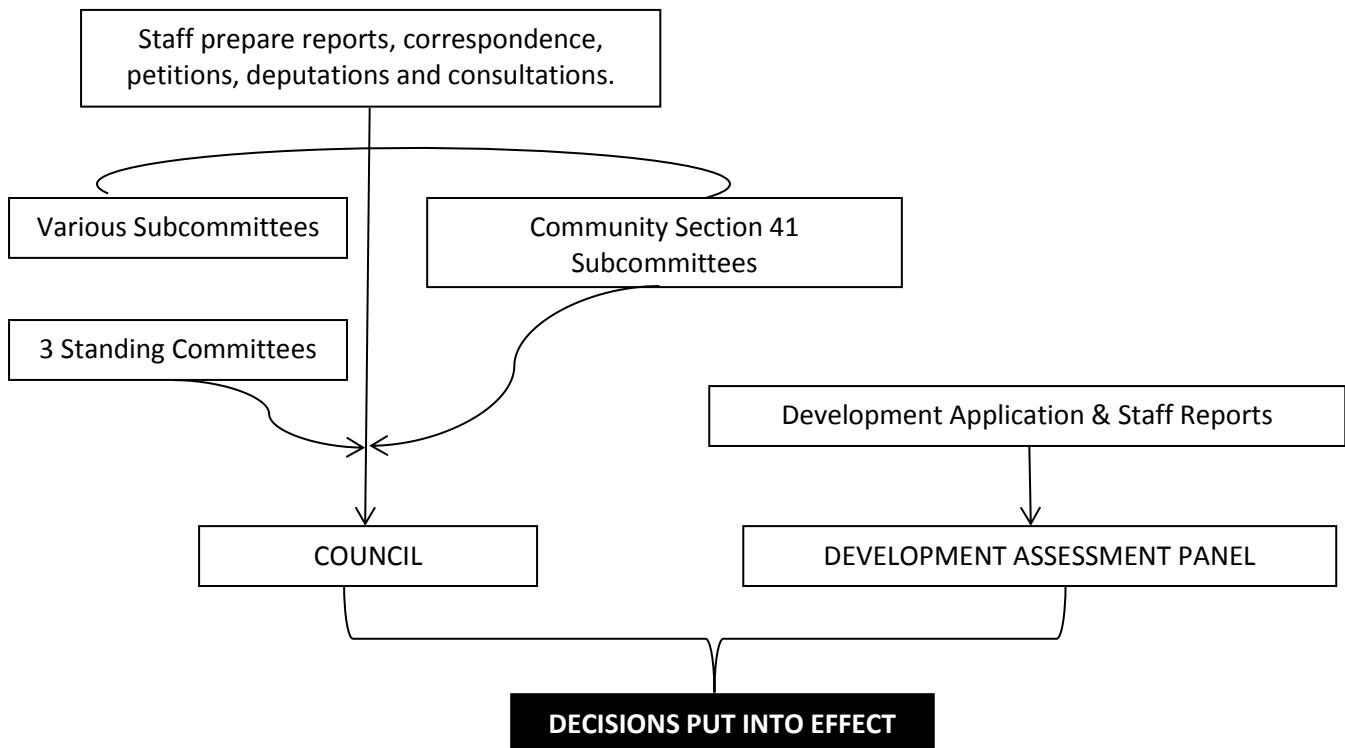
Mr Surya PRAKASH
(Commenced 3rd February 2014)

*Manager
Technical Services*

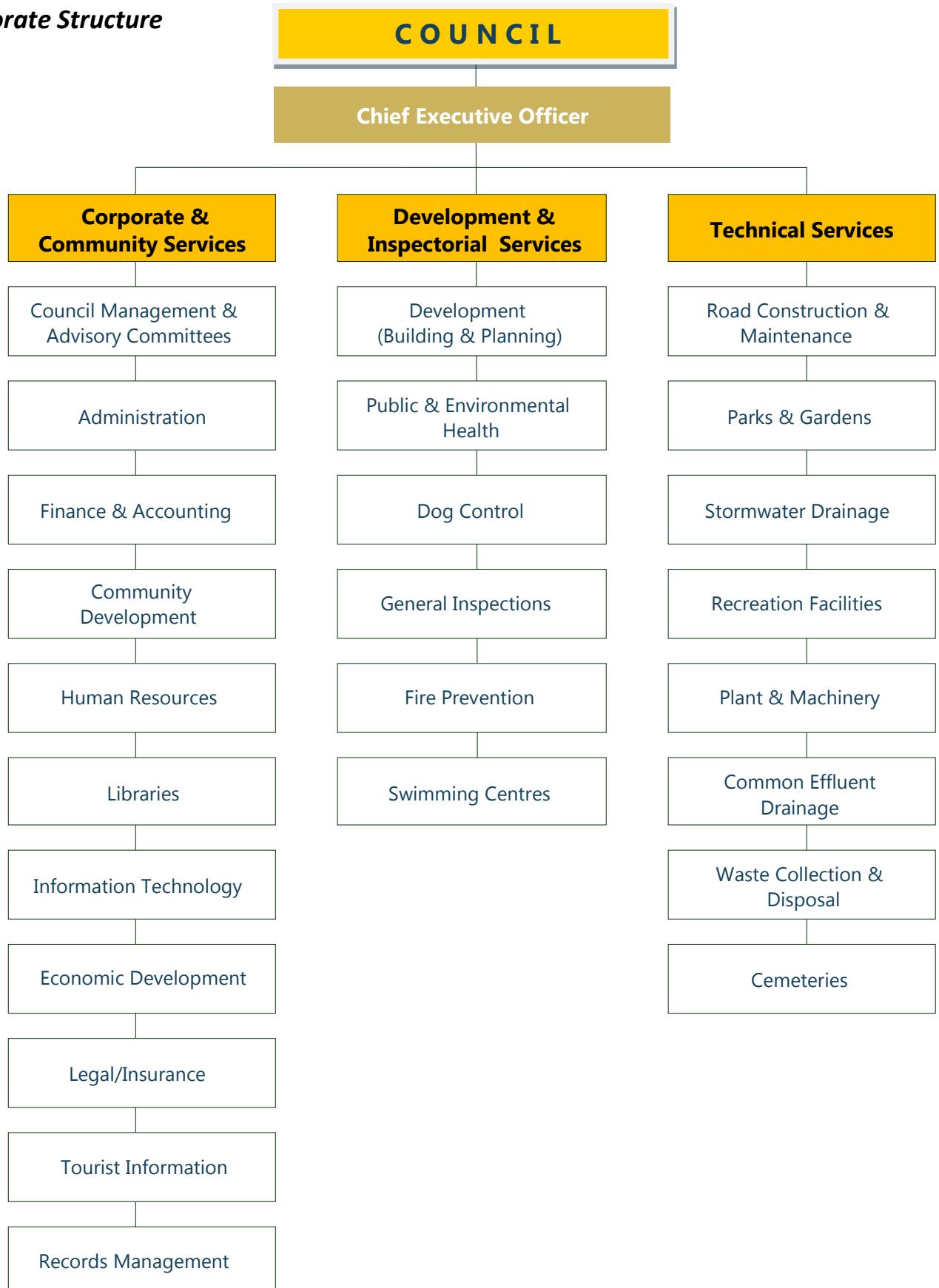
Total remuneration package includes salary, superannuation, plus private use of a vehicle in lieu of overtime (4-year contract).



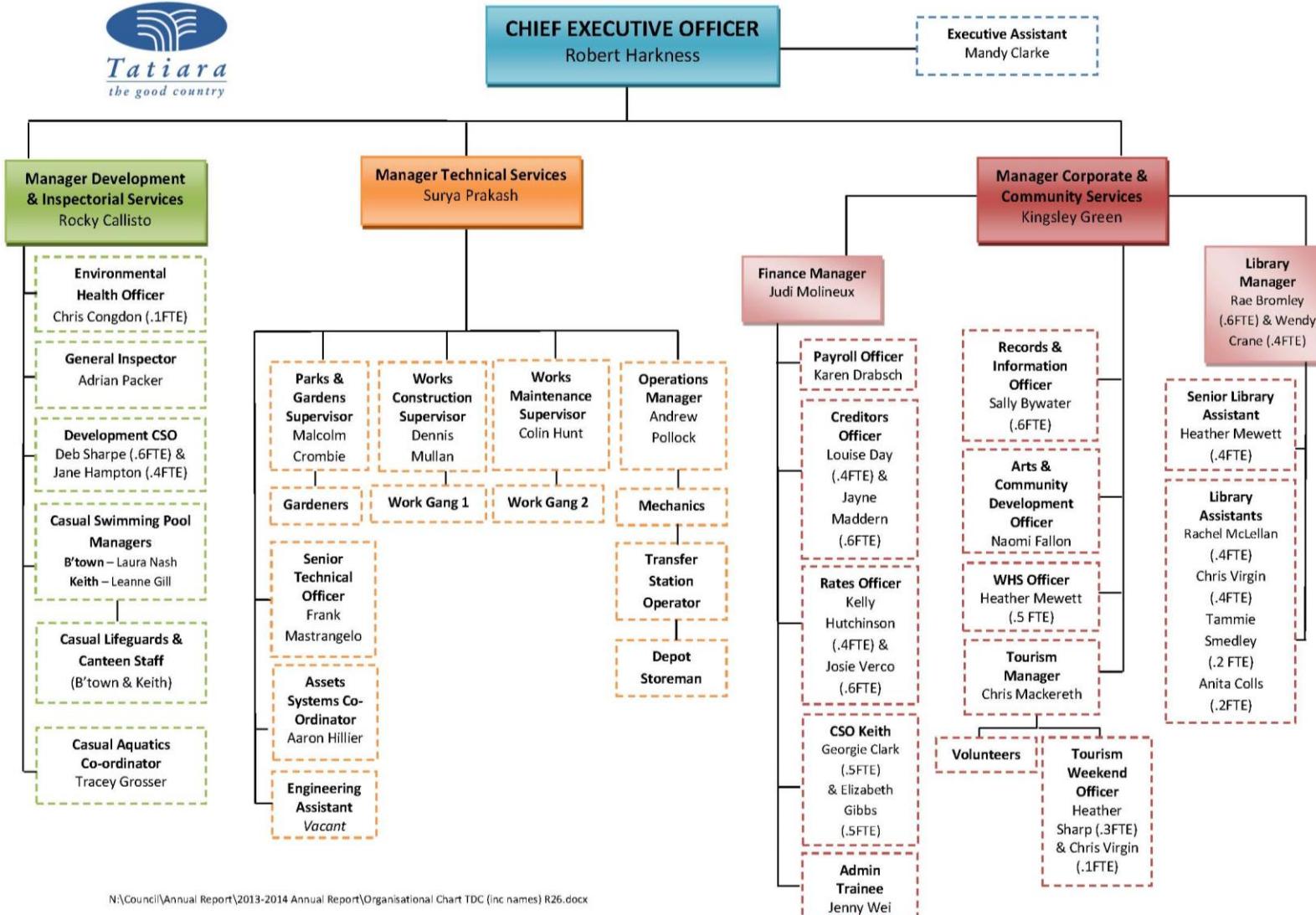
Decision Making Structure



Corporate Structure



Organisation Structure



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Nominated Council Representatives

Representatives as at 30th June 2014

Committee / Organisation	Nominated Council Representatives
Bordertown & District Health Advisory Council	Cr D Penniment
Keith & District Hospital Board	Cr R Vickery
Local Government Association voting delegate	Mayor (Proxy – Deputy Mayor)
Local Government Finance Authority SA voting delegate	Mayor
South East Local Government Association (SELGA)	Mayor (Proxies – Deputy Mayor & Cr J Ross)
Bordertown High School Equipment Trust Fund	Cr D Penniment
Box Flat Dingo Control Committee	Cr R Vickery (Proxy – Tony Hedges)
SELGA's Roads & Transport Working Group	Cr J Jackson
Keith Community Library	Cr R Vickery, S Martin, J Evans
SELGA's Coorong & Limestone Coast Coastal Management Committee	Cr R Mock
SELGA's Limestone Coast Economic Diversification Reference Group	Cr R Vickery
SELGA's Development Assessment Panel Working Party	Cr R Vickery
Keith Gymnasium Committee	Cr J Jackson
Tatiara Community Support Network	Cr R Vickery (Proxy – Cr D Penniment)
Tatiara District Council Development Assessment Panel	Independent Members Mr B Hender, Mr E Langley, Mrs C Thompson, Cr R Mock & Cr D Edwards
Tatiara Bushfire Prevention Committee	Cr G Excell
Tatiara Local Action Plan Committee	Cr R Mock
Tatiara Employment Solutions (TESS)	Cr D Penniment



Elected Member Allowances

The below allowance amounts (as of November 2013) are per annum and are paid monthly in arrears:

Type of Allowance:

- Mayor \$35,416
- Deputy Mayor \$11,067
- Standing Committee Presiding Member \$11,067
- Elected Member \$8,854

Councillors are also reimbursed for expenses such as travelling and the Mayor is provided with a vehicle for Council use.

Council Members Training & Development

Council has a Training and Development Policy for its Elected Members which sets out that Council is committed to providing training and development activities for its Council Members and recognises its responsibility to develop and adopt a policy for this purpose under the Local Government Act, section 80A.

It commits Council to developing and adopting a training and development plan each year so as to ensure that activities available to all Council Members contribute to the achievement of the strategic and good governance objectives of Council.

Council recognises that some of the training needs of Council Members will be specific to their legislative and governance roles and functions such as:

- Role and function of Council Members
- Relationship between Council Members, the CEO and Staff
- Meeting Procedures
- Conflict of Interest
- Code of Conduct

- Specific areas of training and development deemed to be appropriate, e.g. media training and issues that address environmental, social and economic challenges facing the community.

During 2013/14 the Mayor and/or Councillors:

- Attended the ALGA General Assembly in Canberra
- Attended LGA General meeting and associated events in Adelaide
- Attended LGA 2014 Showcase.

Meeting Times

Meetings are held as outlined below and the public are welcome to attend as part of the gallery:

- Committee Meetings – held on the first Tuesday of each month commencing at 3.00 pm.
- Council Meetings – held on the second Tuesday of each month commencing at 3.00pm.

Elected Member Attendances

Elected Members	Council		Standing Committee	
	Normal (12)	Special (2)	Normal (12)	Special (0)
SLR Dick	5	2	5	0
D Edwards	12	2	11	0
GJ Excell	12	2	12	0
EA Goossens	11	2	11	0
JK Jackson	11	1	10	0
RJ Mock	10	2	10	0
MK Oliver	12	2	12	0
DE Penniment	9	1	9	0
JS Ross	8	1	6	0
RJ Vickery	10	2	9	0



Cr SLR Dick resigned on 21st January 2014. Cr EA Goossens commenced as a Councillor on the 11th of July 2013.

Elector Representation

Representation Quota

The Tatiara District Council is a corporate body consisting of 10 Elected Members. The Council area has been divided internally into two areas known as East and West Wards. There is a requirement in the Local Government Act (Section 33) that the number of people represented by a Councillor in a ward must not vary by more than 10% from other wards. Currently the Tatiara District Council has 4,688 electors broken into East Ward 3,388 and West Ward 1,300. East Ward with 7 Councillors has a Councillor/Elector ratio of 1:484 while West Ward with 3 Councillors has a Councillor/Elector ratio of 1:433.

Representation Quota for Councils of similar size:

- | | |
|-----------------------------------|-------|
| • Coorong District Council | 1:436 |
| • Naracoorte Lucindale Council | 1:527 |
| • Wattle Range Council | 1:715 |
| • Clare & Gilbert Valleys Council | 1:654 |
| • Goyder Regional Council | 1:431 |
| • Grant District Council | 1:550 |

Review of Council Representation

Council undertook a review of Council Representation which commenced in October 2012 and concluded in July 2013 and was in accordance with the statutory requirements of the Local Government Act 1999, which states that Councils must undertake an Elector Representation Review every 8 years. Council appointed CL Rowe and Associates to assist Council with the process.

The process involved considerable public consultation with the district's residents.

In carrying out this review, Council needed to determine if its community would benefit by:

- Altering the number of Councillors,
- Altering the boundaries or number of wards; either by an increase or by abolishing wards altogether,
- Altering the name of the council, or
- Altering the names of the wards, or
- Changing from a Principal Member elected from within the elected Councillors to a Mayor elected by the people.

The outcomes of the process were:

- Council's Principal Member will be a Mayor elected by the electors. This was determined by a Poll of electors at which 60% voted in favour of changing from a Principal Member elected by the elected members to a Mayor elected by the electors.
- The number of Councillors will change from 10 to 9.
- The 2 ward system will change to a no ward system.
- The name of the Council will remain.

The above changes will come into effect as of November 2014.

Elector's Submission on Representation

Under Section 28 of the Act a group of at least 20 eligible electors may submit to a Council a submission that the Council consider a proposal:

1. To alter the boundaries of the Council;
2. To alter the composition of the Council or the representative structure of the Council (including by the creation, alteration or abolition of wards);
3. To incorporate within the area of the Council a part of the State that is not within the area of a Council.



A submission under subsection (2) must:

1. Set out in general terms the grounds on which the submission is made and the issues that should be considered in an assessment of the matter; and
2. Nominate five persons who are willing to represent the interests of persons who would be directly affected by any proposal based on the matters raised in the submission; and
3. Comply with guidelines published by the Panel.

On the receipt of a submission under subsection (2), a Council must consider the issues determined by the Council to be relevant to the matter and then decide whether or not it is willing to:

1. Conduct a review in relation to the matter under Division 2 of Part 1; or
2. Formulate (or participate in the formulation of) a proposal in relation to the matter under Division 4 of this Part.

The Council must give the eligible electors and the Panel written notice of its decision.

A group of eligible electors who, after making a submission under subsection (2), are dissatisfied with:

1. A decision of a Council under subsection (6); or
2. Any aspect of a review or proposal referred to in that subsection, may submit the submission, or a submission in substantially the same terms, to the Panel.

Confidentiality Provisions

In fulfilling the role of an effective Council that is responsive to the needs of the community and operates within the legal framework as prescribed by the Local Government Act, Council is fully committed to the principle of open and accountable Government, whilst recognising that on some occasions it may be

necessary in the broader community interest to restrict public access to discussion or documents.

Council and/or a Council Committee went into confidence twice this past year to discuss:

Date	Subject	Reasons	Held in Confidence
01/10/13	Offer to Purchase land at Bordertown Industrial Estate	90 (3) (d) commercial advantage to another person	No
03/12/13	Digital Projector Evaluation	90 (3) (a) disclosure of personal affairs and (k) tenders for supply of goods or provision of services	No

Council has a Code of Practice – Access to Council Meetings & Documents. The objectives of this code are to:

- Clearly outline to the community for what purpose and on what basis Council may apply the provisions of the Local Government Act 1999 to restrict public access to meetings or documents;
- Provide information on Council's code of practice to the community; and
- Summarise the legal position relating to public access to Council and Committee meetings and documents.

A copy of this code is available at the Council Office. Any enquiries in relation to the process for seeking access to documents held by the Council should be directed to Council's nominated Freedom of Information Officer, Mr Robert Harkness on (08) 8752-1044.



Internal Review of Council Decisions

Council is committed to transparent decision making processes, and in providing access to a fair and objective procedure for the internal review of decisions.

Grievances may arise as a result of dissatisfaction with a decision about a policy, procedure, service or fee. All attempts will be made to resolve grievances quickly and efficiently, without the need for formal applications for review to be lodged. Sometimes this cannot be achieved. If this happens then you have the right to make a formal request for an internal review of that decision whether it was made by Council, its employees, or other people acting on behalf of Council.

Formal requests for the review of Council decisions are to be made in writing to the Chief Executive Officer, providing full details about the review request. Principles of natural justice will be observed in dealing with all matters. All parties will have the opportunity to express their point of view, provide relevant information, and respond to issues raised.

During the 2013/14 financial year Council received no requests for a formal review of a Council decision.

Freedom of Information

This Information Summary is published by Council in accordance with the requirements of Section 9 of the Freedom of Information Act 1991. Council is pleased to comply with this regulation and welcomes enquiries under the Freedom of Information Act.

Section 1 – Policy Documents

- Standing Committee Agendas & Minutes
- Ordinary Council Agenda & Minutes
- Policy Manual

- Delegated Authority Manual
- Budget Statement
- Annual Financial Accounts
- Council By-Laws
- The Annual Report
- Strategic Management Plan
- Annual Business Plan

Section 2 – Information Statement - A copy of the Tatiara District Council Information Statement can be obtained free of charge via the contact arrangements below.

Section 3 – Contact Arrangements - All enquiries and applications under the Freedom of Information Act 1991 in relation to the Tatiara District Council should be made in accordance with the provisions of that Act to: Chief Executive Officer, Tatiara District Council PO Box 346, Bordertown SA 5268. Telephone enquiries to the Chief Executive Officer can be made on (08) 8752 1044 from 8:30am to 5:00pm, Monday to Friday.

There were no requests received under the Freedom of Information Act in the twelve months to June 2014.

Mandatory Registers, Policies & Codes

Mandatory Registers

Under the Local Government Act 1999 and the Local Government (Elections) Act 1999, Council is required to list the following registers:

1. Members Register of Interest
2. Members Register of Allowances and Benefits
3. Officers Register of Remuneration
4. Officers Register of Interest
5. Community Land Register
6. By-Law Register
7. Public Roads Register



Council Policy Documents

Under the Local Government Act 1999, Council is required to list policy documents of the Council current at the end of the financial year. These policies include:

1. Policy Manual
2. Delegated Authorities Policy
3. District Council of Tatiara By-Law No's 1-6
4. Meeting Procedure Code of Practice
5. Elected Members Allowance & Support Policy
6. Control of Election Signs Policy
7. Public Consultation Policy
8. Contracts and Tenders Policy
9. Fees and Charges Policy
10. Code of Conduct for Elected Members
11. Code of Conduct for Employees
12. Cemetery Policy
13. Internal Review of Council Decisions Procedure
14. Code of Practice – Access to Council Meetings & Documents
15. Order Making Policy
16. Benchmarking Policy
17. Roadside Vegetation Policy – Guidelines for Management
18. Risk Management Policy
19. Mobile Phone Policy
20. Information Policy
21. Computer Systems Usage Policy
22. Records Management Policy
23. Recognising Years of Staff Service Policy
24. Community Grants Policy
25. Volunteer Policy
26. Service Standards Policy
27. Asset Management Policy
28. Councillors Training and Development Policy
29. Internal Control Policy
30. Council Managed Facilities Hire Grant Policy
31. Photocopying Facilities for Community Groups Policy
32. Code of Conduct for Council's Development Assessment Panel

33. Itinerant Traders & Mobile Vendors Policy
34. Local Heritage Grant Scheme Guidelines and Policy
35. Travel and Accommodation Policy
36. Use of Council Machinery for Community Groups Policy
37. Fraud and Corruption Prevention Policy
38. Graffiti Policy
39. Caretaker Policy
40. Model Council Enforcement Policy
41. Child Safe Environment Policy
42. Maintenance of Footpaths & Nature Strips in Urban Areas Policy
43. Customer Complaints Handling Procedure
44. Policy for Disposal of Land & Other Assets
45. Prudential Management Policy
46. Council Sporting Leases – Responsibilities and Obligations
47. Legislative Compliance Policy
48. Asset Capitalisation & Materiality Threshold Policy
49. Legislative Compliance Policy
50. Asset Capitalisation & Materiality Threshold Policy
51. Kerbside Waste & Recycling Collection Policy
52. Hardship Policy for Residential Water Supply Customers

Mandatory Codes of Conduct or Practice

Under the Local Government Act 1999, and the Local Government (Elections) Act 1999, Council is required to list the following codes of conduct or practice:

1. Meeting Procedure Code of Practice
2. Code of Conduct for Elected Members, Officers and Employees of Local Government
3. Code of Practice – Access to Council Meetings & Documents



Delivering Cost Effective Services

Council is committed to ensuring an efficient, effective and ethical use of resources and accountable and transparent processes of goods and services. For example, our *Contracts and Procurement Policy* aims to deliver best value services to the community.

When considering the most appropriate form of service delivery the following factors are considered:

- Council's strategic directions;
- Relevant industrial awards & Enterprise Bargaining Agreements;
- A need to control specific services;
- Risks in adopting the various options;
- Number of competitors in the market place;
- Current service delivery arrangements;
- Existing skills and resources of Council's staff;
- Benefits associated with entering into a commercial activity or project.

In fulfilling Council's procurement role, the following principles will apply:

- Transparency and accountability in purchasing procedures and practices to ensure responsibilities are clearly defined and decisions are made in a transparent manner;
- Open and fair competition to ensure that potential suppliers are given reasonable opportunity to bid for the required goods and services;
- Compliance with statutory and other obligations;
- The highest standard of professionalism and probity by making decisions in an ethical and impartial manner;
- Risk management practices and procedures in place to effectively manage risk exposure to Council with

allocation of risk to the party best able to manage that risk; and

- Adopt practices that are consistent with the principles of ecological sustainability, to the greatest extent that is practicable.

If all factors are equal when evaluating quotes and tender bids, preference will be given to local business.

Strategic Plan 2012/13 to 2015/16

The *Local Government Act 1999* requires Councils to have plans to provide for the management of the local area, collectively referred to as 'strategic management plans'. Strategic management is a system of identifying objectives, developing plans and allocating resources to achieve the objectives, and continuously evaluating developments to ensure objectives are achieved.

The process of developing Council's Strategic Management Plan 2012 to 2016 commenced during 2012/13, with Council continuing to ask our communities to help identify the big issues facing our District. What we set out to achieve through this strategic planning process was to see if the ideas about what to retain, change and create in the Tatiara District going forward, matched the aspirations and opinions of the community we serve. This feedback enabled Council to develop detailed Draft strategies and action plans for a sustainable future.

The Plan looks at where the Tatiara wants to head as a region and what the region must focus on in order to get there. It is not a Council plan, but a whole of community plan. Council along with other community partners must identify what it can contribute to the realisation of the Tatiara District Vision. The Plan is amended as needed each year as Council considers external and internal forces affecting our growth, monitor our targets and their achievement, and continually correct our course to stay on track to attain our



community's shared vision over the coming years.

A copy of the Tatiara District Council Strategic Plan 2012/13 – 2015/16 can be obtained from Council's website: www.tatiara.sa.gov.au.

Completion of Planned Activities

Council's performance target is to complete as many of the listed Key Planned Activities (KPA) in each financial year.

The majority of KPAs not completed were because of a number of reasons: timelines being ambitious; capacity factors including staff/resource numbers, and an underestimation of workload against available staff resources. It is likely that in future years listed KPAs will be based on more realistic timeframes and better reflects resources and workload.

The following table shows the level of achievement:

Completed or achieved	Commenced or under way	Didn't Achieve
69	14	13
72%	15%	14%

The following table lists some of the major projects completed in 2013/14.

Road Construction - Upgrades & Renewals	
• Emu Flat Road	\$715,356
• Six Mile Well Road Upgrade	\$163,107
• Hubl/Naracoorte Rd – Inter.	\$ 76,759
• Carpark – Woolshed St (Guide Hall)	\$ 38,190
• Carpark – Scott St (Section of Crocker)	\$ 38,791
• Carpark – Woolshed St (section of Crocker St).	\$ 21,154
Road Resheeting	
• Mt Charles Rd (5.4 km)	\$146,943
• Old Wynarling Rd (5.1 km)	\$115,730
• Red Bluff Rd (4.8 km)	\$103,288
• McBrides Rd (4.1 km)	\$ 90,851

• Choopawhip Rd (3.8 km)	\$99,804
Footpath Construction	
• Keith – Memorial Ave	\$33,281
• Bordertown – East Tce	\$40,179
• Bordertown – Smith St	\$25,067
• Bordertown – South Tce	\$46,576
• Park/Decourcey/Cannawigara Rds.	\$63,237
Kerb & Gutter Construction	
• Bordertown – McLeod St	\$26,235
• Bordertown – Smith St	\$41,474
• Bordertown – East Tce	\$22,438
• Bordertown – South Ave	\$47,323
• Bordertown – Benjamin St	\$29,407
• Mundulla – North Tce	\$22,256
Community Grant Submissions	
\$76,000	
Upgrade to Wireless connection to other offices and computer capital	\$43,333
Bordertown Civic Centre Solar Panels	
\$34,469	
Bordertown Over 50's Hall (acoustic treatment)	
\$19,013	
Bordertown CWMS pump renewals	
\$138,008	
Keith CWMS pump renewals	
\$219,250	
Bordertown Civic Centre (acoustic treatment)	
\$25,195	
Keith Sport & Recreation Building	
\$479,354	

Annual Business Plan 2013/14

Council's annual business plan sets out the organisation's proposed services, programs and projects for the following year. It aims to maintain efficient services for the community and continued progress towards the longer term objectives for Council as set out in the Strategic Management Plan 2012-2016, adopted by Council in 2012. The plan is Council's key management document reflecting work it needed to undertake over the year to meet its strategic plan goals and objectives within the constraints of its Ten-Year Financial Plan. It is premised on Council's strategic planning priorities and aims to ensure financial sustainability objectives.



The community was broadly canvassed to participate in the process. The document was placed on public exhibition, during which time written submissions were invited from the public; draft copies were promoted on Council's website with a similar opportunity for comments; a public meeting was held in the Council Chamber which involved presentations and the opportunity to ask questions and make further submissions; and local newspaper, radio and television publicity promoted release of the draft budget and the opportunity for the public to make comment.

Items in the 2013/2014 business plan included:

Ten-year financial plan: This plan balanced the level of funding required to achieve the Council's outcomes. Along with the community plan, it was a basis for preparation of the annual business plan and budget. It was updated to meet Local Government Association and financial regulation requirements. A major component was the focus on financial sustainability, accrual accounting and effective management of Council assets. Due to significant changes in Council's operating environment, the plan underwent extensive review to represent a best possible estimate of future realities.

Annual budget: Council's annual budget was formulated to address key outcomes from the Strategic Plan: "*A financially accountable and sustainable organisation with well managed assets, appropriate planning and review systems, and an equitable rating system in place.*" It was developed in conjunction with the Ten-Year Financial and Annual Business Planning documents, and in light of finances reasonably available, services both required under legislation and those desired by the community, and with a view to long-term financial sustainability.

Annual Business Plan: This documented the actions required by each department to ensure that desired outcomes of the community plan could be achieved.

Infrastructure asset plans: In accordance with Chapter 8, Section 122, of the *Local Government Act 1999* (Strategic Management Plans), Council adopted plans for each of its classes of assets, detailing maintenance and renewal requirements for the next 10 years.

Key financial indicators: In accordance with Section 122 of the *Local Government (Financial Management and Rating) Amendment Act 2005*, Council implemented measures to assess its performance over the year.



Delivering Services to our Community

- Manager Corporate & Community Services Report
- Corporate & Community Services Function
- Consulting & Engaging the Community
- Integrated Strategic Management Planning
- Human Resources
- Equal Opportunity
- Volunteers
- Building Community Capacity
- Risk Management
- Disaster Recovery & Business Continuity
- Local Government Software
- Council Website and Intranet
- Work Health & Safety
- Library Services
- Tourism
- Arts & Community Development



Manager Corporate & Community Services Report

Building a strong community involves providing an environment where people feel valued and safe; where cultural diversity is respected, where people participate in social activities; and where they can live with dignity and a sense of “Place”. I am proud to live and work in a region that delivers on community needs and successfully strike a balance between the natural and built environment.

As the Manager Corporate & Community Services I continue to be impressed by the quality and diversity of the work we do, along with the drive and commitment of our staff to achieve great results for our communities. I express my thanks to the various community members, community groups and stakeholders who have continued to support me in my role. As a resident I share your desire and commitment to capitalise on the many advantages and opportunities we have to make this the best possible place to live, work and visit.

As a Council we value and respect our community, just as we do the Elected Members and staff. The caring, professional team we have has been able to achieve many successful outcomes in all areas of financial management, environmental awareness and social programs, which contribute to healthy communities through to new and well-maintained community infrastructure. We are an organisation which believes in what we do. Both Elected Members and staff feel part of our community and when our community experiences pain and suffering, so do we. When we achieve, we need to celebrate together. Ours is not just a job, it is a way of life. It is about utilising the skills and expertise we have to build on the unique quality of life we enjoy.

Events and festivals are an important part of the Tatiara District and bring the community together to celebrate what is special about

our Region. Council stages a broad range of free community events that attract many people annually. These include major festivals, community and arts focused events, openings and launches, plus a range of other community activities for local residents and visitors to enjoy.

Clearly the challenges before us will be many and varied, but yet we can look forward with confidence as our past has been paved with many successful achievements. Our future will be bright and exciting.

2013/14 At a Glance

The past year has shown our commitment to building a strong sustainable future for our residents. Council has been focused on our strategy of the last five or so years of attempting to keep rate rises to a minimum, delivering required services at a consistent and quality level, seeking grants for new projects and prudent loan borrowings.

However, it is not my intention to comment extensively on the achievements of the year. They are sufficiently covered throughout this report and I encourage you to read about them. I would prefer to take this opportunity to acknowledge the efforts that contribute to the operations and effectiveness of Council. The elected members and staff commit many hours of loyal service and function with a great deal of professionalism. They are ably supported by many volunteers who serve on committees, help out at our tourism operations, drive community transport vehicles, give support to the library and assist with town beautification.

Indirectly, there are many more people who attend public meetings, make submissions to Council consultation processes and donate services and funding to community projects. Together, you all contribute in some way towards the strength and performance of your local Council. Please take the time to read this report. I am sure you will be



surprised by the considerable work being undertaken by your Council.

Corporate & Community Services

Council's Corporate and Community Services Section is a service orientated unit encompassing the three main functions of Corporate Services, Community Services and Financial Services.

CORPORATE SERVICES FUNCTION

- Customer Services
- Records Management
- Human Resource Management functions, including Payroll
- Work Health & Safety and Risk Management matters
- Maintenance and upgrade of Council's information technology systems
- Insurance requirements for Council (property, public liability, workers' compensation, personal accident)
- Contracts and Leases
- Maintenance of Council's Voters' Roll
- Assists the State Electoral Commission in conducting Council Elections
- Provision of statistical data for Local Government Association of South Australia, State and Federal Government
- Administration of Freedom of Information requests and legislative requirements
- Maintenance of Acts and Regulations relevant to the Corporate Services function

COMMUNITY SERVICES FUNCTION

- Youth Services.
- Provision of Library Services.
- Provision of administrative support for Volunteer Resource Centre.
- Provision of administration support for recreation and sporting facilities

(halls, ovals, caravan parks and swimming pools).

- Provision of public relations/community information.
- Provision of administrative support for community events
- Preparing for Australia Day Breakfast.
- Supporting the main street Christmas Parades.
- Maintenance of Acts and Regulations relevant to the Community Services function.

Consulting & Engaging the Community

The Tatiara District Council is strongly committed to genuine, effective and timely community consultation on a range of issues, often exceeding the minimum consultation requirements. The process of consultation must encourage the community to actively participate in policy development, planning and programming, the management and evaluation of services and in identifying areas of concern. Community consultation precedes action. It must be seen as the beginning of the cycle that results in action.

Council is committed to openly collaborate with residents, community groups, staff, senior management and elected members to achieve positive communication goals and strategic communications objectives. This style of communications provides the following values and goals:

- Promoting a consistent and positive Council identity;
- Providing transparent, correct and concise information;
- Promoting positive relationships with local community groups;
- Working innovatively towards best practice in communication strategies.

Council recognises that to provide the best services and infrastructure for our District, we



must form close relationships with all levels of the community.

The key elements of this consultation process included:

- A regular newsletter (Tatiara Talks)
- Direct mail publications (Budget Summary, Budget Snapshots)
- Advertising in The Border Chronicle, Radio 5tcb, and other media outlets as seen appropriate
- Regular Media Releases to appropriate media outlets and community groups
- Community forums and stakeholder meetings
- Council's website
- General fixed displays (notice boards in the Council foyer and library)
- Specific displays, as appropriate

During 2013/14 Council held community forums and meetings on a range of topics and issues including: aligning the budget with the Council Plan, prioritising works and projects, Council supported groups, and, public buildings and assets. The meetings were designed to engage and consult with the community prior to undertaking preparations for the 2014/2015 Budget and review of the Strategic Management Plan.

Council will continue to hold community engagement meetings to give residents and stakeholders of the Tatiara region the opportunity to help us plan for the present and future needs of our region, and assist us in gauging our progress towards our stated goals and objectives. We are committed to ensuring that we are able to respond to the real needs of our communities. Through our community engagement strategies we have put in place systems to ensure that we can confidently hear and understand the views of our communities. We also see that we have an increasingly important role in advocating on behalf of communities with other tiers of government.

Information obtained from community consultations, including participants' priority issues, was used to prioritise existing Strategies, and to inform new actions. The Tatiara District Council Strategic Plan 2012/13 to 2015/16 can be obtained from Council's website: www.tatiara.sa.gov.au.

Integrated Strategic Management Planning



The Key Objectives and Actions detailed in the Strategic Management Plan 2012/13 to 2015/16 are the basis for the preparation of Council's Annual Business Plan and Annual Budget documents. Individual capital works and operational programs are updated and evaluated throughout the year, to monitor achievement of the desired Performance Outcomes and accuracy of budgeting forecasts.

Council's Infrastructure and Asset Management Plans (I&) will be reviewed and developed further over the coming years, to assist Council in their decision making in relation to consolidation, improvement and replacing of assets and building of new community infrastructure.

Strategic Management Planning is vital for Council to ensure it remains financially sustainable into the future. The success of its planning processes is dependent upon a common direction by management and elected members. This ensures a unity of purpose and a clearer understanding of the linkage and financial impact amongst Councils' operational areas. Using integrated Strategic Management Planning as a tool in developing Councils' financial budgets gives



the community and ratepayers confidence, that the elected bodies' decision making is based on a common pathway in achieving our vision.

This Plan will be reviewed annually by Council to ensure that their vision is captured by the Plan. The new Plan, unlike the old Plan which was based on 5 goals, has six Strategic Directions which are:

1. Healthy, Active, Safe and Engaged Community
2. Assets and Infrastructure
3. Environmental Sustainability
4. Economic Development and Tourism
5. Arts, Culture and Heritage
6. Governance, Service Delivery and Organisational Efficiency

These six Strategic Directions then cascade down to outcomes which will be achieved by strategies and actions. While the foundation was set during 2011/12, the work of setting the priorities and reporting progress against those targets was the basis of Council's work in 2013/14.

Human Resources

Our success as an organisation is commensurate with the calibre and commitment of our staff. Many of our new and continuing endeavours are driven by our desire to make this a great place for people to work. As such we are committed to the continued development of skills and knowledge, equity and diversity and employee well-being.

Council continues to offer competitive remuneration rates, career development opportunities, flexible working conditions that support work life balance and has a genuine interest in the health and wellbeing of employees.

Our people are our most important asset and their contributions and commitment is directly related to the organisation's success. Therefore, by supporting, developing and investing in its people and maintaining a positive work environment, the Tatiara District Council improves the delivery of quality, responsive services in line with its strategic objectives and in accordance with obligations under Clause 107 of the *Local Government Act 1999*.

Council staff members participate in a variety of training and development activities, both general and job-specific. Many of these programs are provided by, or in conjunction with, the Local Government Association. Training and development is a vital key to maintaining effective Council processes and maintaining a safe environment for staff and the community.

Staff members using machinery or equipment in their role at Council receive extensive training to ensure safe and responsible operations. Council is proud of its skilled and experienced workforce, and makes further training and development opportunities available where needed.

The Tatiara District Council recognises that great organisations are built on shared and demonstrated values. All Council employees are expected to demonstrate commitment and act in accordance with these values. We also engage many volunteers who provide support to activities such as the Visitor Information Centre, Clayton Farm Heritage Museum, tidy town's projects, etc.

Human Resource Management is constantly under review. The impact of ongoing community growth combined with continuing expanding roles and changes to legislation has necessitated reviews of departments and sections of Council. This has led to the employment of additional staff to meet the demands of the community and service requirements.



Key Statistics

During 2013/14 Council employed 91 staff, which in addition to its full time staff and permanent part-time staff, includes casual staff (1), trainees (1) and pool staff (19). Council's staff profile highlights the high level of skills, experience and knowledge being retained, as indicated in the total years of service of all staff (excluding pool staff) (**712 years**), average age of staff (**42 years**) and the average length of service (**11.9 years**).

• Bordertown Office	8.45	7	15.45	
• Keith Office	2	-	2	
• Bordertown Depot	-	22.75	22.75	
• Keith Depot	-	6	6	
• Bordertown Library	2.5	-	2.5	
• Pools	1.1	.40	1.5	
• Bordertown VIC	1.3	-	1.3	
	15.35	36.15	51.50	

Staff Facts & Figures				
	Female	Male	Total	
No. (Full Time equivalent)	15.35	36.15	51.5	
Average Age	38.01 years	46.39 years	42.10 years	
Age (years)	15-24 25-34 35-44 45-54 55 & Over	12 7 10 8 6	7 5 2 11 16	19 12 12 19 22
Average Length of Service	9.11 years	13.71 years	11.87 years	
Total Years of Service	218.58 years	493.70 years	712.28 years	
• Full Time	6	35	41	
• Part Time	17	1	18	
• Casual	1	-	1	
• Contract	1	5	6	
• Trainee	1	-	1	
• Pools	19	5	24	
	45	46	91	

Personal Development

Our effectiveness as an organisation is entirely dependent on the skills and commitment of our people and as such all staff are engaged in an annual personal development process, which includes performance review, employee development and career management

Staff Development and Training

We provide training and development opportunities for our staff to ensure the successful implementation of organisational change and continuous improvement, to meet changing legislative requirements, to maximise the use of technology and enable staff to develop and pursue their career within our organisation.



We utilise both in-house and external training programs to ensure the skills and knowledge for various trades, professions and roles are



maintained and to ensure staff can deliver the required projects, programs and operational activities.

During 2013/14 a number of employees were working towards or completed traineeships within our organisation. These programs provide a formal qualification and are subsidised by both Federal and State governments, which provide an extremely cost effective training outcome.

Programs provided include:

- A Workforce Planning Survey of all staff was conducted with the results compiled to commence the development of a Workforce Plan with the goal of identifying strategies to attract and retain quality staff.
- Council took a collaborative approach with educating employees in the Independent Commission Against Corruption (ICAC) holding a series of workshops.
- Council has developed a Business Continuity Plan (BCP) in conjunction with Local Government Risk Services. The BCP will improve Council's resilience if confronted with a business interruption event.
- Certificate programs – business, horticulture, Local Government, civil construction supervision, frontline management and Work Health and Safety.

Work Experience Placements

We are committed to providing an opportunity for secondary school and tertiary students to gain meaningful work experience. During the reporting period a number of students took part in work experience in a variety of vocational areas and work locations across the organisation.

Health and Wellbeing

The Tatiara District Council aims to provide and promote a healthy and safe working environment which minimises the risk of injury or illness for all employees while at work.

The Council has committed to "WorkCover SA" and "The Local Government Workers Compensation Scheme" timeframes for the implementation of a "One Model Policy and Procedure System" that will be utilised throughout Local Government. This system had an agreed date of implementation of February 2011, with Council meeting its audit requirements at that time. The new system will also enable Council to enhance and achieve continual improvement in injury management, claims performance and risk management and provide a safe working environment for all, achieve a reduction in the occurrence of injury in our workforce and ensure ongoing reductions in Worker's Compensation premiums.

The key to minimising the risk of injury in the workplace is the provision of relevant education and training to all staff as well as reinforcing the importance of maintaining personal health.

Council's WH&S program in 2013/14 included the following initiatives:

- Work Health and Safety training provided to staff throughout the year to enhance their knowledge and awareness.
- Specialist training to Work Health and Safety Representatives and to Managers, Supervisor's and responsible officers.
- During the year a number of opportunities were offered to staff as part of our ongoing program to aid them in making informed life and well-being decisions. These included: Annual health assessments conducted



- by the Corporate Health Group, including blood analysis, nutrition profile, cardiac risk rating, fitness assessment, back care, vision screening, blood pressure, health goal setting and skin cancer screening.
- Training in workplace safety and Council's policies, procedures and practices provided to all new employees as part of their induction process.
- Voluntary corporate health assessments available to all staff including general health assessment, fitness tests, weight loss programs, nutrition seminars, eye and hearing testing, skin cancer checks, influenza and hepatitis vaccinations.

Equal Opportunity



Council and the executive management team are committed to the principles of Equal Opportunity (EO). During the past year Council has continued to commit to providing a workplace for staff which is free of all forms of inappropriate behaviour. Our aim is to ensure fairness and equity in our organisation where the rights of individuals are upheld and everyone is treated with respect, fairness, equity and dignity. Selection of individuals for employment, promotion or advancement, training and staff development will be on the basis of professional merit, in fair and open competition according to the selection criteria, relevant/appropriate qualifications and knowledge relevant to the position.

Inappropriate behaviour includes harassment, workplace bullying, discrimination, occupational violence and victimisation, which

are all unacceptable and illegal and any complaint will be treated with the utmost seriousness.

Council's Enterprise Bargaining Agreements provide a range of family friendly benefits and flexible working arrangements acknowledging our commitment to being a family friendly workplace. This is reflected in the number of female staff that work on a part time basis than full-time.

Volunteers

National Volunteer Week is the largest celebration of volunteers and volunteerism in Australia, and provides an opportunity to highlight the role of volunteers in our communities and to say thank you.

Volunteering is integral to the operations of the Tatiara District and makes an invaluable contribution to our community. Council depends on hundreds of volunteers who offer their time to deliver essential services to the community.



Volunteers offer their commitment, support and experience to assist community members and visitors to the Tatiara – they form a vital part of the Tatiara community. We fully support and recognise our wonderful volunteers, who generously give up their time to provide care and support for those in need.

A range of acknowledgements and events for volunteers were held throughout the year,



particularly during National Volunteer Week in May.

Building Community Capacity - Community Grants Scheme

Council has taken a proactive approach for a number of years in supporting community groups that are committed to contributing to the community's quality of life. Whether it is through project partnership agreements, community grant applications or operational contributions, Council's support has consisted of financial, in kind or a combination of both.



Each year Council also maintains a wide range of facilities that are provided at heavily subsidised rates to community organisations. Many of these are heavily reliant on additional funding from various sources (including user fees) but without Council contributions many of these services would not be viable. Some of these include Tatiara Civic Centre, Keith Institute, Bordertown Library, Bordertown Swimming Pool, Keith Swimming Pool and most recreation and sports grounds in the district. A number of organisations also gain supplementary funding through Council for their operations.

In total the investment into community activities, not including facility maintenance and operations, is only a small percentage of the total value that these activities return into the community in both economic and social impact.

Council has continued to support local community initiatives and the development of appropriate programs, services, activities and facilities to meet community need. During 2013/14, this annual program made financial contributions to several key community projects.

Council provided the following types of financial support in 2013/14:

- Youth Sponsorship, providing funding for youth who display considerable talent in cultural, sport and recreation, science, technology, arts and/or community service activities to enable those persons to enhance their talents – whether that is by attending training and personal development programs, participation in state or national teams. During 2013/2014, this annual program continues to support some local young achievers.
- Event Sponsorship, which is designed to provide an equitable means for community organisations to access Council funds and provide opportunities for skill and project development for members involved in events. During 2013/2014, this annual program distributed its financial allocation to various successful community events.
- Subsidising the use of Council facilities for a range of regular community group meetings, community events, celebrations and cultural festivals.
- Waiving the cost of photocopying newsletters, flyers, event programs etc. for not-for-profit community groups and organisations.



Risk Management

Council is committed to high standards of governance and accountability, where it manages risks through its Risk Management Policy and Enterprise Risk Management Framework in accordance with Australian/New Zealand Standard AS/NZS ISO 31000:2009.

The Tatiara District Council faces internal and external factors and influences which create uncertainty for our organisation. The effect this uncertainty has on the organisation's objectives is recognised as "Risk".

Over the 2013/14 period Council has continued instigating effective management of risk through use of a number of principles which are comprised of - creating value, including risk management as a part of decision making, explicitly addressing uncertainty as it is identified, being systemic and timely, sourcing best available information, being transparent and inclusive and tailoring risk programs to Council's needs. Risk management is becoming a fundamental component of achieving sustainability and underpins Council's capacity and resilience in meeting all its strategic and operational objectives. Achievements over the period included:

- Development of Council's Risk Register to track Council's Strategic and Organisational Risks
- Inclusion of risk management principles in all current project areas of Contractor Management, Volunteer Management, Project Management and Asset Management

Council's risk management approach ensures risks and internal controls are identified, assessed and properly managed and reported on, and that policies and operating guidelines are in place. Such a process ensures that the Council is able to achieve the Strategic Plan and that the Mayor and Councillors fulfil their legislative responsibilities.

Each year during the months of April and May, the Local Government Association Mutual Liability Scheme (LGAMLS), Council's insurer for civil liabilities, carries out an annual review of risk management of all member Councils in South Australia. This review is one of a kind in that it is the only independent review or audit of local government risk management benchmarked across the state by an independent body.



In 2013/14 there was no review undertaken, which was a reflection of the way risk was being managed throughout Local Government. However, the following results of the 2012/13 Risk Management Review highlight the overall performance of Council's risk management program (92.0%) compared to the average for Local Government in South Australia (83.9%).



Summary of Results – Tatiara District Council				
Category	Local Govt. Average	Metropolitan Average	Regional Average	Tatiara District Council
Risk Management & Business Continuity Planning	73.7%	89.6%	68.4%	89.0%
Governance Framework	87.6%	94.9%	85.2%	88.0%
Procurement Framework.	83.9%	93.9%	80.5%	100.0%
Contract Management Systems	87.8%	93.1%	86.0%	97.0%
Land Assets / Roads Systems	87.3%	94.7%	84.7%	91.0%
Land – Events & Facilities	87.6%	93.8%	85.4%	100.0%
Tree Management	78.9%	91.4%	74.7%	81.0%
Strategic Frameworks	85.7%	93.9%	82.9%	100.0%
Average Overall Result	83.9%	93.0%	80.8%	92.0%

Disaster Recovery & Business Continuity

During 2013/14 Council continued its commitment to disaster recovery and business continuity planning.

Council has overcome lengthy recovery timeframes with the planned implementation of server virtualisation allowing a fully pre-configured "standby" copy of Council's server environment available ready to be switched on. Future planning for the purchase of additional hardware in a standby state at a secure location to run the server environment will see restoration times reduced from days or weeks to the next business day.

Another key component of this strategy is the constant replication of data throughout the day, as not only does this significantly reduce the amount of data lost in the event of a disaster but reduces the amount of time required to restore services.



Summary

In 2014/15 we will continue to develop the Tatiara as a Region where people of all ages, backgrounds and abilities are embraced and supported and can access Council services they need and are connected and involved in shaping decisions that affect them. In achieving this objective, we will continuously develop Council and its people to provide our community, our businesses and our visitors with the best possible services.

I have no doubt that 2014/15 will be an equally exciting year, one with achievements and challenges that are all geared toward making the Tatiara District a great place to live and work in.

In conclusion, I would once again like to pass on my sincere appreciation to the Elected Members, CEO Rob Harkness, Executive Officers and all staff and volunteers for their continued dedication in serving the Tatiara District Council and for the support they have given to me during the year.



Local Government Software

Council operates the ‘Authority’ enterprise software solution developed and maintained by Local Government Software vendor IT Vision Pty Ltd on a Managed Service Platform. Council’s relationship with IT Vision offers many significant benefits and advantages to help address challenges such as:

- significantly mitigating our IT related risk, especially in the case of a disaster;
- increasing our IT infrastructure performance;
- improving our ability to adopt new technology and keep our business applications current with regular updates;
- providing access to an acknowledged team of IT specialists and industry experts within the Local Government Sector;
- empowering staff to focus on our core business objectives;
- enabling connectivity to our remote sites and ensuring our remote sites; Bordertown and Keith Depots, Visitor Information Centre, Keith Office and Library are supported through Managed Services provision.

IT Vision’s Managed Services also provides Council with assured application and service delivery and the day-to-day running of supporting processes and systems, to guaranteed levels and predictable costs.

Council also retains membership of the IT Vision User Group and actively contributes to a range of special interest groups established to drive the ongoing development of the various applications within the “Synergy Soft” suite.

Council has over the past year introduced some significantly improved practices, these include:

- The introduction of an Electronic Documents and Records Management System (EDRMS) went live in 2013/2014 and has been a primary focus of development. The implementation now allows council to capture corporate information more effectively and improve business efficiency through the development of centralised storage area. The implementation has involved the sentencing of all old records in accordance with the *State Records Act 1997*, and involves a considerable training component both for Records staff (Administrators) and for all staff who will have responsibilities for capturing, recording and responding to correspondence in an online environment.



- Progress continues on the development and integration of Council’s Human Resources Information System (HRIS) and contract management which will provide managers and supervisors with additional information to manage their operations more effectively and reduce the number of basic enquiries.



These new initiatives have the potential to change the way we work within Council by helping us minimise risk, optimise productivity and transform our information into a trusted strategic asset. Clearly our data is one of our biggest assets already, where our IT environment is pivotal for us to manage our vast reservoirs of data in some meaningful, simple way.

In fulfilling our commitment to this new business improvement program, which has a strong emphasis on systems, processes and communication and cooperation, Council now manages approximately 450 contracts, agreements, licences, leases, permits etc. within one database. The benefit of this new system is that it will not only increase staff productivity, reduce inefficiency, comply with OHS&W requirements, but also reduce our “carbon footprint”.

Council Website and Intranet

Communicating via electronic means is an integral aspect of day to day business that must be maintained at a high standard. Council's website has become a valuable and key method of providing information to the public and one that is utilized far more frequently than in the past.

During 2013/14 Council's website www.tatiara.sa.gov.au continued to be a popular resource for ratepayers and visitors, recording 22,671 visits or an average of 2,443 visits per month. This represents a **25.6%** increase on the number of visits recorded from 2012/13, and the highest recording since 2008/09 when there were 26,086 visits recorded. The site has been strategically designed for the convenience of all users, enabling users to have information about Council around the clock, which includes Council Agendas, Minutes, Annual Reports, Policies, Budgets and other documents.

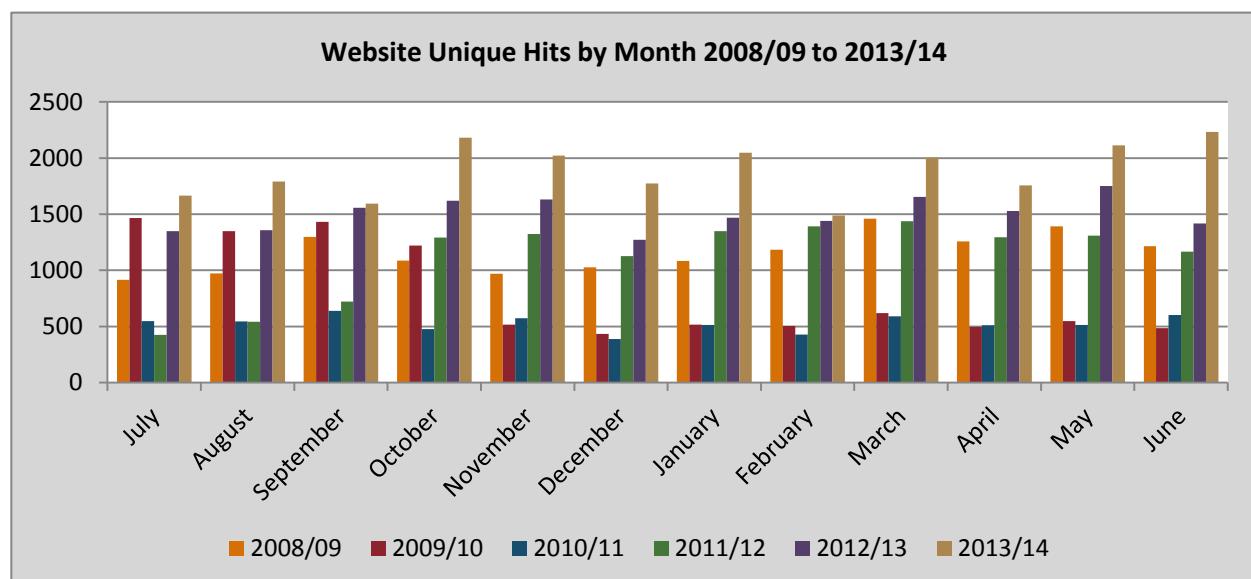
The screenshot shows the homepage of the Tatiara District Council website. At the top left is the council's logo, "Tatiara the good country". To the right is a search bar and weather information showing "Today's Weather" (partly cloudy) and "Now 17.6°C". The main navigation menu includes "Your Council", "Council Documents", "Council Services", "Community Information", "Tourism", "Mapping", "Library", and "Contact". Below the menu is a large image of a football player catching a ball. To the right of the image is a yellow callout box containing text about the "Good Country". Further down the page is a map of the region showing towns like Keith, Mundulla, Padthaway, Wolseley, Willalooka, and Western Flat. On the left side, there are two social media links: a Facebook icon with the text "Find us on Facebook" and a "Council elections" graphic featuring the text "the closer you are the more we care" and "2014 council elections".



Facts & Figures – Council Website						
	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14
	No.	No.	No.	No.	No.	No.
Website Visits (Unique Hits)	13,865	9,588	6,323	13,374	18,046	22,671
Total Number of Visits	26,086	14,343	8,635	17,921	23,892	29,317
Total Visits Per Month	1,155	799	719	1,493	1,991	2,443
Total Visits Per Week	266	184	166	344	459	435
Total Visits per Visitor	1.88	1.50	1.36	1.33	1.32	1.29
Total Number of Pages	103,462	48,413	27,269	55,831	64,340	72,546
Total Number of Hits	670,013	497,911	403,371	n.a.	n.a.	n.a.
Total Hits per Visit	25.7	34.7	46.7	n.a.	n.a.	n.a.

Note:

N.A.: Data is not available or comparable due to Council's website being changed from Unity to Google Analytics.



The following 21 sites attracted the most visits (61.5%) on Council's website during 2013/14.

Facts & Figures – Council Website		
Site	2013/14	
	No. of Visits	% of Total Visits
Tatiara District Council Welcome	9,874	17.0%
Caravan Parks	3,427	5.9%
Tatiara District Council – Site Search	2,542	4.4%
Bed & Breakfast	2,152	3.7%
Contact your Council	1,940	3.3%
Upcoming Events	1,911	3.3%
Job Vacancies	1,559	2.7%
Council Employees	1,432	2.5%
Hotels & Motels	1,234	2.1%
Bordertown Public Library	1,209	2.1%
Bordertown Wildlife Park	1,206	2.1%
Waste Management	953	1.6%
Mapping	916	1.6%
Keith	823	1.4%
Council Agenda & Minutes	757	1.3%
Attractions	740	1.3%
Bordertown	717	1.2%
Elected Members	690	1.2%
Council Services	579	1.0%
Library	561	1.0%
Tenders	555	1.0%
Total	35,777	61.5%

Clearly the use of Council's website continues to grow. This has prompted Council to redevelop and redesign its tourism website during 2013/14 to provide a more user friendly and functional website for the community and tourists to use and to interact with Council. It is anticipated that the revised website will be completed during 2014/15 and be continuously updated to provide people with the latest information on Council and the Tatiara region.

As an extension to the website, Council continued to maintain its intranet site. The Intranet is based on Council's website for internal use of Council staff. It contained information from the publicly accessible website as well as other material such as administration policies and procedures, staff consultation matters, training dates and other various information required by staff.



Work Health & Safety

Council is committed to maintaining a high standard of WH&S Management.

The Strategic Plan for WH&S requires Council as an exempt employer, to set its own WH&S objectives in accordance with Work Cover's performance standards for self insurers and to integrate WH&S into the organisation's Strategic Management Planning.

This is a continuing process and Council aims to increase workplace efficiency by maintaining:

- Low incident, frequency and duration rates;
- Assist with the reduction of the unit cost of labour for workers compensation;
- Improve compliance with WH&S by contractors working for Council;
- Maintain compliance with WorkCover Performance Standards; and
- Assess and maintain a high level of safety for employees engaged in high risk activities.

Council's WH&S Committee comprises management and employee representatives and monitors performance against the plan. Council, the Committee (which meets regularly to address occupational health and safety issues), all employees and the Regional Risk Coordinator have an ongoing commitment to Occupational Health and Safety and to achieve the best possible policies, practices and procedures for the occupational health and safety of all employees.

Safe Work Procedures and Policies are being continually monitored and reviewed with new procedures being introduced where required according to legislation or new/ changed work practices. Workplace inspections are undertaken on a regular basis.

The Tatiara District Council is a member of The Local Government Association Workers Compensation Scheme (LGAWCS), the second largest non-Crown Self Insurer in South Australia, for the administration and facilitation of Council's workers compensation claims and rehabilitation. As well as meeting legislation it is a requirement that all self insurers meet the WorkCover Performance Standards for Self Insurers (PSSI).

Council's Work Health and Safety Committee, which comprises management and employee representatives, continue to update its program, policies and procedures in line with LGAWCS One System, for the use of employees. Council, the committee, (which meets every two months to address occupational health safety and welfare issues), and all employees have a continuing commitment to WH&S. This includes achieving the best possible policies, practices and procedures for the WH&S of all employees. The Committee currently consists of: five workplace WH&S Representatives, four management representatives with the WH&S Co-ordinator providing secretarial services.

WH&S Management Plan

The objectives of the WH&S and Injury Management (IM) Plan are to ensure that the Performance Standards for Self Insurers are met and for facilitating continuous improvement of the WH&S system. When appropriate, responsibilities, key performance indicators and time frames have been included to assess against the targets as determined by the management team and the WHS Committee. The WH&S and IM Plan address strategies on issues such as;

- Training
- Safety culture
- Performance Measurement and continuous improvement

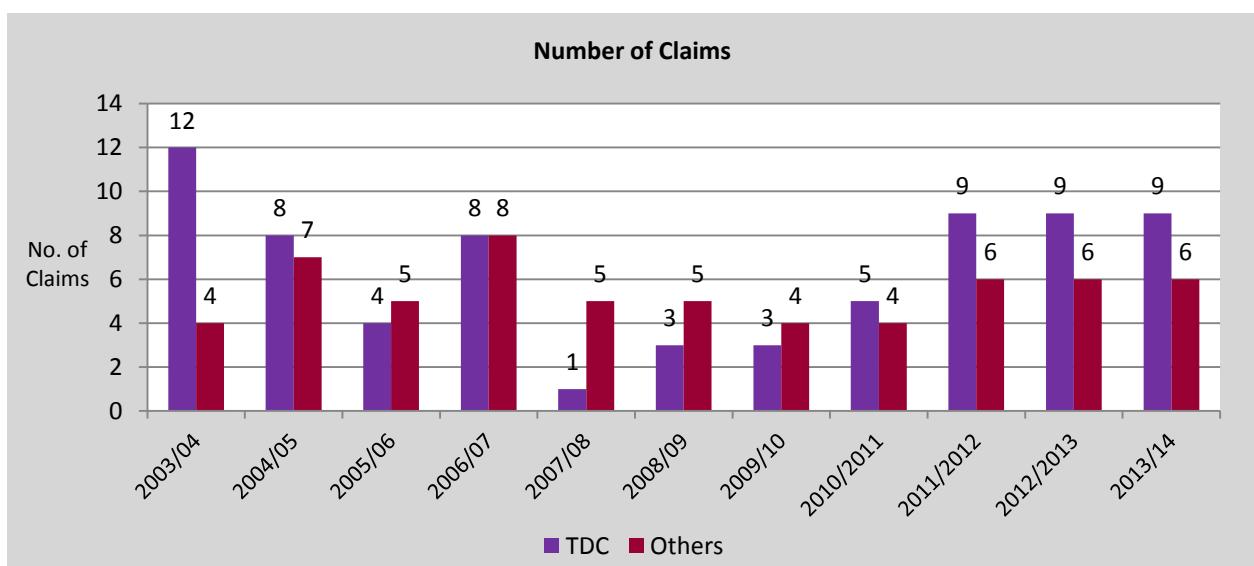


Overall, the culture of safety is growing across the organisation which has ensured that staff is increasingly conscious of their WH&S obligations whilst at work. The Tatiara District Council has developed a range of performance indicators which have reinforced this message.

As the following figures highlight, Council has maintained a consistently low incidence of workplace lost time injury (LTI) and lost time injury days (LTI days). As a result of the hard work undertaken by Council and employees, Council is receiving significant bonus payments from the LGA Workers Compensation Scheme.

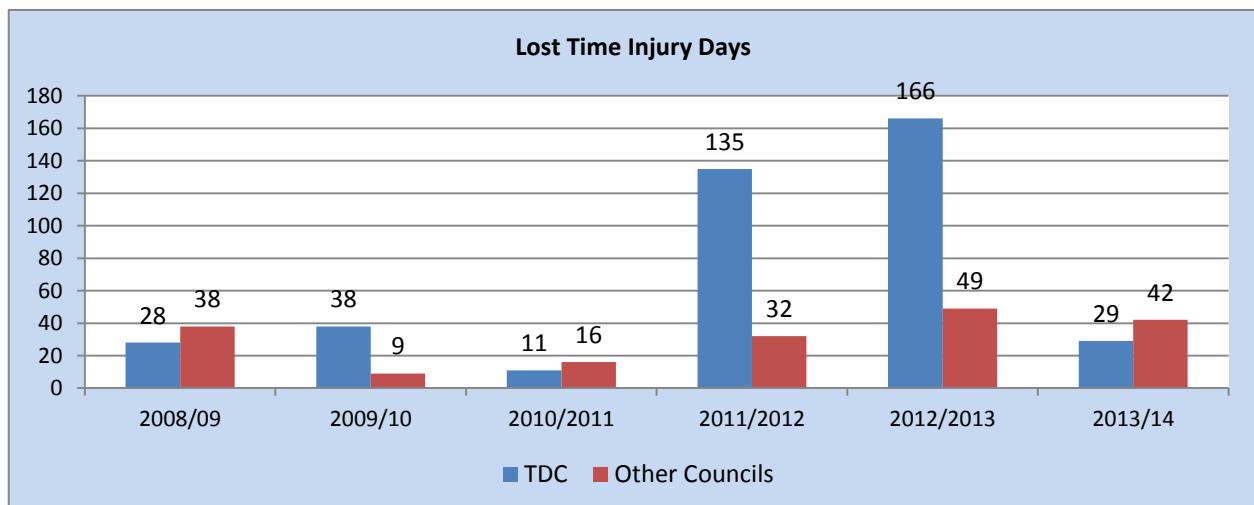
These results can be attributed to the continued support of Council, Management and Employees and to the dedicated work put in by Council's WH&S Representatives and WH&S Committee.

Workplace Injuries and Claims		
Year	No. Claims	Total Days Lost
2003/04	12	58
2004/05	8	2
2005/06	4	190
2006/07	8	2
2007/08	1	-
2008/09	3	28
2009/10	3	38
2010/11	5	11
2011/12	9	135
2012/13	9	166
2013/14	9	29



As illustrated by the following figure, Council has experienced a number of long term injuries that are being managed. Council sees rehabilitation can be an effective cost containment strategy but it requires continual review and improvement if good return to work rates are to be maintained and the trend to increasing claim duration are to be curtailed. As well, successful rehabilitation can do much for the morale of those immediately involved and for their workforce colleagues.

Council believes that paying attention to competent rehabilitation management not only makes sense; it is indicative of a workforce culture where staff feels valued. This sense of value is an essential ingredient, not only for positive return to work outcomes, but in the broader area of progressive workplace relations which identifies Council as having the interest and capacity to attract and retain good staff.



Managing for the future means continuing to inform ourselves about risks and more astutely anticipating the risks confronting our workforce. Known hazards will continue in the workplace and new ones will emerge. Council will continue to make improvements in effective injury prevention and management, where "Risk" is seen as both an opportunity and a hazard. However, Council is committed to a program where all workplace risks are systematically identified, treated, monitored and reviewed.

All staff should be acknowledged for the level of support they have shown to WH&S and for their adherence to the systems that have been put in place. The guidance and leadership that has been shown by Council's WH&S Co-ordinators, Sally Bywater and Heather Mewett, and Neal Fallon, Regional WH&S Regional Coordinator for the Local Government Association Workers Compensation Scheme (LGAMCS), has

enabled Council to meet its obligation to ensure the health, safety and welfare of staff, volunteers, contractors and visitors.

Contractor Management

The WH&S Committee has established greater consistency of safety management in Council's arrangements with contractors. This has involved reviewing tender documentation and contract templates, seeking out additional information about elements of contracted works, closer supervision of contracts and general education about the legislative requirements and compliance issues associated with contract management. This is an ongoing challenge for Council and contractors, and it is anticipated that substantial training and support will be provided over the coming year to ensure extra attention and diligence in our management of contracts.



Corporate Health Program

An ongoing program offered to local government employees by the Corporate Health Group is strongly supported by the Tatiara District Council and seen as a proactive step in encouraging employees to practice a healthy lifestyle. The regular health checks are carried out by qualified personnel and if problems are evident, employees are advised to consult their medical practitioner. It was noted that staff members have been referred to their general practitioners with suspected skin cancer problems. Early intervention prevented serious complications and long term consequences. The program is a credit to Council's commitment to staff's health & welfare.

Overall, the culture of safety is growing across the organisation which has ensured that staff is increasingly conscious of their WH&S obligations whilst at work. The Tatiara District Council has developed a range of performance indicators which have reinforced this message.

Looking Forward - 2014/15

- Further integration of the WH&S system into Council's operations through workshop and training sessions with staff.
- Review schedule of all WH&S policies and procedures in line with Council's business operations.
- Maintain regular program of internal auditing.
- Strengthening of communication and consultation processes by maintaining a strong WH&S presence on Council's intranet site.
- Review and update the new staff induction and re-induction kit.
- Review and update of Council's Emergency Management plan.
- Review and update of Council's Business Continuity plan.



Library Services



The Bordertown Library provides more additional space, more versatile and flexible community space, a newspaper reading area, more seating spaces and a dedicated children's area. The building provides further evidence of Council's commitment to Libraries and the provision of community infrastructure in the Tatiara.

The Bordertown Library continues to be re-invented. It now operates on many levels, not the least of which is to serve as a community hub. The replacement of the old library with an integrated, modern facility has provided spaces for people to meet, relax and study in state of the art facilities with access to new multimedia and emerging information technologies.

The Bordertown Library is a very exciting component of Bordertown's Cultural Precinct and will be a vibrant hub for locals and visitors alike. The new Library is a community and civic anchor for the Tatiara Cultural Precinct – a hub which preserves and shares the identity of the community, a regional centre of learning, knowledge and culture.

The Library is committed to providing a high level of professional customer service that ensures a visit to the library is a memorable experience and encourages an ongoing connection. Through the commitment of Rae Bromley and Wendy Crane, Bordertown Library Managers, and its staff, Council's Library Services remains committed to *Preserving the Past and Securing the Future* and will continue to strive to remain as the *heartbeat of the community*. It does this by

providing a diverse and comprehensive range of collections, programs and services aimed at developing and informing the community. This includes information provision through reference services and reader guidance to the collections, access to information technologies (including the Internet), children's literacy development programs, education support, and lifelong learning programs and activities designed to foster recreation and social connectedness. The Library Service delivers services to the local community from Bordertown and Keith.

The Library is open to the community a total of 43 opening hours per week, including Saturday morning. A 24/7 electronic library catalogue is available through the Library Network website for customers who wish to request, search databases and manage their loans online. The wireless/internet service is also available 24/7.

Library staff continues to receive positive feedback from our patrons for the valued service provided to the community. To enable the continuation of Library services a number of the Corporate Services staff are now trained in Library customer service. This move supports Council's "multi skilling" policy and promotes good employee integration across the organisational.

Highlights for 2013/14:

Through the resources it holds and the activities it provides and supports, the Bordertown Public library plays a key role in supporting informal learning, literacy and knowledge creation to residents of the Tatiara. These resources and activities also provide opportunities to bring people together, help to remove isolation and foster social inclusion. A wide variety of resources and opportunities for all generations and nationalities are provided throughout the year as demonstrated below.



Events

- Book Launches - guest presentations - Interior designer Bronnie Masefau, Master Chef runner up 2010 Callum Hann, Children's author Allan Jones and Vietnam veteran Dr Glen Edwards and local author Dianne Farina.
- Workshops – cake decorating, family history , papermaking, computer and internet training for seniors and anyone who requires help.
- Children's Holiday activities – Story book character Hairy Maclary 30th birthday celebrations, cupcake decorating, Mad Hatter afternoon, Christmas and Easter activities, Crime scene investigation activities.

State and National Partnerships

The Library has participated in a number of state and national projects including:

- Get Reading – state wide promotion of popular authors and titles.
- The Little Big Book Club – Free story time bags containing picture books and information for parents of 0-2 year olds, which promotes the importance of reading, talking singing to babies and young children. Bags are provided through state government funding.
- Children's Book Week - visits by library staff to the Carol Murray Kindergarten and Bordertown Primary School.
- National Simultaneous Story Time – kindergarten children visited the library to participate in this nation wide event.
- Summer Reading Club – This years Theme was “Crime Scene investigation”, with 120 children registering as members. An estimated

85+ children participated in the “Do it yourself” activities available in the library during January. The benefits of membership included 2 free movies, one to launch the summer reading club and one as a reward for meeting the challenge of reading 10 books over the summer. A total of 184 children attended these two movies.

Local Partnerships

Partnerships have been and are being developed by the library and the local community to work together for the good of our community. Amongst these include working with the Migrant Resource centre to assist those from non English speaking backgrounds, all schools in the district, Carol Murray kindergarten, mothers groups, and various local community groups for example visits by Bordertown and Nhill CWA and CFS Fire Prevention Officer Vicki Hann.

Opportunities to share skills and knowledge have also been developed within the library by library staff and interested individuals. From this several interest groups now meet in the library. The following continue to regularly meet in the library:

- Historical group – for those interested in family and local history.
- Chess group – meets on Fridays for the purposes of challenging each other to games of chess.
- Up for a Yarn – knitting and crochet group
- Senior computing club – computer and internet assistance provided by library staff
- Third Tuesday book club – book discussion group.

Friends of Bordertown Library – FOBL

The library has developed a strong partnership with the Friends of Bordertown Library, whose major project this year has been the preparation and presentation of



various history month activities, which were held in May. These activities included a writer's workshop, a writer's competition with the theme of "Story Behind the Photo", family history workshop and Mundulla cemetery tours. A total of 92 people attended these various activities.

Other projects have included – making tactile books for blind children, guest speakers and book shares.

Weekly Programs

- **Rhyme Time:** Held every Tuesday at 11am during the School term. Rhyme time is designed to encourage parents/carers of young children to read, sing, talk and play with their babies to have fun with them and stimulate language development. Library staff uses a variety of aids including books, puppets, finger play and music to ensure sessions are visually, verbally and motion stimulating. Currently an average of 8 mothers and their babies attend each week. A total of 387 people attended sessions over the year.
- **Story time:** Sessions have been continuing each Friday, during the school term. Story time, like Rhyme time is designed to encourage young children and their parents in their journey into reading and language. Many families from non English speaking backgrounds have enjoyed attending these sessions. A total of 180 people attended sessions over the year.
- **Housebound Delivery service:** Each week library staff selects and delivers resources for clients who are unable to get to the library. On average this year we delivered to 18 clients per week.

One Card - SA Public Libraries Network



Between 2012 and 2014 all public and community libraries in the SA Public Library network rolled over onto the one library management system. Bordertown Public Library and Keith Community Library rolled over onto this new system in October 2012 following several months of preparation.



Our customers can now pickup/return items at any SA library. They have 24/7 online access to a statewide catalogue of over 3.8 million books, DVDs & magazines with an online reservation system & improved speed of item delivery.

The success of the OneCard network has been demonstrated so far by the significant increase in traffic of items between library services with the Toll delivery service increasing four-fold. Because borrowers have access to a much wider range of resources, they can get what they want more quickly.

From a staff level the system also has many added efficiencies including:

- Shortened time to place holds for those requiring assistance and most importantly it has empowered the public to do it for themselves.
- While there is an increased number of inter library loans to be processed the process to get these out to patrons is less time consuming.

For 2013/14, a total of 3,218 search sessions were recorded, with an average of 268 sessions per month. Over the 12 months 75%



of these sessions were returning customers and 25% were from new visitors.

eBooks and Audio Books

Through the new ‘One Card’ system the Bordertown Public Library is now able to offer eBooks and Audiobooks for loan to anyone who is a member of the library and has a smart phone, tablet or home PC. With these resources now available the library has become ‘virtual’, with members no longer needing to step into the library to make use of its resources.



Information Technology

Internet access is provided free of charge by the Libraries Board of SA to the main library site within each local government area. The Tatiara District Council supplies the computers to enable patrons to use this service.

The Libraries Board of SA also provides free access to the state wide library wireless service. This service allows wireless users to register at any SA public library service with wireless capability and use the free wireless service at any of the other SA public libraries throughout the State currently offering the service.

In April 2014, through the Federal Governments Broadband for Seniors Programme, the library received a new Windows 8 touch screen computer. As part of this program the library also received grant money which enabled us to employ one of our library assistants, Tammie Smedley, for an additional 3 hours per week for 6 months for the purposes of providing one on one training in digital technologies to senior citizens.

Volunteers

- 8 year ten students from the Bordertown High School volunteered in the library as part of their community volunteer program.
- 4 year eleven students completed the work experience component of their course at the library.
- 13 volunteer ladies assisted Library staff in the library and at activities and events at various times during the year.



Facts for 2013/14

- Visitors: The Library recorded approximately 51,671 visitors in 2013/14, representing a decrease of 1,155 (2%) visitors from 2012/13.
- Loans: The library recorded 47,521 loans in 2013/14, representing an increase of 484 items (1%) from 2012/13.
- Membership: The library recorded 32,78 members for the year. As part of a system tidy up in preparation for rolling into the new one card system, membership data has been updated, resulting in members who have not used the library in 3 years being removed from the system.
- Computer Usage: Technology use in the library remains high. The addition of a fourth public computer has assisted staff to keep up with demand and fill customer need. In 2013/14 the computers were used 6,379 hours of internet time, representing an increase

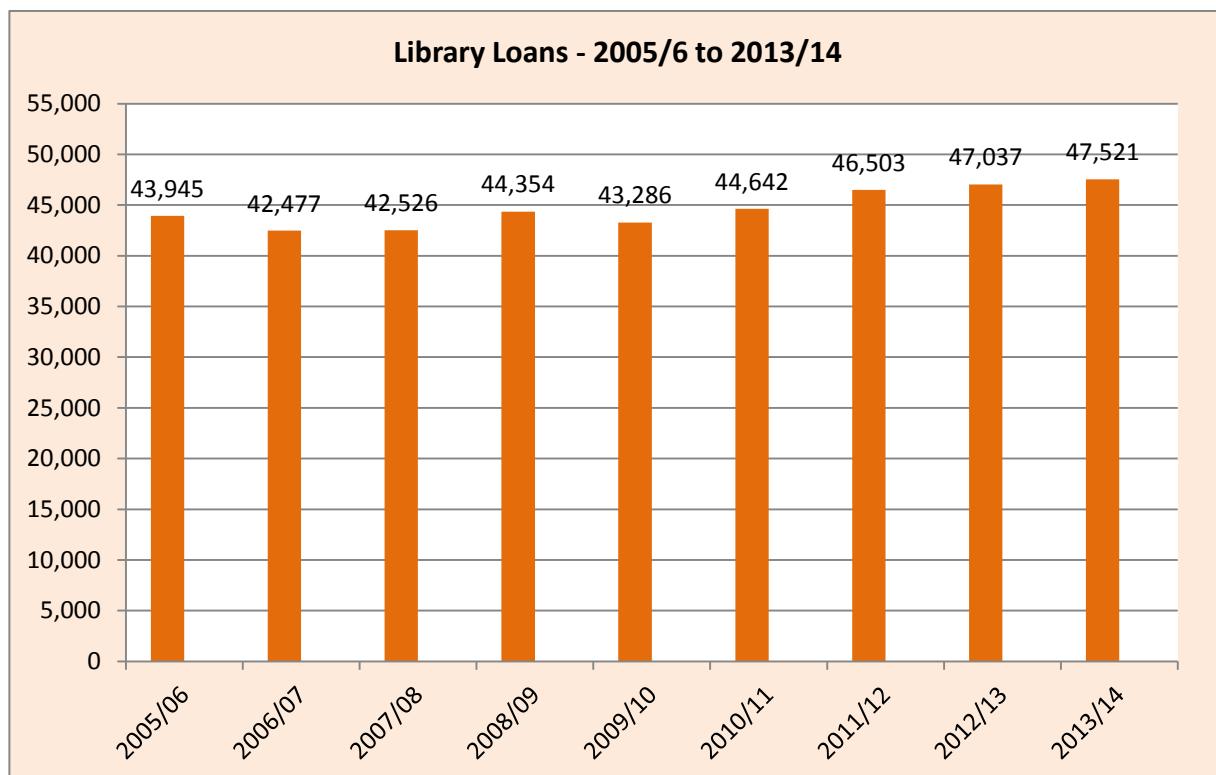


of 6% over 2012/13. Overall computers were used 75% of the available time.

Activities library staff support and encourage, which occur on a regular basis but are not included in the above figures include:

- Reading newspapers/Magazines.
- Reading books – silently.
- Reading aloud to children.
- Study – either through books or via the libraries public computer or their own laptops
- Learning to use computers – training provided by library staff.
- Photocopying, laminating, and scanning to email.

- Exams – supervised by library staff.
- Meeting place – especially for sharing of knowledge.
- Sourcing multiple copies of book titles that the local Book Club wishes to read.
- Monthly spot on local radio station 5TCB promoting library activities.
- Regular JP services available through library staff member Chris Virgin on Thursday and Fridays.
- Local and family history research.
- Visits to and from Kindergarten, Schools, new mothers groups, community groups.
- Assistance to new comers to our community that come from a non English background.



Tourism

The Tatiara District Council acknowledged the importance of tourism to the local economy many years ago and has planned and invested heavily in the community infrastructure to provide a platform which encourages the ongoing development of tourism based businesses. Such facilities include the Bordertown Visitor Information Centre.

Apart from the infrastructure investment, Council has also been a significant contributor to the Local and Regional Tourism organisations in a financial capacity, participation as committee members and other in-kind support.

The Tatiara District Council has provided Visitor Information since October 2000 and continues to play a fundamental role in the cross border region as it provides detailed information on the Tatiara District, Limestone Coast, South Australia and Victoria. The Centre's facilities and staff provide valuable support to business and tourism operators, tourism industry groups as well as offering a range of information services to the community.

The VIC is fully accredited under the national accreditation program and is reviewed, inspected and measured against set criteria and standards every 12 months, to ensure delivery of its commitment to professionalism, customer service and good business practice. The Bordertown VIC is recognisable by the nationally recognised trademark italicised yellow on blue 'i' sign which represents high quality provision of information, service and facilities.

The Visitor Centre specialises and focuses on assisting visitors in the Tatiara Region, enhancing the visitor experience and increasing visitors length of stay and their spend in our region.

As an accredited tourism facility, the Visitor Information Centre provides a one stop shop for visitors to the region. Accommodation bookings, souvenirs, tours and an extensive range of brochures on activities and attractions are among the many facilities and services available to visitors. The Centre is open 7 days a week. Key elements of the Centre include:

- Visitor and Information Services
- Event Support Services
- Tourism Industry Support
- Education Facility
- Passenger Bus Terminal
- Premier Stateliner and Firefly Bus Ticketing
- Community Services

The Information Centre continues to offer bus ticketing, and this service continues to grow and now represents an important part of the services offered within the centre.

Our Visitor Information Centre is open every day of the year (except Christmas Day) to promote tourism services and experiences by providing a professional information and booking service with specialist knowledge of the Tatiara District, Limestone Coast Region and beyond. We now have 15 volunteers with a passion for tourism and their community who support the daily operation of the Visitor Centres by volunteering approximately 600 hours of service to the Centre this past year.

The Visitor Information Centre continues to strive to influence visitors' travel plans by encouraging visitors to undertake more activities, increase their spending, stay longer and make return visits. More specifically, it also provides information regarding sites, attractions, accommodation, eateries and services throughout the entire Tatiara District. The visitor information centre also offers a number of services including internet access, coach bookings and referrals for accommodation and tours as well as after hour's access to information.



Throughout 2013/14 Council continued to invest significant time and resources into tourism related activities. Council seeks to position the District as a vital and resourceful regional tourist and commercial centre with significant natural, built and cultural attractions, and quality sustainable events and festivals, capitalising on its heritage, culture and character, but having proper regard for the physical, heritage and social environment of the area.

A key element of our success in tourism development and marketing over the past 12 months has been the maintenance of close working relationships and rapport between the respective communities, businesses and private sector groups. Such partnerships deliver real benefits for the whole community, and not just for the tourism industry. Council continues to provide leadership to tourism and special events and endeavours to capitalise on the uniqueness of the region's townships by the maintenance and implementation of collaborative marketing initiatives, highlighting their individual characteristics, events, attractions, walks, trails and capitalising on the traffic flows across the District (and Region). Council sees its role as a passive facilitator and sponsor of local events, which it fulfils with great pride and will increasingly focus on attracting and managing District and region-wide major events.

During 2013/14 the VIC experienced a reduction of our tourist visitation statistics, similar to other centres in the region.

Facts for 2013/14

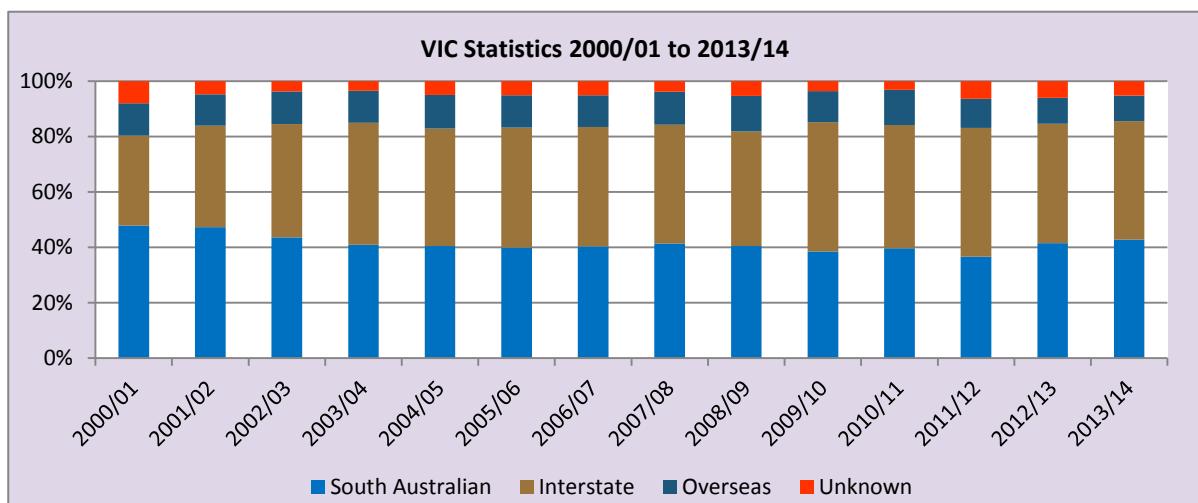
- Visitors: the Bordertown VIC recorded **10,150** visitors in 2013/14, which compares to 10,503 visitors recorded in 2012/13, representing a drop of 3.3%. The majority of visitors (76%) came from: **Melbourne** (2,151), **Locals** (2,096), **Adelaide** (1,526), **Victorian Country** (1,220) and **SA Country** (723).

Within the South Australian figures, locals showed almost on par to 2012/13. Total South Australian figures were similar to last year, while Interstate visitors were down by 4.1%. There was a decrease in the total number of visitors from Queensland (down 17.1%) and Victoria (4.2%), while visitors from New South Wales increased by 11.4%.

- Time of Travel: The highest recorded months for visitors attending the Bordertown VIC in 2012/13 was: **January** (1,068 or 10.5%), October (999 or 9.8%), April (939 or 9.2%), December (918 or 9%) and September (892 or 8.8%).
- Overseas Visitors: In 2013/14 overseas visitors accounted for 9.2% of all visitors, with the highest recorded visitors from overseas from: **Europe** (535 or 5.3%), **United Kingdom** (172 or 1.7%) and **USA/Canada** (78 or 0.8%). UK figures were up 22% on 2012/13, whilst Europe increased by 2.3%. There was a decrease of 20.4% on last year's figures for USA/Canada, New Zealand was on par to last year, Japan reduced by 50% and Other Asia was down by 55.9%.

The Tatiara District Council continues to recognise the value of tourism to the district through its financial support at both local and regional level, where it plays a substantial role in the generation of value and economic benefit across the entire region.



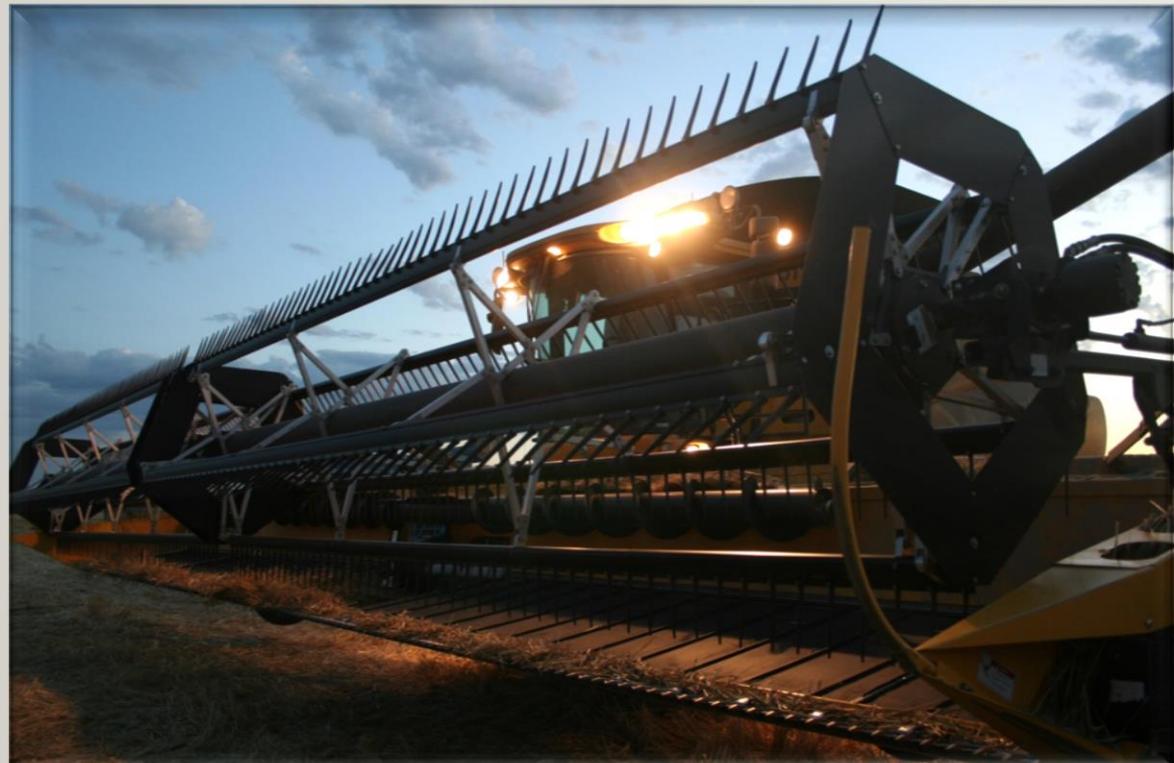


With the Tatiara District being a major tourism “gateway” by intrastate, interstate and overseas visitors, the Visitor Information Centre provides an important stop-off point for visitors to the region. It has a wide range of material with which to guide the tourist to the 11 regions of South Australia to fulfil this target. In fact, the Centre has a great reputation for assisting travellers with maps and advice on things to see and do along the way.

The development of a new size version of the Tatiara Visitor Guide has seen our iconic brochure come to life. The new format has

brought a great response from customers and tourism operators alike.

The results achieved by the VIC in 2013/14 are the culmination of the hard work and dedication of our VIC Manager, Chris Mackereth, whose ongoing leadership and commitment is greatly appreciated. I would also like to recognise the significant contribution of our part-time staff, Heather Sharp and Chris Virgin, and our many volunteers, who continually strive to achieve best practice and excellence.



Arts & Community Development

Council recognises the importance in the development of the community and to contribute to the quality of life of our citizens that the conduct of major community events can be a significant means of community celebration.

Council wishes to develop partnerships to provide to the community opportunities to enjoy, participate and appreciate the uniqueness of our Region. Through community events and community activities we can seek to enhance the respect towards our community by our community and to strengthen community pride, community participation and community success.

In partnership with Country Arts South Australia, the Tatiara District Council employs an Arts and Community Development Officer in specific target areas of art, grants, youth, multicultural, aged, disability services and social planning. This person provides advice to Council and is responsible for the coordination of initiatives and projects in the Tatiara District. The Arts and Community Development Officer also provides support for various community committees to help develop and maintain these networks with community groups, individuals, agencies and Council.

Council's Arts and Community Development Officer, Ms Naomi Fallon, is also responsible for coordinating special events in the district and organising special projects in consultation with community groups. However, the philosophy is focused on creating experiences rather than events.

Supporting a cultural and diverse environment, the programme involves the promotion of arts and community development activities throughout the Tatiara and surrounding regions and encourages

individuals and community groups to participate in cultural initiatives.

The position is responsible for assisting local communities to achieve their arts goals and community development aspirations through various strategies such as:

- Researching, developing and maintaining strategies for arts, acting as a resource, leader and advisor in the formation of community events and projects.
- Maintaining links between the Council, Country Arts SA and the Community.
- Monitoring programs and ensuring their effectiveness in artistic, community development and financial terms.

The Tatiara District Council is committed to providing a high quality of life for our young people by recognising and acknowledging that young people are a significant and valuable part of the community. Council acknowledges the contribution made by youth towards the community's vitality as local residents, visitors, workers, consumers, tourist seekers and seekers of culture.

Council is aware that it is important to evaluate and monitor its approaches to create a healthy and collaborative relationship with young people. It does so through informal meetings with local youth groups who are committed to providing opportunities for young people to become active citizens and community leaders.

Since the re-developed Walkway Gallery officially opened in November 2011, Naomi has continued to work hard to ensure the arts and cultural activity that the Tatiara is renowned for continued to flourish. This includes maintaining strategies and



operational procedures to support art organisations, artists and cultural production, and the active support of community festivals and events throughout the year. Through continued funding and development, advocacy and facilitation, Naomi has been able to foster and sustain the unique arts and cultural community and help make the Tatiara the special place that it is.

As its name suggests, Community Development is all about developing relationships with residents and stakeholders, addressing local needs and developing a community that people are keen to be part of. Council's Community Development Officer, Naomi has already achieved a number of milestones this past year in a range of specific target areas, including grants, youth, multicultural, aged, disability services and social planning. Naomi not only provides advice to Council and is responsible for the coordination of initiatives and projects in the Tatiara District, she also provides support for various committees of Council to help develop and maintain these networks and liaise with community groups, individuals, agencies and Council.

An important component of Naomi's role involves guiding and supporting communities to develop capacity and participate in building social belonging, thus enhancing well-being and sustainability. Grant programs offered during the year have enabled community groups and organisations to foster and build on this ethos with positive results in the form of new equipment, rejuvenated community halls, recreation and sporting facilities thus enabling increased participation and producing positive outcomes for the community.

The Arts

Council values creativity, and in particular the contribution of the arts in making this District a unique place to live. The Council has adopted a Public Art Policy which recognises the value of site specific art. This includes:

- Art integrated into the fabric of a building; community art which has a high degree of Community involvement; and
- Place-making art which is art commissioned for a specific location.

The impact of the following events and activities during 2013/14 contributes to the vibrancy and wellbeing of our community. These community events significantly increase the quality of life and are reflective of our local culture aspirations concerns and identity, and have provided an opportunity for us to learn and understand and in turn provide inspiration that develops a sense of belonging and stronger connections within our communities.

Facts for 2013/14

We have continued to provide opportunities for people to connect, express themselves, share information and enjoy lifelong learning opportunities. The Tatiara District Council works directly with the community to strengthen the linkages and networks through dedicated arts and culture events, library and information services, support services for older people, new parents and socially disadvantaged members of the community. Highlights of our progress during 2013/14 include:

- Encouraging positive interaction, cultural and social integration and education by coordinating the following events and functions:



- **2013 (October) National Mental Health Awareness Week:**
 - Back by popular demand the Tatiara District Council partnered with SE Community Health Mental Health Team



and the Keith and Tintinara Show Society Inc. to present the *Junk Heap Challenge*, where it engaged Keith men and women to take part in creating sculptures out of junk found in their sheds.

- The concept was developed in 2012 to encourage men to look differently at the “junk in their sheds” and the “junk in their heads”. The project reinforced and embraced the camaraderie and good natured spirit of competition that is strong in any small community, but also challenged men and women to look differently at the junk in their shed – and ‘junk’ in their head.
- The Keith and Tintinara Show Society have incorporated the *Junk Heap Challenge* into their annual program of events.
- The event engaged and highlighted a range of service providers, including South East Regional Community Health Services (SERCHS), Older Persons Mental Health Team, Limestone Coast Division of GP, Uniting Care Wesley, Carers SE, Mental Illness Fellowship of South Australia, Keith and Bordertown Hospitals and Men’s Health Australia.

2013 (October) Every Generation Awareness Month:

Facilitated a range of ‘senior’ friendly activities for the ageing Tatiara community which includes;

- Every Generation contributed to a special inter-generational creative project “Over the Fence” involving the young children of the Carol Murray Children’s Centre in collaboration with the residents of the Tatiara Retirement Village (pictured);
- Splash Theatre Company performed a FREE retro Australian afternoon of entertainment with the show “Me ‘N Me Mates”;
- A range of one-one-one computer classes available at the Bordertown Public Library.



- **2014 (March) Harmony Day:**



- Showcased the *Colourfest Film Festival* featuring the best multicultural Australian stories through a selection of short films collected over three years.
- The films challenge such negative portrayals by showcasing a more authentic and inclusive image of Australians as a nation of diverse faces.
- A new partnership with the Migrant Resource Centre.
- **2014 (April) National Youth Week:**

With many events staged across the Limestone Coast, youth of the Tatiara were engaged in a range of fun and free interactive activities. These included;

- **Youth Theatre:** An informal meeting to discover youth interest in developing a theatre group which explores contemporary theatre and dance with facilitator Marie Clarke;
- **Warhammer, Lego & Planks:** A meet, greet, show and tell with other like-minded young people interested in Warhammer, Lego and Planks;
- **Youth Centre's 10th Birthday Celebrations:** Bungee run, inflatable sporting arena, pool tournaments, Wii challenges, art workshops and outdoor movie celebrating the Youth Centre's 10th Birthday;
- **Skate Park Jam:** Day featuring pro rider Ryan Lloyd with prizes, bbq and music (pictured);
- **Kids Cookbook Launch:** featuring the launch of local writer Dianna Blackwell-Farina's new cookbook for kids "Easy Cooking for Kids to Cook";
- **Kaleidoscope Street Wear Design Competition:** Local Keith lads Isaac Aitken and Scott Sanford and street-wear designers opened a competition to design and print t-shirts;
- **Workshop program** including art toast, Easter craft, watercolour stencil art and paper landscapes with the Walkway Gallery and Bordertown Public Library.



- **2014 (May) National Volunteers Week:**

- Once again with the support of SA Ambulance, three separate functions were held across the Tatiara to thank volunteers for their continuous dedication and hard work across the regions. The functions held in Padthaway, Bordertown and Keith attracted over 250 volunteers to the functions - the largest numbers of any volunteer appreciation functions to date.



- **Youth/School Holiday Programs:**

- **Encounter Youth “Safe Party Seminars”/ Online Safety Program**, encouraging positive behaviours held at the Bordertown High School;
- **Holiday Programs** include child movie marathons, library Summer Reading Club, Christmas craft activities, holiday craft activities, movies and art classes.
- The redeveloped Walkway Gallery has continued to show some quality exhibitions over the last twelve months, gaining pivotal community and industry support for the new space. These include a range of touring shows from Country Arts SA, as well as some local shows;
- **Ineke van den Hout / In the Shadow of a Cloud:** An unique

exhibition featuring Alice Springs artist Ineke van den Hout. Originally from the Netherlands her works are a visual diary of dreams, desires and personal experiences from which she creates vibrant exhibitions of beautiful painting and mixed media drawings.

- ***JoJo Spook / Domestic Wear:*** The recipient of the Advantage SA's Regional Artist of the Year, JoJo is renowned for her metal dress like fashion inspired sculptures based on the painful etiquette of the fashion junkie.

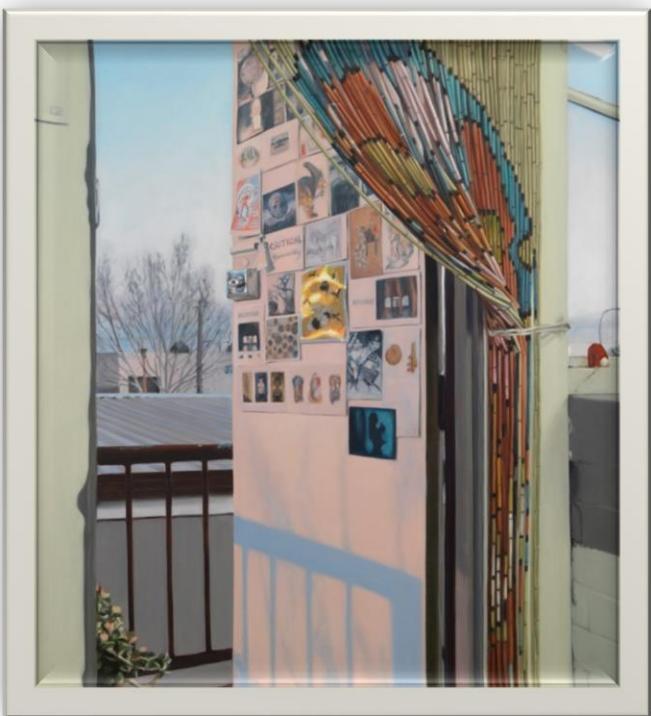
- Two successful limestone carving workshop was held in conjunction with this exhibition;

- ***Mike Adey / The Mike Adey Experience:*** An illustrator and painter from Melbourne, Mike's style is highly inspired by Australian modern artists such as Nolan and surf clothing brand and artwork icon Mambo.

- ***Tatiara Art Prize:*** A new cultural initiative bought quality art to the region from artists based locally, statewide and even nationally. The prize has undergone a transformation, relaunching in 2013 as a major art prize with a \$12,000 prize pool and an open theme.

- ***Most Promising Young Artist (5-14 years) \$250:*** Ruby Schwarz “Ruby’s Wish;





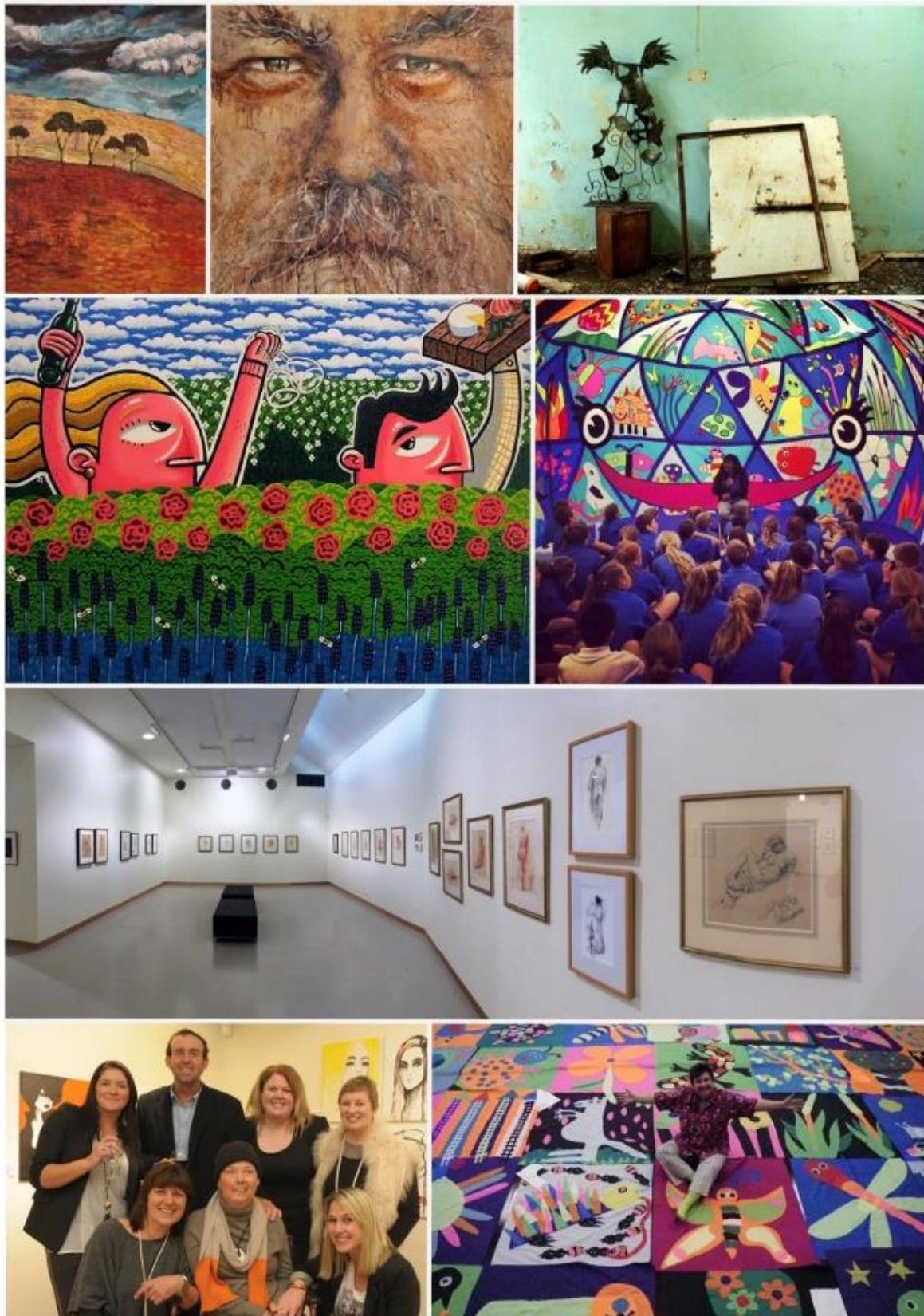
- **Most Promising Youth Artist (15-26 years) \$750:** Katie Long "In Disguise";
- **Ralph Winter Memorial Award (local artist) \$500:** Pam Cook "Bringing Home the Hoggetts";
- **Tatiara District Council Art Prize (acquisitive) \$10,000:** Deidre But-Husaim "Studio Door" (pictured);
- **Carol Murray Children's Centre & Tatiara Retirement Village:** Every Generation contributed to a special inter-generational creative project "Over the Fence" involving the young children of the Carol Murray Children's Centre in collaboration with the residents of the Tatiara Retirement Village
- **Graduate Art Show:** An exhibition by the Bordertown High School Graduate Visual Art Students.
- **Advancing Australia Fair:** An informative exhibition held in conjunction with the Bob Hawke
- Prime Ministerial Centre and the Hawke Library at UniSA which tracks the paradigm shift in Australian values, policies, and international relations pursued by the Hawke government.
- **Grace Bailey / Looking Beyond:** A mixed media artist who specialises in portraiture using textural applications to create a further dimension;
 - 30 Bordertown High School students took part in a mixed media workshop;
 - 15 local artists took part in a two day mixed media workshop with Grace.
- **Nora Heysen / For the Love of Drawing:** A special exhibition with thanks to the Nora Heysen Foundation featuring drawings spanning a period of 78 years, from her earliest student days to charcoal drawings at the age of 92.
- **Tatiara Palette Painters / More than Gum Trees:** An exhibition by the local art group the Tatiara Palette Painters featuring work demonstrating new art experiences throughout 2013/14.
- **Keith Artist Collective / Pots, Paint, Prints & Purls:** Local artists Amy Penniment, Naomi Fallon, Louise Hannemann, Julia Davis, Rhonda Kellock, Emma Densley, Mel Mitton and Jamie Prosser.
- Council continued to provide advice and assistance to community groups and individuals to obtain grant funding, with many letters of support being written. Some art and cultural development projects funded in 2013/14 include;
- **Padthaway Primary School Mosaic Project:** Padthaway Primary School embarked on an ambitious mosaic



project involving community artists Karen Burrow and every school student. The aim was to explore a new art form as well as create artworks which would make the school a more colourful and inviting space. Council supported the project by purchasing the tiles, while many local business and families' kindly donated time and resources to make this project happen.

- **Iconic Flag Project:** Tatiara District Council Iconic Flag Project was one of 16 South Australian projects successfully funded as part of the Australian Government's Regional Arts Fund. Artists Kalyna Micenko and Bob Daly of SpinFX Australia came into the district to work with young people across the Tatiara to design and create applique flags that are being used at celebratory events.





Images: Ineke van den Hout, Grace Bailey, JoJo Spook, Mike Adey, Marie Clarke & Bordertown Primary Students storytelling in "Kondoli", Nora Heysen in the Walkway Gallery, Amy Penniment, Ian Johnson, Naomi Fallon, Louise Hannemann, Julia Davis, Rhonda Kellock, Emma Densley, Kalyna Micenko on the Iconic Flags.



From our Technical Services Department

- Staff
- Roads & Streets, Construction and Maintenance Works
- Town Street Upgrades
- Parks & Gardens
- Waste Management
- Plant & Machinery
- Community Waste Water Management System
- Airfields
- Other Works
- Asset Management Plans



Technical Services Department

Technical Services Department had a very productive 2013/14. With the responsibility of managing the bulk of the Council's annual budget, it was truly a team effort to complete all the works planned for the year. A number of significant capital and renewal projects were delivered in 2013/14 as well maintaining current assets. Residents within the District were able to request works through Council's "job dockets" and numerous works were attended to by Council staff to address the works raised via the job dockets.

Staff

Greg Hill resigned as Manager Technical Services after accepting position with another Council. Aaron Hillier managed the department for approximately 4 months and did a good job.

In February 2013 Surya Prakash commenced as Manager Technical Service on a four-year fixed term contract.

Couple of Council's depot staff also moved on to pursue other employment opportunities. There were also some internal transfers of staff at the depot to different teams.

Council's construction, maintenance and gardening staff continue to undertake training to improve their skills and to obtain certificates and qualifications as well as helping ensure that Council meets its obligations under the WHS Act.

Road & Streets Construction and Maintenance Works

Council is responsible for 1,789 kms of roads across the district of which 530 kms are sealed.

Council's overall expenditure on roads and street works was \$5.6 million. This was funded mainly by rates but also by specific

government grants of \$1.35 million. Works carried out included:

Special Local Roads

Council was successful in obtaining grant funding of \$792,000 which enabled:

- A 5 km long section of Emu Flat Road (\$715,000) to be reconstructed and widened.
- Widening of the seal and cutting on a 1.7km section of Emu Flat Road.
- Several sections of Mundulla Padthaway Road totalling 1.6 kms, to be reconstructed and widened at a cost of \$256,000.

Rural Road Seal Upgrades

A further 1 km section of Six Mile Well Road from the existing seal heading east was constructed and sealed at a cost of \$168,107. We also widened the seal along Naracoorte Road at the intersection of Hubl Road and sealed a small section of Hubl Road leading up to the intersection. This was jointly funded by the Council and DPTI at a cost of \$76,859. DPTI contributed \$25,000.

Rural Road Renewals

A 900m section of Mile lane was reconstructed and widened at a cost of \$131,000.

Resheeting of Rubble Roads

Council has 1,077 kms of rubble roads to maintain across the district. Depending on volume and type of traffic and quality of rubble, they need resheeting every 20 to 25 years. In 2013/14 Council spent \$773,000 on carrying out various resheets that included:

Eckerts Road	\$35,690
Wurlyana Road	\$23,674
Ova Flow Road	\$51,837
Red Bluff Road	\$103,288
Blacks Road	\$33,666
Choopawhip Road	\$99,804



Cole Lane	\$11,649
Densley Road	\$4,349
Garrard Road	\$29,661
Martin Road	\$21,762
McBrides Road	\$90,851
Mt Charles Road	\$146,943
Old Wynarling Road	\$115,730
Zackers Road	\$4,418

Maintenance Works

Maintenance works carried out across the district included:

Patrol Grading	\$442,124
Shoulder Grading	\$53,954
Unsealed Road repairs	\$166,571
Sealed Road repairs	\$438,903
Guide Posts	\$18,570
Signs	\$46,141
Traffic Control	\$22316
Line marking	\$66,370
Roadside mowing	\$46,101
Weed spraying	\$14,878
Storm Water maintenance	\$38,780
Footpath maintenance	\$20,244
Kerb & Gutter	\$19,401
Tree Maintenance (rural)	\$135,631

Reseals

Council has 530 kms of sealed roads and streets which need to be resealed approximately every 20 years. In 2013/14 Council spent \$551,345 on resealing 26kms of sealed roads. This included works on the following roads:

- Custon Road
- Wirrega North Road
- Dark Island Well Road
- Pine Hill Road
- Punjum Road
- And various streets located in Bordertown, Keith and Mundulla

Town Street Upgrades

Kerb and Channel

Sections of kerb and seal upgrade works were carried out in Bordertown on:

- North Terrace, Mundulla \$22,256
- South Avenue, Bordertown \$47,323

Footpath Works

Footpath construction works were carried out on:

- Scott St, Bordertown \$15,401
- South Terrace, Bordertown \$46,576
- Heritage Street, Keith pram ramps \$21,259
- Farquhar Street, Bordertown \$19,793
- Anzac Terrace, Keith streetscape \$18,651

Parks and Gardens

Parks and gardens team supervised by Malcolm Crombie, 6 permanent staff and 3 contractors that help maintain 34 parks and 54 reserves and other areas in Bordertown, Keith, Mundulla, Wolseley, Padthaway, Willalooka and Western Flat.

Over the last 12 months Parks & Garden team has achieved the following:

- Keeping the Tatiara's parks and reserves in good condition.
- Anzac Tce / Tolmer Tce streetscape.
- Design and installation of new gardens and irrigation system on corner of Victoria Pde and Philip Ave.
- Revise and reduce the parks and gardens budget by 5 % and adjust the service levels to suit.
- Install new automatic irrigation system and plant lawn in the new grass burial section of the Bordertown cemetery.
- Prepared tree planting site and helped the Bordertown Primary School plant 400 native trees and shrubs.



- Not only did the parks and gardens crew maintain their own area but also helped with kerb and cutter and footpath construction when needed.
- Quarterly playground safety inspections 15 play grounds and 3 skate parks.
- Playground maintenance/repairs to keep them up to the standards.
- Park furniture replacement.
- Street tree pruning on a 2 yearly rotation.

Council has adopted a hierachal system for all parks reserves and roadsides so that the most important parks receive more maintenance and attention compared to the lesser used parks and reserves. Council has received a lot of positive comments about the appearance of our town entrances and our main park and garden areas.

Council has continued to support and review the standards of its parks. Council has upgraded its plant and machinery to improve efficiencies as well as utilising local contractors in Padthaway and Mundulla to provide the right mix of plant and economic returns.

Parks & Gardens Asset Management Plan will be developed over the next few months.

The expenditure on all park gardens maintenance in 2013/14 was \$716,209.

Waste Management

At the start of the 2012/13 financial year the Bordertown Landfill at Pigeon Flat was still operating but it was converted to a Transfer Station by September 30 2013 to meet the requirements of the EPA and the State Government. The Keith waste depot had previously been converted to a transfer station.

Waste Management expenditure in 2013/14 was \$909,340. It was offset to some extent by income from the town service charge

(\$474,034) and from monies collected at the gate from those depositing rubbish (\$77,980). The main expenditure items were:

- Completion of the new Transfer Stations \$65,580
- Waste Carriers Australia picking up the weekly 140 litre waste bin from town properties (\$134,768)
- Envirotec SE picking up the fortnightly 240 litre recycling bin from town properties (\$136,187)
- Pigeon Flat dump and the transfer stations at Keith and Bordertown (\$170,760)
- Cartage of waste from the Tatiara to Callington (\$137,444)
- Cost of dumping waste at Callington (\$117,931)
- Mulching of green waste at Bordertown and Keith (\$15,175)
- EPA waste charge (\$1,930)

Landowners can deposit recyclables and green waste at the transfer stations for no charge as long as they segregate their loads into recyclables and rubbish.

Plant & Machinery

Council has continued to upgrade and replace plant (vehicles and machinery) in accordance with the Asset Management Plan for Plant and Machinery at a changeover cost of approximately \$691,816 per year. The plant purchases have allowed Council to keep pace with the increased works program, with specialist plant hired in for the project, and maintain the increased service levels for maintenance.

During 13/14 Council procured the following major plant & machinery:

- Replaced 3 sedans and 4WDs or utes.
- 12M Caterpillar Grader
- Case Backhoe
- 2 Walker high dump ride-on mowers
- Mitsubishi Fuso Canter



- Isuzu NPR 300 Tipper
- Isuzu FRR600 Side Tipper

During a financial year Council expends \$318,000 on purchasing fuel and oil, \$322,000 on maintaining its plant and machinery and \$96,300 on registration and insurance.

Community Wastewater Management Systems (CWMS)

Council has been involved in a pilot program involving the South East Councils funded by LGASA and managed by SELGA aimed at improving the management of Council owned CWMS systems. The program has resulted in improved maintenance regimes, lower costs, and the development of a standard specification for pump stations. Standardising pump stations will reduce the number of spares required and improve the efficiency of maintenance. New pump stations will include remote monitoring and control which will greatly reduce callout costs and the risk of effluent spill due to pump failure. Council has a total of 20 pump stations located in Bordertown, Keith, Mundulla and Wolseley are programmed to be upgraded to the new specification in three stages. The first stage commenced in 13/14 and included the replacement and upgrade of the following pump stations:

Keith Pump Station 3	\$79,190
Keith Pump Station 5	\$70,265
Keith Pump Station 6	\$69,795
Bordertown Pump Station 2	\$69,137
Bordertown Pump Station 5	\$68,871

The first stage also includes the upgrade of the electrical boards and monitoring equipment at the main pump stations in Bordertown and Keith which includes Bordertown Pump Station 4, Bordertown Pump Station 3 and Keith Pump Station 1. This work will be completed in 14/15 and it is planned to commence stage 2 in the same year.

The cost of running these 4 schemes in 2013/14 was \$653,000 which is totally funded by the service charges applied against users of the schemes. Over the years Council has built up considerable cash reserves which have been put aside to fund future major maintenance works that will be required on pump stations, ponds and underground pipework.

Airfields

Council maintains 3 authorised landing fields at Bordertown, Keith and Padthaway.

- Bordertown has 1 sealed strip plus a cross strip which is partly rubbed. It is widely used by the RFDS, local gliding club, crop dusters and local pilots.
- Keith has 1 strip which is rubbed. It is used by the RFDS and local pilots.
- Padthaway has 1 strip which is partly rubbed. It is used by crop dusters and local pilots.

Safety audits were undertaken during the year as well as regular fortnightly inspections followed by any necessary maintenance to ensure that the Tatiara's airfields remained suitable for continuing use.

Other Works

The Technical Services Department is also responsible for the following:

Street Lighting - Council is responsible for the cost of street lighting in the towns other than on the main highway. Cost in 2013/14 was \$127,344.

Street Cleaning – Council uses a contractor to undertake regular cleaning of the kerbs and gutters in the 5 towns. As well as keeping the appearance of the towns tidy it keeps rubbish and plastics out of important water courses. Expenditure in 13/14 was \$56,034.

Cemeteries – Council has 4 cemeteries that it maintains. In 2013/14 there were:



- 24 Burials at Bordertown
- 18 Burials at Keith
- 4 Burials at Mundulla
- 1 Burial at Padthaway

The cost of maintaining our cemeteries in 2013/14 was \$211,313 offset slightly by the income of burials which was \$38,935. With so many cemeteries and so few burials it is impossible to reach a user pays break even point.

Asset Management Plans

Council is continuing to develop Asset Management Plans for all areas of Council's operation which will lead to sustainable management of Council's infrastructure.

Completed plans now include:

- Transport Infrastructure
- Parks, Gardens and Reserves
- Plant and Equipment
- Buildings
- CWMS

Staff are currently working on:

- Waste Management
- Storm Water
- Parks, Gardens and Reserves comprehensive review

Infrastructure asset management plans define the service levels to be provided by the assets, which combined with condition assessment information and the various hierarchies across the asset classes allow the most urgent works to be prioritised and completed. The plans also define maintenance funding requirements to ensure assets continue to meet the required level of service and prevent premature degradation. The funding requirements for all asset classes will be reflected in Council's Long Term Financial Plan to ensure the overall financial sustainability of the Council.

When the plans are developed they together with Council's Strategic Management Plan and Long Term Financial Plan will form the framework for future budgets to follow.



From our Development Department

- Development – Planning
- Development Assessment Panel
- Development – Building
- Building Statistics
- Building Inspection Policy
- Swimming Pools
- Heritage Advisory Service
- Local Action Plan Committee
- Asset Management
- Special Projects
- Desludging Programme
- Environmental Health
- Immunisation
- General
Inspection / Animal Management /
Fire Prevention



Manager of Development and Inspectorial Services Report

The Manager of Development and Inspectorial Department is responsible for Building, Planning, and Health which includes effluent disposal systems, general Inspection, fire prevention, asset management (buildings), swimming pools and Council special projects.

Development - Planning

Council decided to split the Miscellaneous Development Plan Amendment (DPA) into two parts as this allowed the finalisation of Part 1 which was submitted to the Minister of Planning in December 2012 and consolidated on 24th October 2013.

Part 2 was in relation to waste facilities in the Primary Production zone, and how they are categorised once an application is submitted. Unfortunately this issue has not been resolved as Council has to adequately justify its proposal and then submit a DPA to the Minister of Planning for his review.

Council continues to deal with a range of Development Applications with the majority being for residential, commercial and industrial developments.

Wickham Flower, a local farm machinery dealer, has moved their machinery business into the new facility at the Bordertown Industrial Estate as have Tatiara Industrial Repairs moved into their new premises. Other businesses at Bordertown and Keith such as Tatiara Trucks and Trailers, Waste Carriers, Tatiara Seeds, and Keith Timber Frames & Trusses all continue to expand.

An insufficient power supply for the growth of businesses such as Blue Lake Milling and JBS Australia continues to be of concern as they are both integral for the ongoing sustainability of industry within the district.

The district economy is firmly based on agricultural and pastoral industries. In some areas within the district there is extensive irrigation which has facilitated the production of small seeds, fat lambs, horticulture and viticulture. One of Council's key objectives is to protect agricultural land from incompatible land uses as there continues to be opportunities in food production due to the availability of excellent underground water and land.

Development Assessment Panel

Council has a Development Assessment Panel, consisting of five (5) members who include an Independent Chairman, two elected members and two independent members.

The Panel determines the following type of applications:

- Non Complying
- Category 2 & 3 which are subject to third party representations

The Manager of Development and Inspectorial Services assesses and issues decision notifications under delegation. Council reviews the Terms of Reference and the operation of the Panel on an annual basis.

One application was referred to the Panel in the past twelve months which was for the construction of a NBN Telecommunication tower. The application was approved and an appeal lodged against the decision but this was later withdrawn. The conversion to the Better Development Plan has not amended the intent of the Plan as the local variations have all been retained. It has possibly strengthened some of the generic areas which may have been deficient.

A SELGA Regional Development Planning Working Party has been formed to investigate:

1. The formation of a Regional Development Assessment Panel



2. A Regional Planning Authority
3. A Regional Development Plan

Much of the discussion and outcomes relating to the above issues may be contingent of any recommendations that may eventuate from the Expert Panel on Planning. The idea of Regional Development Panels and harmonisation of Development Plans has merit so hopefully there may be some positive outcomes.

Development – Building

The value of building work within our district was approximately \$7,362,000 which is a decrease of around \$3 million from the previous year.

Building Statistics – 1st July 2013 to 30th June 2014

New Dwellings	16
Dwelling Additions	9
Commercial/Industrial	17
Outbuildings	55

Council controls the structural, technical and safety features of building work. Council staff also provides advice on specific building requirements as requested.

Building Inspection Policy

Council has a Building inspection policy which was reviewed to include mandatory notifications for truss roofs and swimming pools. Council authorised officers are required to inspect a majority of building work at least once and new buildings twice at mandatory notification stages.

Swimming Pools

Council provides excellent outdoor aquatic facilities at both Bordertown and Keith but due to the age of these of these facilities there are substantial maintenance costs.

Council administers a swim school at the Bordertown pool and the Vac Swim program at both the Bordertown and Keith pools. Council employs an aquatic co-ordinator who has developed and administered a range of programs which include;

- Swimming lessons for both adults and children which includes migrants
- Aqua fitness
- Other fitness programs
- Vac Swim

This has been an excellent initiative, extremely well supported and provides an excellent platform for expansion. As the pool is not heated Council has also contributed to a privately owned heated pool which allows the community to access ongoing programs facilitated by Council's aquatic co-ordinator.

A private instructor administers swimming programs for patrons at the Keith Pool.

Royal Life Saving and the Schools also utilise both the Keith and Bordertown pools for programs.

Heritage Advisory Service

Council has continued to utilise the services of Heritage Advisor, Richard Woods, who visits the district on a regular basis. This is an excellent service which provides advice at no cost to the owners of heritage listed properties.

Council has a Local Heritage Grant Scheme which offers owners of Local Heritage and Contributory places up to \$2,000 for conservation and restoration works on heritage buildings. This scheme has been in place for many years and has been beneficial for property owners as it assists in preserving and enhancing the long-term heritage value of heritage places.



Local Action Plan Committee

Council continues to contribute \$40,000 per annum towards the Coorong Tatiara Local Action Plan Committees as this provides an excellent platform and leverage to source other external funding.

In August 2013 the Commonwealth officially announced that the LAP committees were to receive an additional \$1,368,000 over the next 4 years. This adds to the \$2,250,000 announced from the previous year from the same program. This will give the LAP secure funding until mid 2017.

This program has the potential to deliver significant outcomes for ecosystem resilience and maintain healthy vegetation in targeted areas.

Works funded include:

- Perennial Vegetation (perennial pastures, farm forestry and fodder shrubs)
- Land rehabilitation - Clay spreading
- Sand stabilisation
- Levelling of sand drift and blowouts
- Shelter belts of native vegetation
- Native Vegetation establishment
- Protection of significant vegetation

Coorong Tatiara LAP Committees have recently engaged the Federation University Australia to undertake investigations into tree decline and death (including Mundulla Yellows) within the Council areas. This is a project which will run over 3 years with a budget of \$100,000. The LAP committees are also keen to develop a partnership with the university where students could undertake specific projects in the district.

Local Action Plan officers continue to work and engage with NRM Groups, landholders and students undertaking various projects and education as this is an integral part of these programs. They also assist in managing land in the care and control of Council. There are

also group projects and workshops which LAP officers facilitate in addition to attending local events such as the Mundulla and Keith Shows to display and share information.

The Tatiara Local Action Plan committee is a Section 41 committee of Council and consists of eight (8) landholders and one (1) elected member. There are three (3) Local Action Plan officers who also attend meetings.

The Coorong Tatiara Local Action Planning Project brings together the objectives and activities of both the Coorong and Tatiara Local Action Plans to promote and enhance natural resource management and sustainable agriculture across a broad area of the Upper South East.

The role of the Project involves:

- Seeking funds from a range of Local, State and Commonwealth Government sources, along with industry organisations, to address issues identified in the Local Action Plans.
- Engaging with stakeholders to implement on-ground works programs that provide benefits to the environment, natural resource management and sustainable agriculture.
- Conducting education programs with landholders, students and the public.
- Partnering with other agencies to deliver natural resource management and sustainable agriculture outcomes within the region.
- Encouraging community participation in the Project's activities.

Council also has an Advisory Body who provides comment on the amenity value of Native Vegetation clearance applications.

It may also comment on other aspects relevant to the principles of clearance set out in the Native Vegetation Act and where the



body believes it has appropriate qualifications or experience to provide such comments.

When considering “other” aspects the group provides a balanced view so issues such as revegetation, economics, biodiversity and impact of vermin are considered.

Asset Management

Council has the care and control of many properties within the district, many of which contain buildings and structures. An Asset Management Plan and 10 year building maintenance schedule was developed for Council occupied buildings. We have commenced a review of priority buildings assessing all their components and developing a renewable program. This program will be integrated into Council's long term financial plan.

Council also provides annual contributions to community organisations as these funds assist in the maintenance of facilities. Council may also provide a contribution towards capital works through its community grants program.

There continue to be challenges in maintaining buildings and more importantly deciding which assets are surplus to requirements especially when service levels and affordability are taken into consideration.

Council spent substantial funds installing acoustic tiles at both the Civic hall and the Over 50's building which has improved these facilities.

Special Projects

The Keith Multi – Sports project has been completed at a cost \$1.65 million.

The project has been managed by the Manager of Development and Inspectorial Services and been undertaken in the following stages:

1. Stage 1 Football oval light towers – completed at a cost of \$105,000
2. Keith Football Club Change rooms – completed at a cost of \$135,000
3. Multi-Sport Building - \$1.1 million
4. Court upgrade - \$340,000

This is an excellent facility for Keith as it centralises the majority of the sporting facilities which then can be managed by one governing body. It will also provide Keith the opportunity to host regional competitions.

Desludging Programme of septic tanks connected to Community Wastewater Management Scheme

Council has recently completed the 2nd year of a 5 year contract with Envirogen to desludge septic tanks connected to the Community Wastewater Management Scheme.

In total there are approximately 2,350 septic tanks connected to the scheme in the townships of Bordertown, Keith, Mundulla and Wolseley. These are desludged every five years in addition to the annual flushing of pump stations.

This program is an excellent initiative as it does minimise the sludge entering the scheme which reduces the impact on infrastructure.

Environmental Health

Council employs an Environmental Health Officer on a contract basis. The EHO administers Council's responsibilities pursuant to the Food Act 2001 & Regulations, the Public Health Act 2011 and Housing Improvement Act 1940. The EHO has a vital role in protecting and enhancing the public health of the community.

All food premises within the Council area are audited to ensure compliance with Food Safety Standards and inspection frequency is based on a risk assessment process. Investigations are undertaken when there are complaints or an alleged food borne illness.



Pamphlets and educational material in relation to public health are regularly updated and made available to the public.

Council in conjunction with the other south east Councils have finalised the Regional Health Plan which is a requirement of the Public Health Act 2011. The Plan has been sent to the Chief Public Health Officer for endorsement.

Mosquito control and viruses such as Ross River continue to be of concern which is why Council decided to initiate a mosquito program in an attempt to reduce numbers in targeted locations.

Other activities performed by the Environmental Health Officer include:

- monitor water quality of swimming pools and spas for public access.
- Investigation of insanitary conditions and offensive activities.
- Water quality monitoring.
- Noise and air quality issues.
- Food auditing of premises serving vulnerable populations eg nursing homes and childcare centres.

Immunisation

Council contracts the Bordertown Memorial Hospital to provide immunisation services for children who reside in the district. The programs are extremely beneficial so Council will continue to investigate ways to improve participation.

General Inspection/Animal Management/Fire Prevention

The general inspector/fire prevention officer has many roles with his primary responsibility being to administer the Dog and Cat

Management Act and Fire and Emergency Services Act.

Knowledge of both animal and human behaviour is a requirement for those working in this field as there is a growing recognition that enforcement of laws will not, on its own, result in voluntary changes in behaviour, especially in relation to animal management.

It is necessary for Council to take a strategic approach to managing, enforcing and harnessing the knowledge of both animal and human behaviour in pet ownership.

Council's Animal Management Plan which has been recently reviewed identifies strategies and actions to implement the aims and objectives for animal management. It also attempts to create an environment which encourages responsible pet ownership, where people and pets integrate safely and harmoniously.

Community education is a high priority as voluntary compliance is the best option for all concerned. Council has clear objectives and policies when expiating for breaches and past history indicate it is better to resolve matters rather than issue fines.

The General Inspector also monitors untidy township allotments, parking, Council By-Laws and abandoned vehicles.

Prior to the Fire Danger Season there is publicity in the local newspaper and on the local community radio and signage is also erected at district entrances.

Property inspections are undertaken and residents advised of their responsibilities in reducing and maintaining fuel loads. Notices are issued to landowners for non-compliance.



Financial Report

- Financial Facts & Figures
- Financial Performance & Sustainability
- Independent Audit Report to the Councillors
- Statement by the Auditor
- Income Statement
- Balance Sheet
- Statement of Changes to Equity
- Cash Flow Statement
- Notes To & Forming Parts of the Financial Reports



Financial Management

Responsibilities

"To provide financial, information and customer services of a high quality in support of the general operations of Council".

- Financial Management and Reporting
- Property Information, Rate and Service Charges
- Annual Budget and Reviews
- Investments and Loans
- Accounts Payable and Receivable
- Information Technology and Communication Systems
- Records Management

Achievements

- Unqualified Audit Report;
- Adoption of Annual Business Plan, Budget & Rates;
- Budget Reviews completed each quarter;
- Review & improvement of processes, systems & procedures;
- Review & improvement of Internal Financial Controls;
- Review of financial results against Council's Strategic Plan & Long Term Financial Plan;
- Expansion of the records system to improve capture & management of documents & data;
- Continuing review of rating system & strategy;
- Review, adoption & implementation of Council's Community Grants Policy & funding framework;
- Establishment of an Asset Management Committee to assist in asset financial management & planning;
- Review & development of financial policies & procedures.

Council is committed to ensuring that strong sustainable financial management underpins

the provision of an extensive range of services to our community. Council manages approximately \$200 million in assets, which includes land, community buildings, library resources, recreation facilities, equipment, roads, footpaths, stormwater drains and community wastewater management systems. To maintain our region's valuable assets and to deliver our services, Council collects revenue from ratepayers and receives some grant funding from the Federal and State Government.

Council is always mindful of the impact and affordability of rates for the community, both householders and businesses. Council's Financial Sustainability Strategy contains a number of principles that guide its financial management in the areas of:

- Balanced budget
- Funded asset and service provision costs
- Debt limitations
- Review of assets
- Council rate increases.

During the year a review of Council's existing banking services was undertaken, which had been in place for quite some time. Council submitted its banking services out to tender, resulting in a benchmarking assessment to check for efficiency gains and check other services available. This resulted in a new banking provider being appointed during 2014.

Audit Control

Galpins Accountants, Auditors and Business Consultants, have undertaken Council's Balance Date Audit at 30th June 2014 and issued an unqualified audit opinion, meaning the external Auditor is satisfied as to the overall standard of Council's accounting practices and management of Council's financial affairs.

Council is in the process of preparing itself for the new internal control requirements effective in the 2015/16 financial year. With



the assistance of the Deloitte Control Self Assessment (CSA) system, Council is committed to ensuring a fully-compliant internal control environment in accordance with Section 125 of the *Local Government Act of South Australia 1999*.

With the introduction of legislation for the audit opinion of Council's internal control effectiveness, a program has been developed to enhance Council's existing internal control processes. A control self assessment strategy is a large part of this initiative that will provide responsible officers with an important assessment and review process. The outcomes from this process will provide valuable operational and strategic process and risk management information for Council, staff, Audit Committee and external Auditors.

Renewal and Replacement of Assets

Consistent with the principles of financial sustainability, Council is committed to continuing its development of comprehensive asset management plans. The operations of Council are highly asset intensive – the Council has assets and infrastructure valued in excess of \$200 million – and the further development of long term asset management plans will deliver significant improvements to our strategic decisions.

Strategic decisions and budget allocations on capital can be significantly improved through the use of long term infrastructure and asset management plans. Recent amendments to the *Local Government Act* now require all Councils to have long term infrastructure and asset management plans for all of its assets.

Working with the Asset Management Coordinator, there is a continuing focus on asset accounting through: robust asset information, data and assessment to accurately reflect asset valuation, condition and local use. A rolling asset class program for revaluation and condition assessment was

expanded to ensure Council's assets are appropriately managed and records maintained.

Annual Business Plan

Pursuant to the provisions of Section 123 of the *Local Government Act 1999* ("the Act") each Local Government Authority is required to develop an Annual Business Plan and a Budget for each financial year.

Council adopts an annual Business Plan that outlines the Council's objectives (as set out in the strategic management plans) for the financial year and assesses the financial requirements to meet those objectives.

The Annual Business Plan is available on Council's website, www.tatiara.sa.gov.au or at Council's Bordertown and Keith Office and the Bordertown Library. Key business priorities, as detailed in the Annual Plan, include:

- Sustainability: ensuring Council's ability to manage its finances so it can meet spending commitments, both now and in the future.
- Asset management: implementing a systematic, structured approach to the maintenance, upgrade and operation of assets.

Council has taken a 10-year approach to addressing the above priorities, including plans for:

- Committing to expenditure on buildings, plant and equipment including the development of community hub facilities.
- Committing budget funds to road and footpath infrastructure.

A strategic focus is a must if long-term issues are to be managed responsibly, while community assets must be protected and preserved for future generations to use and enjoy, as many of these assets have useful lives of 100 years, perhaps longer.



Most importantly, Council implements a budget review process to ensure Council realigns the budget to the business plans and reassesses its service level requirements, resourcing needs, other inputs, outputs and outcomes for service in each area. This ongoing work will help monitor that outcomes from Council's strategic plan are budgeted, measured, reviewed and reported.

2013/14 In Focus

Throughout 2013/14 Council continued with its rigorous approach to financial accountability, where it not only met all of its financial and statutory reporting requirements, but it also managed its expenditure and income in line with the discipline of a far-sighted Long-Term Financial Strategy. By focusing on the renewal of ageing infrastructure and responsible financial management, Council is protecting future generations by funding a sustainable future today. This resulted in Council adopting a responsible 2013/14 budget which saw funds allocated to core and essential services.

The strategy outlines a number of approaches we will employ in setting our budgets over the next three years including:

- Concentrating on existing projects and plans.
- Using reserve funds where appropriate.
- Maintaining project and capital works budgets at current levels.
- Reviewing our Major Projects to ensure we are within our borrowing capacity resulting from our Long Term Financial Plan.
- Building capacity to respond to external funding opportunities in the areas of community and economic development.
- Realigning existing services.
- Identifying savings in our operating costs.
- Ensuring responsible rate increases.
- Providing contingency funds to ensure we have capacity to respond to funding opportunities and the ability to absorb unforeseen financial shocks.
- Defining targets for our key financial performance indicators.

Facts & Figures – Budget Performance

Category	2011/12 Actual	2012/13 Actual	2013/14 Actual	% Change 12/13 – 13/14
Capital Valuation	1,585,946,400	1,585,708,300	1,586,097,900	0.02%
No. of Rateable Assessments	4,622	4,656	4,667	0.24%
General Rate Revenue	7,340,618	7,560,958	7,810,470	3.3%
Rates per Assessment	1,588	1,624	1,674	2.27%
Residential Rate in the \$	0.6352	0.6540	0.6780	3.24%
Rural Rate in the \$	0.4237	0.4428	0.4519	3.22%
Rural Living Rate in the \$		0.5254	0.5424	3.24
Refuse Collection & Disposal	215	230	250	8.70%
STEDS Charge - Occupied	330	340	340	0%
STEDS Charge - Vacant	225	230	210	-8.70%
Minimum Rate	550	550	550	0%
South East NRM Levy	38.50	39.90	42.00	5.26%



Financial Accountability and Responsibility

Council's Strategic Plan stipulates that Council will continue to develop and implement a robust and transparent system of financial management aligned to its Strategic Management Plan and maintained to a category 3 level of financial sustainability. Category 3 financial sustainability is described as 'financially sustainable with a moderate margin of comfort'. It is calculated by dividing the operating surplus (before capital revenues) by the rate revenue for the year and adjusting for any significant capital backlog. Category 3 equates to an operating surplus of between 0% - 5%. In 2012/13 Council achieved an Operating Surplus, and continued to reverse the prior trend of Operating Deficits. The commitment of Elected Members and staff over recent years in achieving financial sustainability in accordance with the Strategic Plan has ensured the Tatiara District Council has secured a solid financial position.

Council maintains its focus through a Corporate Reporting Framework that identifies financial and non financial measures to ensure our performance can be assessed against stated objectives. Included in the regular schedule of reports are:

- Monthly financial reports to Council.
- Quarterly budget reviews to Council and Audit Committee.
- Quarterly key financial indicator updates to Council and Audit Committee.
- Annual Report.

The Framework is continually being reviewed to ensure it delivers the most informative and effective reports to Council.

Financial Indicators

In accordance with Section 122 of the *Local Government (Financial Management and Rating) Amendment Act 2005*, Council is required to introduce measures to assess its performance over the financial year. The Local Government Financial Sustainability Program has defined a series of financial indicators that have been incorporated into the Model Financial Statements. These indicators provide information on financial performance, financial position and long term viability. The Operating Surplus before capital items for 2012/13 was above budget and continues our strong performance over recent years. It provides a sound base for the achievement of our financial sustainability objectives into the future.

Council, by using a number of key financial indicators, assesses its financial sustainability to determine its financial performance and position. Council's long term financial performance and position is sustainable where planned long-term service and infrastructure levels and standards are met without unplanned and disruptive increases in rates or cuts to services.

Long term financial sustainability promotes fairness in distributing public resources between current and future ratepayers, that is inter generational equity, it maintains a healthy financial position and provides greater stability and certainty of financial outcomes. It also ensures continuation of delivery of essential community services and the efficient operation of infrastructure and a reasonable degree of stability and predictability in overall rates burden over time.



Facts & Figures – Financial Performance					
Category	Target	2009/10 Actual	2010/11 Actual	2011/12 Actual	2012/13 Actual
Operating Surplus/(Deficit)	Surplus	898,000	1,025,000	2,747,000	404,000
Operating Surplus Ratio	0 or +	11%	13%	32%	5%
Adjusted Op. Surplus Ratio	-	-	20%	23%	4%
Net Financial Liabilities	0 - \$6.5m	(5,025,000)	(2,764,000)	(3,178,000)	(3,796,000)
Net Financial Liabilities Ratio	0 – 65% of Op. Rev.	-43%	-22%	-21%	-25
Interest Cover Ratio	0 – 5.5% of Op. Rev.	(1.4%)	(1.3%)	-0.5%	-0.2
Asset Sustainability Ratio	90 – 110%	98%	87%	67%	64
Asset Consumption Ratio	40 – 80%	47%	52%	54%	54

Note:

In the month of June in recent years the Federal Government has paid amounts of untied financial assistance grants, which are recognised on receipt, in advance of the year of allocation. In June 2011, one quarter of the 2011/12 allocation amounting to \$634,000 was paid in advance; in June 2012, two quarters of the 2012/13 allocation: \$1,364,000; and in June 2013, again two quarters of the 2013/14 allocation: \$1,439,000. The following financial indicators record: (1)the actual amounts of untied grants received during the reporting period; and (2) the Adjusted Operating Surplus Ratio, which adjusts for the resulting distortion in the disclosed operating result for each year.

The financial measures adopted by the Council, which are in line with those recommended for all councils by the Local Government Association of South Australia, are contained in Note 15 of the financial statements and are commented on below.

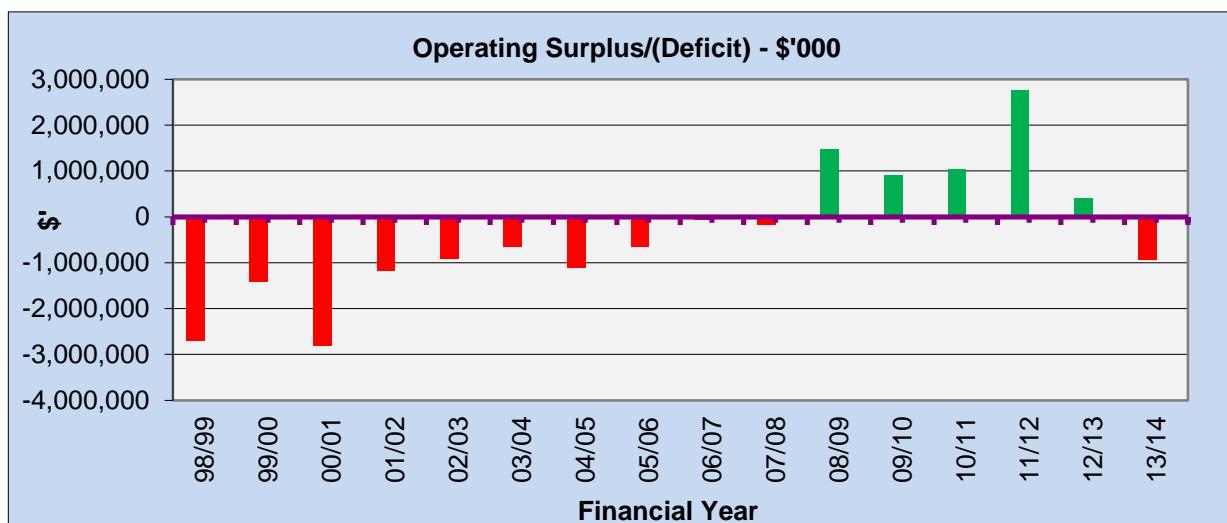
Operating Surplus/ (Deficit)

Indicator: An operating surplus before capital revenues indicates the extent to which operating revenue is sufficient to meet all operating expenses including depreciation. An operating deficit occurs when total operating expenses exceed total operating revenues and consequently the burden of a portion of expenses will need to be met by future ratepayers. For the Tatiara District Council, this indicator is being used to measure the ‘gap’ from our operating result to break even.

Target: At the end of the five year period to 2013/14 we will achieve an accumulated operating surplus/(deficit) position that will be within a band of +/-5% of rate revenue without requiring significant increases in rates or decreases in services throughout the period.

Result: In 2013/14 Council budgeted for an operating deficit (i.e. operating expenditure exceeding income) of \$192,324, but recorded an operating deficit of \$922,000. As illustrated by the following graph, while this result reverses a 5 year trend of operating surpluses, the 5 year trend average is a surplus of \$830,542 and the 10 year average being a surplus of \$363,032.



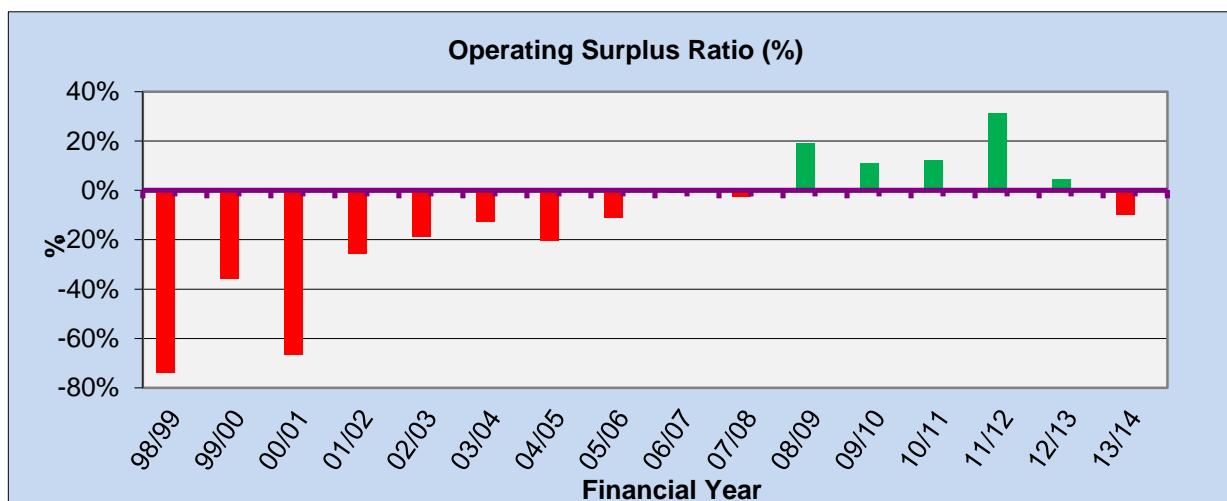


Operating Surplus/ (Deficit) Ratio

Indicator: This ratio expresses the operating surplus / (deficit) as a percentage of general and other rates, net of rebates. A negative ratio indicates the percentage increase in total rates required to achieve a break-even operating result. A positive ratio indicates the percentage of total rates available to fund capital expenditure over and above the level of depreciation expense without increasing council's level of net financial liabilities.

Target: at the end of the five year period to 2013/14 we will achieve an accumulated operating surplus/(deficit) ratio that will be within a band of +/-5%. This ratio is consistent with the Operating Surplus indicator.

Result: Council budgeted for a 2% deficit but achieved a 10% deficit, representing a change of 8 percentage points.

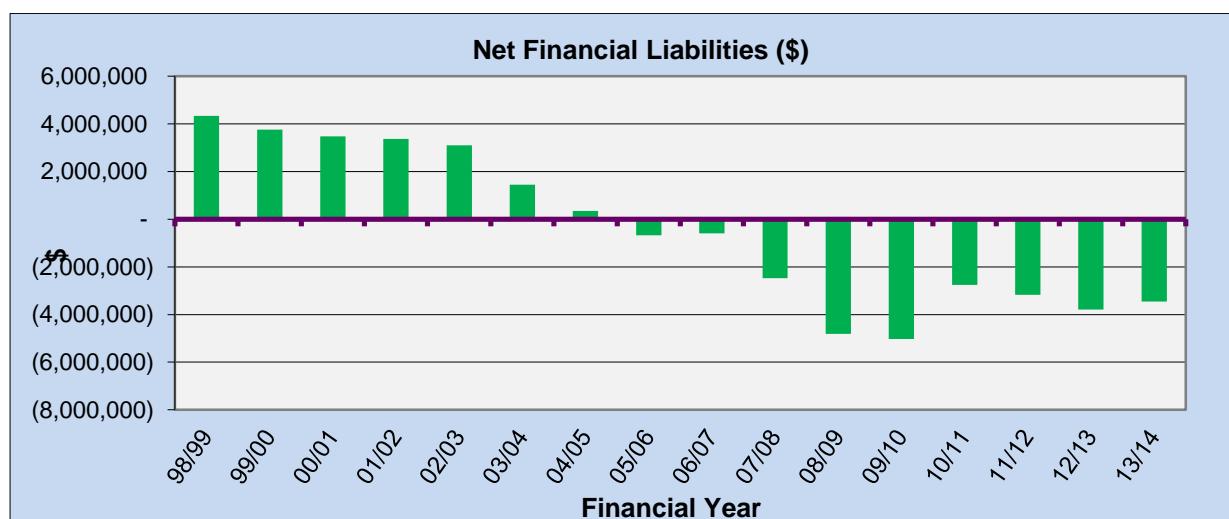


Net Financial Liabilities

Indicator: Net financial liabilities measure a council's total indebtedness. Net financial liabilities is a broader measure than net debt as it includes all of a council's obligations including provisions for employee entitlements and creditors. The level of net financial liabilities increases when a net borrowing result occurs in a financial year and will lead to a council incurring liabilities and/or reducing financial assets. The level of net financial liabilities decreases when a net lending result occurs in a financial year and will result in a council purchasing financial assets and/or repaying liabilities.

Target: Over the five year period to 2013/14 our net financial liabilities will not exceed 65% of our forecast annual operating revenue.

Result: In 2013/14 Council budgeted for negative net financial liabilities of -\$631,824, but recorded a negative indicator of -\$3.456 million. This was primarily due to Council: (1) not having to borrow funds externally; (2) through the employment of tight operating funds management practices to avoid unnecessary costs on any new borrowings; and (3) carrying unspent funds forward to 2014/15, which are tied to projects that were either not commenced or completed by the end of the reporting period.



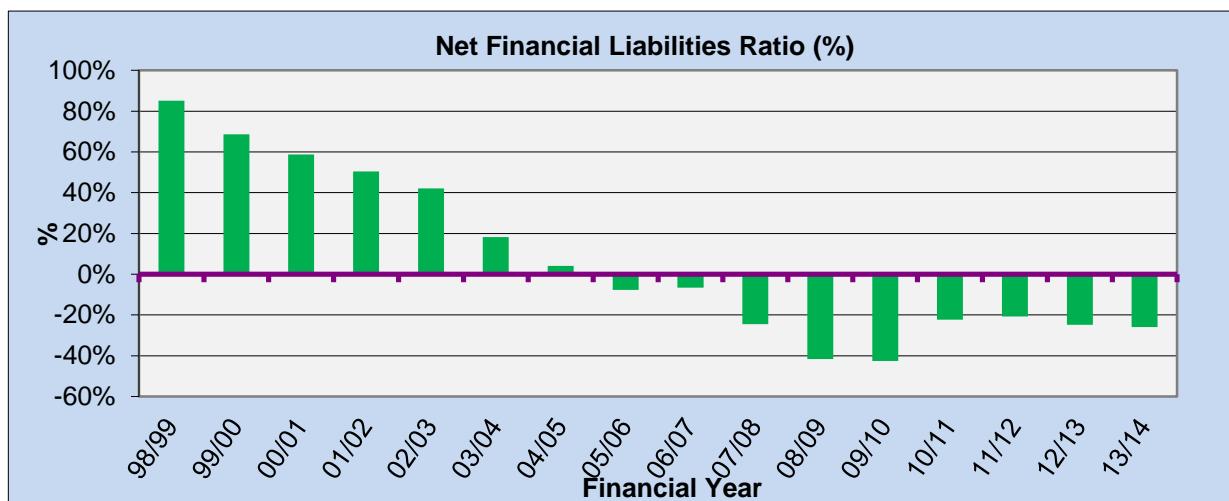
Net Financial Liabilities Ratio

Indicator: This ratio indicates the extent to which net financial liabilities of the council can be met by the Council's total operating revenue. Where the ratio is falling, it indicates the council's capacity to meet its financial obligations from operating revenues is strengthening. Where the ratio is increasing, it indicates a greater amount of council's operating revenues is required to service its financial obligations.

Target: Over the five year period to 2013/14 our net liabilities as a percentage of total operating revenue will not exceed 65%. This ratio is consistent with the net financial liabilities indicator.

Result: This ratio indicates the extent to which net financial liabilities of the Council could be met by its operating revenue. The Council budgeted for a negative net financial liabilities ratio of -4.68% and achieved -26% as a result of not having to take out new borrowings and carrying forward unspent funds from the 2013/14 budget.



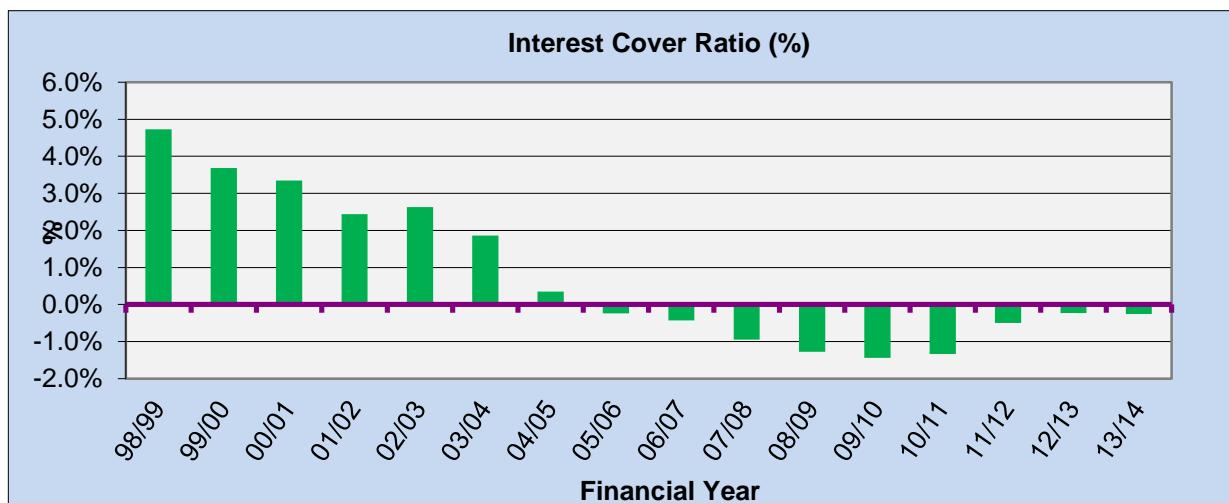


Interest Cover Ratio

Indicator: This ratio indicates the extent to which council's commitment to interest expenses is met by total operating revenues. This ratio should be less than 10%. The target for net interest expenses/total operating revenue is considered a reasonable limit to ensure operating revenues can meet net interest costs comfortably.

Target: Over the five year period to 2013/14 our finance charges as a percentage of total operating revenue will not exceed 5%.

Result: Council budgeted for an interest cover ratio of 0.32% and achieved -0.3%, which is partially attributable to Council: not having to take out new borrowings for the Civic Centre Development: Council's debt management policy of drawing down loan funds when required and using internal reserves when possible.



Asset Sustainability Ratio

Indicator: This ratio indicates whether a Council is renewing or replacing existing non-financial assets at the same rate that its overall stock of assets is wearing out.

Target: The target for this ratio is an average between 90% and 100% over any five-year period. This would mean that Council is replacing 100% (or all) of the assets that require renewal.

Result: In 2013/14 Council budgeted for an asset sustainability ratio of 85.32% and achieved a ratio of 65%, which is well below Council's target of between 90% and 110%. Council is expecting to significantly improve its performance in relation to asset management from 2013/14, where it intends to spend significant funds on the renewal and replacement of existing infrastructure.



Clearly, Council should spend more on renewal and replacement of assets, an amount equivalent to that of the depreciation incurred each financial year. However, the development and implementation of Council's asset management program has seen a significant increase in this ration since 2007/8.

The Coming Year

As our local community becomes more aware of the services and amenities we provide as local government, our Council will continue to focus on responsible financial management and improving service delivery.

Among the goals we have set for 2014/15 are:

- Ongoing consultation with our community on budget and rating arrangements.
- Addressing rating and fiscal management issues including reviewing services, retaining assets, resource sharing opportunities and the income base of Council.
- Addressing long-term financial sustainability of Council owned assets.
- Developing and completing Council's internal control policies and procedures.





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INDEPENDENT AUDITOR'S REPORT

To the members of Tatiara District Council

Report on the Financial Report

We have audited the accompanying financial report of Tatiara District Council (the Council), which comprises the balance sheet as at 30 June 2014, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Council Certificate of Tatiara District Council.

Council's Responsibility for the Financial Report

The Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 and for such internal control as the Council determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Council's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



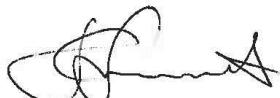
Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of Tatiara District Council as at 30 June 2014, and its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards, Local Government Act 1999 and Local Government (Financial Management) Regulations 2011.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS



Simon Smith FCPA, Registered Company Auditor
Partner

02/10/2014



TATIARA DISTRICT COUNCIL

General Purpose Financial Reports for the year ended 30 June 2014

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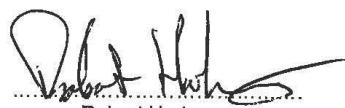
TATIARA DISTRICT COUNCIL

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2014

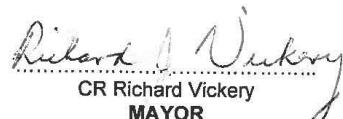
CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Council to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Council's financial position at 30 June 2014 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Council's accounting and other records.



Robert Harkness
CHIEF EXECUTIVE OFFICER



CR Richard Vickery
MAYOR

Date: 14-10-14

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TATIARA DISTRICT COUNCIL			
STATEMENT OF COMPREHENSIVE INCOME			
for the year ended 30 June 2014			
	Notes	2014 \$'000	2013 \$'000
INCOME			
Rates	2	9,355	9,058
Statutory charges	2	96	84
User charges	2	398	375
Grants, subsidies and contributions	2	2,696	4,554
Investment income	2	237	264
Reimbursements	2	143	151
Other income	2	584	532
Total Income		13,509	15,018
EXPENSES			
Employee costs	3	3,813	3,631
Materials, contracts & other expenses	3	5,692	6,193
Depreciation, amortisation & impairment	3	4,723	4,561
Finance costs	3	203	229
Total Expenses		14,431	14,614
OPERATING SURPLUS / (DEFICIT)		(922)	404
Asset disposal & fair value adjustments	4	(1,200)	8
Amounts received specifically for new or upgraded assets	2	510	244
NET SURPLUS / (DEFICIT)		(1,612)	656
transferred to Equity Statement			
Other Comprehensive Income			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in revaluation surplus - infrastructure, property, plant & equipment	9	-	65,656
Total Other Comprehensive Income		-	65,656
TOTAL COMPREHENSIVE INCOME		(1,612)	66,312

This Statement is to be read in conjunction with the attached Notes.

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TATIARA DISTRICT COUNCIL			
STATEMENT OF FINANCIAL POSITION			
as at 30 June 2014			
ASSETS	Notes	2014 \$'000	2013 \$'000
Current Assets			
Cash and cash equivalents	5	6,057	6,226
Trade & other receivables	5	667	675
Inventories	5	399	478
Total Current Assets		7,123	7,379
Non-current Assets			
Financial assets	6	181	219
Infrastructure, property, plant & equipment	7	159,725	160,918
Total Non-current Assets		159,906	161,137
Total Assets		167,029	168,516
LIABILITIES			
Current Liabilities			
Trade & other payables	8	745	532
Borrowings	8	127	128
Provisions	8	842	801
Total Current Liabilities		1,714	1,461
Non-current Liabilities			
Borrowings	8	1,578	1,705
Provisions	8	157	158
Total Non-current Liabilities		1,735	1,863
Total Liabilities		3,449	3,324
NET ASSETS		163,580	165,192
EQUITY			
Accumulated Surplus		(146)	1,828
Asset Revaluation Reserves	9	157,399	157,399
Other Reserves	9	6,327	5,965
TOTAL EQUITY		163,580	165,192

This Statement is to be read in conjunction with the attached Notes.



TATIARA DISTRICT COUNCIL

STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2014

		Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	TOTAL EQUITY
2014	Notes	\$'000	\$'000	\$'000	\$'000
Balance at end of previous reporting period		1,828	157,399	5,965	165,192
Restated opening balance		1,828	157,399	5,965	165,192
Net Surplus / (Deficit) for Year		(1,612)			(1,612)
Other Comprehensive Income					
Gain on revaluation of infrastructure, property, plant & equipment					
Transfers between reserves	9	(362)		362	-
Balance at end of period		(146)	157,399	6,327	163,580
 2013					
Balance at end of previous reporting period		2,082	91,743	5,055	98,880
Restated opening balance		2,082	91,743	5,055	98,880
Net Surplus / (Deficit) for Year		656			656
Other Comprehensive Income					
Changes in revaluation surplus - infrastructure, property, plant & equipment	9		65,656		65,656
Transfers between reserves	9	(910)		910	-
Balance at end of period		1,828	157,399	5,965	165,192

This Statement is to be read in conjunction with the attached Notes



TATIARA DISTRICT COUNCIL

STATEMENT OF CASH FLOWS for the year ended 30 June 2014

CASH FLOWS FROM OPERATING ACTIVITIES	Notes	2014	2013
		\$'000	\$'000
Receipts			
Rates - general & other		9,328	9,034
Fees & other charges		104	91
User charges		455	881
Investment receipts		232	275
Grants utilised for operating purposes		2,898	4,896
Reimbursements		157	166
Other revenues		1,976	532
Payments			
Employee costs		(3,766)	(3,667)
Materials, contracts & other expenses		(7,041)	(6,731)
Finance payments		(206)	(232)
Net Cash provided by (or used in) Operating Activities		4,137	5,245
CASH FLOWS FROM INVESTING ACTIVITIES			
Receipts			
Amounts specifically for new or upgraded assets		510	244
Sale of replaced assets		200	215
Sale of surplus assets		65	-
Repayments of loans by community groups		42	59
Payments			
Expenditure on renewal/replacement of assets		(3,277)	(3,140)
Expenditure on new/upgraded assets		(1,718)	(1,781)
Net Cash provided by (or used in) Investing Activities		(4,178)	(4,403)
CASH FLOWS FROM FINANCING ACTIVITIES			
Receipts			
Proceeds from borrowings		-	-
Payments			
Repayments of borrowings		(128)	(209)
Net Cash provided by (or used in) Financing Activities		(128)	(209)
Net Increase (Decrease) in cash held		(169)	633
Cash & cash equivalents at beginning of period	10	6,226	5,593
Cash & cash equivalents at end of period	10	6,057	6,226

This Statement is to be read in conjunction with the attached Notes



TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

Tatiara District Council is incorporated under the SA Local Government Act 1999 and has its principal place of business at 43 Woolshed Street, Bordertown. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

3 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

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TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 1 - Significant Accounting Policies (cont)

In the month of June in recent years the Federal Government has paid amounts of untied financial assistance grants, which are recognised on receipt, in advance of the year of allocation. In June 2011, one quarter of the 2011/12 allocation amounting to \$634,000 was paid in advance; in June 2012, two quarters of the 2012/13 allocation: \$1,364,000; and in June 2013, again two quarters of the 2013/14 allocation: \$1,439,000.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 12.

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

6 Infrastructure, Property, Plant & Equipment

6.1 Land under roads

Council has elected not to recognise land under roads acquired prior to 1 July 2008 as an asset in accordance with AASB 1051 Land under Roads. Land under roads acquired after 30 June 2008 has not been recognised as in the opinion of Council it is not possible to reliably attribute a fair value, and further that such value if determined would be immaterial.

6.2 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as other non-current assets and transferred to *infrastructure, property, plant & equipment* when completed ready for use.

6.3 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given in Note 7. No capitalisation threshold is applied to the acquisition of land or interests in land.

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TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 1 - Significant Accounting Policies (cont)

6.4 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and valuers are provided at Note 7.

6.5 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are shown in Note 7. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

7 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8 Borrowings

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables". Interest free loans are carried at their nominal amounts; interest revenues foregone by the lender effectively being a reduction of interest expense in the period to which it relates.

9 Employee Benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on costs) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based on costs) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted average discount rate

3.35% (2013, 3.4%)

Weighted average settlement period

1 year (2013, 1 year)

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TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 1 - Significant Accounting Policies (cont)

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 16.

10 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

11 Pending Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2012 reporting period and have not been used in preparing these reports.

AASB 7 Financial Instruments – Disclosures
AASB 9 Financial Instruments
AASB 132 Financial Instruments: Presentation

Standards containing consequential amendments to other Standards and Interpretations arising from the above - AASB 2010-7, AASB 2011-7, AASB 2012-2, AASB 2012-3, AASB 2012-5, AASB 2012-6, AASB 2012-10, AASB 2013-3, AASB 2013-8 and AASB 2013-9.

(Standards not affecting local government have been excluded from the above list.)

Council is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

The Australian Accounting Standards Board is currently reviewing AASB 1004 *Contributions*. It is anticipated that the changes resulting from this review may have a material effect on the timing of the recognition of grants and contributions, but the financial consequences cannot be estimated until a revised accounting standard is issued.



TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 2 - INCOME

	Notes	2014 \$'000	2013 \$'000
RATES REVENUES			
General Rates		7,969	7,714
Less: Mandatory rebates		(139)	(133)
Less: Discretionary rebates, remissions & write offs		(16)	(16)
		<u>7,814</u>	<u>7,565</u>
Other Rates (including service charges)			
Natural Resource Management levy		157	149
Waste collection		474	429
Community wastewater management systems		832	840
Keith Hospital		31	31
		<u>1,494</u>	<u>1,449</u>
Other Charges			
Penalties for late payment		47	44
		<u>47</u>	<u>44</u>
		<u>9,355</u>	<u>9,058</u>
STATUTORY CHARGES			
Development Act fees		38	36
Health & Septic Tank Inspection fees		33	33
Sundry		25	15
		<u>96</u>	<u>84</u>
USER CHARGES			
Cemetery/crematoria fees		38	53
Visitor Information Centre		71	53
Truckwash Fees		44	49
Sangarb Collection Fees		78	52
Swimming Pool Revenue		108	120
Hall & Equipment Hire		31	26
Sundry		28	22
		<u>398</u>	<u>375</u>
INVESTMENT INCOME			
Interest on investments			
Local Government Finance Authority		221	244
Loans to community groups		16	20
		<u>237</u>	<u>264</u>
REIMBURSEMENTS			
- for roadworks		8	0
- for private works		20	22
- other		115	129
		<u>143</u>	<u>151</u>

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TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

NOTE 2 - INCOME (continued)

	2014 Notes \$'000	2013 \$'000
OTHER INCOME		
Insurance & other recoupments - infrastructure, property, plant & equipment	1	1
Rebates received	123	103
Sundry	460	428
	<u>584</u>	<u>532</u>
GRANTS, SUBSIDIES, CONTRIBUTIONS		
Amounts received specifically for new or upgraded assets	510	244
Other grants, subsidies and contributions	<u>2,696</u>	<u>4,554</u>
	<u>3,206</u>	<u>4,798</u>
<i>The functions to which these grants relate are shown in Note 11.</i>		
Sources of grants		
Commonwealth government	902	520
State government	2,302	4,278
Other	2	0
	<u>3,206</u>	<u>4,798</u>
Conditions over grants & contributions		
<i>Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:</i>		
Unexpended at the close of the previous reporting period	414	-
Less: expended during the current period from revenues recognised in previous reporting periods		
Mundulla Bowling Club	(208)	-
Keith Spot & Rec	(206)	-
Subtotal	<u>(414)</u>	<u>-</u>
<i>Plus: amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>		
Mundulla Bowling Club	-	208
Keith Spot & Rec	-	206
Subtotal	<u>-</u>	<u>414</u>
Unexpended at the close of this reporting period	<u>-</u>	<u>414</u>
Net increase (decrease) in assets subject to conditions in the current reporting period	<u>-</u>	<u>414</u>

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TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 3 - EXPENSES

	Notes	2014 \$'000	2013 \$'000
EMPLOYEE COSTS			
Salaries and Wages		3,471	3,307
Employee leave expense		180	161
Superannuation - defined contribution plan contributions	16	186	172
Superannuation - defined benefit plan contributions	16	133	137
Workers' Compensation Insurance		206	191
Less: Capitalised and distributed costs		(363)	(337)
Total Operating Employee Costs		<u>3,813</u>	<u>3,631</u>
Total Number of Employees		59	59
(Full time equivalent at end of reporting period)			
MATERIALS, CONTRACTS & OTHER EXPENSES			
Prescribed Expenses			
Auditor's Remuneration			
- Auditing the financial reports		19	19
Elected members' expenses		156	165
Election expenses		10	1
Subtotal - Prescribed Expenses		<u>185</u>	<u>185</u>
Other Materials, Contracts & Expenses			
Contractors		2,212	2,719
Maintenance		2,454	2,469
Legal Expenses		21	14
Levies paid to government - NRM levy		156	148
Sundry		664	658
Subtotal - Other Materials, Contracts & Expenses		<u>5,507</u>	<u>6,008</u>
		<u>5,692</u>	<u>6,193</u>
DEPRECIATION, AMORTISATION & IMPAIRMENT			
Depreciation			
Buildings & Other Structures		621	635
Roads		2,620	2,599
Bridges		25	25
Footways		83	80
Sewerage - Effluent Drainage		277	269
Stormwater Drainage		108	54
Other Structures		116	114
Plant & Equipment		685	678
Furniture & Fittings		161	84
Other Community Assets		27	23
		<u>4,723</u>	<u>4,561</u>
FINANCE COSTS			
Interest on Borrowings		203	229
		<u>203</u>	<u>229</u>

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TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 4 - ASSET DISPOSAL & FAIR VALUE ADJUSTMENTS

	Notes	2014 \$'000	2013 \$'000
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT			
<i>Assets renewed or directly replaced</i>			
Proceeds from disposal		200	215
Less: Carrying amount of assets sold		1,397	207
Gain (Loss) on disposal		(1,197)	8
<i>Assets surplus to requirements</i>			
Proceeds from disposal		65	-
Less: Carrying amount of assets sold		68	-
Gain (Loss) on disposal		(3)	-
NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS			
		(1,200)	8

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TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 5 - CURRENT ASSETS

	Notes	2014 \$'000	2013 \$'000
CASH & EQUIVALENT ASSETS			
Cash on Hand and at Bank	6	236	
Deposits at Call	<u>6,051</u>	<u>5,990</u>	
	<u><u>6,057</u></u>	<u><u>6,226</u></u>	
TRADE & OTHER RECEIVABLES			
Rates - General & Other		436	409
Accrued Revenues		37	32
Debtors - general		91	113
GST Recoupment		76	86
Loans to community organisations		33	37
Total		<u>673</u>	<u>677</u>
Less: Allowance for Doubtful Debts		<u>6</u>	<u>2</u>
		<u><u>667</u></u>	<u><u>675</u></u>
INVENTORIES			
Stores & Materials		<u>399</u>	<u>478</u>
		<u><u>399</u></u>	<u><u>478</u></u>

Aggregate write-downs and other losses recognised as an expense, and reversals of these, were not material in amount in either year. All such reversals occurred principally as a result of clerical inaccuracies during stores operations.

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TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 6 - NON-CURRENT ASSETS

FINANCIAL ASSETS	Notes	2014 \$'000	2013 \$'000
Receivables			
Loans to community organisations		181	219
TOTAL FINANCIAL ASSETS		181	219

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TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	Fair Value Level	AT FAIR VALUE	AT COST	ACCUM DEPN	CARRYING AMOUNT	AT FAIR VALUE \$'000	2014 \$'000	AT COST	ACCUM DEPN	CARRYING AMOUNT
Land - community	3	7,611	167	-	7,778	7,611	167	-	-	7,778
Land - other	2	3,737	-	-	3,737	3,659	-	-	-	3,669
Buildings & Other Structures Level 3	3	12,858	-	(4,847)	8,021	12,858	110	(5,148)	7,830	
Buildings & Other Structures Level 2	2	20,671	-	(9,506)	11,165	20,671	114	(9,827)	10,958	
Roads	3	144,847	-	(33,450)	111,397	142,310	3,105	(34,819)	110,596	
Bridges	3	1,955	-	(791)	1,164	1,955	-	(816)	1,139	
Footways	3	3,715	-	(821)	2,894	3,636	249	(905)	2,980	
Sewerage - Effluent Drainage	3	15,483	-	(7,626)	7,857	15,240	358	(7,675)	7,923	
Stormwater Drainage	3	2,256	511	(936)	1,831	2,256	526	(1,044)	1,738	
Other Structures	3	1,987	779	(1,131)	1,635	1,987	807	(1,245)	1,549	
Plant & Equipment	2	-	6,256	(3,329)	2,927	-	6,626	(3,469)	3,157	
Furniture & Fittings	2	-	1,596	(1,187)	409	-	1,654	(1,348)	306	
Other Community Assets	2	498	166	(561)	103	498	192	(588)	102	
TOTAL INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT Comparatives		215,628	9,475	(64,185)	160,918	212,701	13,908	(66,884)	159,725	
	160,250	26,325	(91,466)	95,109	215,028	9,475	(64,185)	160,918		

This Note continues on the following pages.

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TATIARA DISTRICT COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2014

Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	2013 \$'000	CARRYING AMOUNT MOVEMENTS DURING YEAR \$'000				2014 \$'000
		Additions New/Upgrade	Renewals	Disposals	Depreciation	
Land - community	7,778	-	-	(68)	-	7,778
Land - other	3,737	-	-	-	-	3,669
Buildings & Other Structures Level 3	8,021	65	44	-	(30)	-
Buildings & Other Structures Level 2	11,165	114	-	-	(321)	-
Roads	111,387	1,079	2,006	(1,266)	(2,620)	10,958
Bridges	1,164	-	-	-	-	110,596
Footways	2,894	156	27	(14)	(25)	-
Sewerage - Effluent Drainage	7,887	162	195	(14)	(83)	2,980
Stormwater Drainage	1,831	15	-	-	-	-
Other Structures	1,635	11	19	-	(108)	1,738
Plant & Equipment	2,927	88	929	(103)	(116)	-
Furniture & Fittings	409	27	31	-	(685)	1,549
Other Community Assets	103	-	26	-	(161)	3,157
TOTAL INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT Comparatives	160,918	1,718	3,277	(1,465)	(4,723)	159,725
	95,709	1,781	3,140	(207)	(4,561)	65,656
						160,918

This Note continues on the following pages.

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TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 7 (cont) – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

Valuation of Assets

General Valuation Principles

Accounting procedure: Upon revaluation, the current new replacement cost and accumulated depreciation are restated such that the difference represents the fair value of the asset determined in accordance with AASB 13. *Fair Value Measurement:* accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, fair value is taken to be the current replacement cost.

Highest and best use: For land which Council has an unfettered right to sell, the "highest and best use" recognises the possibility of the demolition or substantial modification of some or all of the existing buildings and structures affixed to the land.

Much of the land under Council's care and control is Crown land or has been declared as community land under the provisions of the Local Government Act 1999. Other types of restrictions also exist.

For land subject to these restrictions, the highest and best use is taken to be the "highest and best use" available to Council, with a rebuttable presumption that the current use is the "highest and best use". The reason for the current use of a large proportion of Council's assets being other than the "highest and best use" relates to Council's principal role as the provider of services to the community, rather than the use of those assets for the generation of revenue.

For buildings and other structures on and in the land, including infrastructure, "highest and best use" is determined in accordance with the land on and in which they are situated.

Transition to AASB 13: The requirements of AASB 13 *Fair Value Measurement* have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Fair value hierarchy level 2 valuations: Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Fair value hierarchy level 3 valuations of land: Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

Fair value hierarchy level 3 valuations of buildings, infrastructure and other assets: There is no known market for these assets and they are valued at depreciated current replacement cost. This method involves:

The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.

The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Capitalisation thresholds used by Council for a representative range of assets are shown below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$1,000
Other Plant & Equipment	\$1,000
Buildings - new construction/extensions	\$1,000
Park & Playground Furniture & Equipment	\$1,000
Road construction & reconstruction	\$1,000
Paving & footpaths, Kerb & Gutter	\$1,000
Drains & Culverts	\$1,000

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TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 7 – Property, Plant & Equipment (cont)

Estimated Useful Lives: Useful lives are estimated for each individual asset. In estimating useful lives, regard is had to technical and commercial obsolescence, as well as legal and other limitations on continued use. The range of useful lives for a representative range of assets is shown below, although individual assets may have an estimated total useful life of greater or lesser amount:

Plant, Furniture & Equipment	
Office Equipment	5 to 10 years
Office Furniture	10 to 20 years
Vehicles and Road-making Equip	5 to 8 years
Other Plant & Equipment	5 to 15 years
Building & Other Structures	
Buildings – masonry	50 to 100 years
Buildings – other construction	20 to 40 years
Park Structures – masonry	50 to 100 years
Park Structures – other construction	20 to 40 years
Playground equipment	5 to 15 years
Benches, seats, etc	10 to 20 years
Infrastructure	
Sealed Roads – Surface	15 to 28 years
Sealed Roads – Structure	20 to 80 years
Unsealed Roads	19 to 30 years
Bridges – Concrete	80 to 100 years
Paving & Footpaths, Kerb & Gutter	80 to 100 years
Drains	80 to 100 years
Culverts	50 to 75 years
Flood Control Structures	80 to 100 years
Dams and Reservoirs	80 to 100 years
Bones	20 to 40 years
Reticulation Pipes – PVC	70 to 80 years
Reticulation Pipes – other	25 to 75 years
Pumps & Telemetry	15 to 25 years
Other Assets	
Library Books	10 to 15 years

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land.

Buildings & Other Structures

Buildings and other structures were revalued as at 30 June 2013 by Maloney Field Services, Property Consultants and Valuers in consultation with Council officers.

Infrastructure

Transportation assets were valued by Council officers at depreciated current replacement cost during the reporting period ended 30 June 2013, based on actual costs incurred during the reporting periods ended 30 June 2011 and 2012. All acquisitions made after the respective dates of valuation are recorded at cost.

Stormwater drainage infrastructure was valued by Maloney Field Services, Property Consultants and Valuers as at 30 June 2004 at written down current replacement cost, based on actual costs incurred during the reporting period ended 30 June 2004 and pursuant to Council's election are disclosed at deemed cost. All acquisitions made after the respective dates of valuation are recorded at cost.

Community wastewater management system infrastructure was valued at Council officers at depreciated current replacement cost during the reporting period ended 30 June 2014 based on actual costs incurred during the reporting periods ending 30 June 2011 and 2012. All acquisitions made after the respective dates of valuation are recorded at cost.

Plant, Furniture & Equipment

These assets are recognised on the cost basis.

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TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 8 - LIABILITIES

	Notes	2014		2013	
		\$'000		\$'000	
TRADE & OTHER PAYABLES					
Goods & Services		594		385	
Accrued expenses - employee entitlements		73	-	66	-
Accrued expenses - other		49	-	52	-
Deposits, Retentions & Bonds		26	-	28	-
Other		3	-	1	-
		<hr/> 745	<hr/>	<hr/> 532	<hr/>
BORROWINGS					
Loans		127	1,578	128	1,705
		<hr/> 127	<hr/> 1,578	<hr/> 128	<hr/> 1,705
PROVISIONS					
Employee entitlements (including oncosts)		<hr/> 842	<hr/> 157	<hr/> 801	<hr/> 158
		<hr/> 842	<hr/> 157	<hr/> 801	<hr/> 158

All interest bearing liabilities are secured over the future revenues of the Council.

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TATIARA DISTRICT COUNCIL
NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2014

Note 9 - RESERVES

ASSET REVALUATION RESERVE	1/7/2013	Net Increments (Decrements)	Transfers, Impairments	30/6/2014
				Notes
Land	63,765	-	-	63,765
Buildings & Other Structures	5,121	-	-	5,121
Roads	80,100	-	-	80,100
Bridges	1,029	-	-	1,029
Footways	458	-	-	458
Sewerage - Effluent Drainage	6,926	-	-	6,926
TOTAL	157,399	-	-	157,399
<i>Comparatives</i>	91,743	65,656	-	157,399

OTHER RESERVES	1/7/2013	Transfers to Reserve	Transfers from Reserve	30/6/2014
Long Service Leave Reserve	268	38	-	306
Plant Replacement Reserve	70	1	(65)	6
Clayton Farm Reserve	104	3	-	107
CWMS Maintenance Reserve	4,865	439	-	5,304
Reserve Land Development	365	75	(141)	299
Reserve Keith Community Library	37	5	-	42
Reserve Tatiara Creek	70	2	-	72
Reserve Rubble Rehabilitation	175	5	-	180
Reserve Open Space	11	-	-	11
TOTAL OTHER RESERVES	5,965	568	(206)	6,327
<i>Comparatives</i>	5,055	940	(30)	5,965

PURPOSES OF RESERVES

Asset Revaluation Reserve

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets (less any subsequent impairment losses, where applicable).

Tatiara 04 Long Service Leave

The Long Service Leave Reserve is for the future cash requirements upon staff leaving Council employment.

Tatiara 20 Plant Replacement

The Plant Replacement reserve is for urgent unbudgeted major plant and equipment replacement.

Tatiara 22 Clayton Farm Insurance

The Clayton Farm Insurance reserve is to be spent towards Capital to maintain Claytons Farm's heritage.

Tatiara 05 CWMS Maintenance Reserve

The CWMS Maintenance reserve is for future asset replacement and capital maintenance of CWMS.

Tatiara 26 Land Development Reserve

This reserve was set up for Land Development in Keith Industrial Estate.

Tatiara 27 Keith Community Library

Council is acting as an agent and providing financial services for the library.

Tatiara 28 Creek Reserve

Money held in reserve to prepare for a flood that may happen within 100 years.

Tatiara 29 Rubble Rehabilitation

Money put aside for future rehabilitations.

Tatiara 30 Open Space Reserve

Part of development application legal requirement to put money into open space reserve.

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TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 10 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2014 \$'000	2013 \$'000
Total cash & equivalent assets	5	<u>6,057</u>	<u>6,226</u>
Balances per Cash Flow Statement		<u>6,057</u>	<u>6,226</u>

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus (Deficit)	(1,612)	656
Non-cash Items in Income Statement		
Depreciation, amortisation & impairment	4,723	4,561
Net increase (decrease) in unpaid employee benefits	47	101
Change in allowances for under-recovery	4	1
Grants for capital acquisitions treated as Investing Activity	(510)	(244)
Net (Gain) Loss on Disposals	<u>1,200</u>	<u>(8)</u>
	<u>3,852</u>	<u>5,067</u>
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	-	(87)
Net (increase) decrease in inventories	79	115
Net increase (decrease) in trade & other payables	<u>206</u>	<u>150</u>
Net Cash provided by (or used in) operations	<u>4,137</u>	<u>5,245</u>

(c) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Bank Overdrafts	400	400
Corporate Credit Cards	10	10
LGFA Cash Advance Debenture facility	171	169

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

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TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 11 - FUNCTIONS

INCOMES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES										
	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	\$'000	\$'000	2014	2013
	2014	2013	2014	2013	2014	2013	\$'000	\$'000	2014	2013
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000			\$'000	\$'000
Administration	9,761	10,454	810	614	8,951	9,840	1,256	2,212	50,007	50,407
Public Order and Safety	35	34	261	274	(226)	(240)	1	-	139	140
Health	66	65	140	158	(74)	(93)	-	-	104	105
Social Security and Welfare	68	78	278	473	(210)	(395)	18	3	223	225
Housing and Community	1,470	1,410	2,060	2,079	(590)	(669)	23	-	2,835	
Protection of the environment NEC	-	-	1	1	(1)	(1)	-	546	-	-
Sporting and Recreation	901	930	2,968	3,215	(2,067)	(2,285)	472	-	1,196	1,206
Agricultural Services	19	6	242	261	(223)	(255)	16	3	312	314
Mining, Manufacturing and Construction	40	37	324	55	(284)	(18)	-	-	284	286
Transport and Communications	911	1,781	4,862	4,942	(3,951)	(3,161)	892	1,779	106,053	106,804
Economic Affairs NEC	91	73	339	350	(248)	(277)	-	-	954	962
Other Purposes NEC	147	150	2,146	2,192	(1,998)	(2,042)	18	11	5,191	5,232
TOTALS	13,509	15,018	14,431	14,614	(922)	404	2,696	4,554	167,029	168,516

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets and amounts received specifically for new or upgraded assets



TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 11 (cont) - COMPONENTS OF FUNCTIONS

The activities relating to Council functions are as follows:

Administration

Governance, Administration n.e.c., Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Housing for Council Employees, Human Resources, Information Technology, Communication, Rates Administration, Records, Occupancy, Contract Management, Customer Service, Other Support Services, Revenues, LGGC – General Purpose, and Separate and Special Rates.

Public Order and Safety

Supervision of various by-laws, fire prevention and animal control.

Health

Food control, operation of community health programs.

Social Security and Welfare

Voluntary Services.

Housing and Community Amenities

Rubbish collection services, operation of tip, effluent drainage, public toilets, street cleaning and lighting, town planning, stormwater drainage, land development, maintenance of cemeteries.

Protection of the Environment NEC

Foreshore protection, flood prevention.

Sport and Recreation

Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, Swimming Centres – Indoor, Swimming Centres – Outdoor, and Other Recreation.

Agricultural Services

Pest Plant Services.

Mining, Manufacturing and Construction

Building Act Requirements, quarry operations.

Transport and Communications

Aerodrome, Bridges, Bus Service, Footpaths and Kerbing, Roads – sealed, Roads – formed, Roads – natural formed, Roads – unformed, Traffic Management, LGGC – roads (formula funded), and Other Transport.

Economic Affairs NEC

Land Development Activities, caravan park operations, off-street parking, tourism.

Other Purposes NEC

Public Debt transactions, plant and machinery operations, depot expenses, vandalism costs and private works.

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TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 12 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as *loans and receivables*.

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	<p>Bank, Deposits at Call, Short Term Accounting Policy: Carried at lower of cost and net realisable value; interest is recognised when earned.</p> <p>Terms & conditions: Deposits are returning fixed interest rates between 2.5% and 2.75% (2013: 2.75% and 3.5%).</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p>
Receivables - Rates & Associated Charges (including legal & penalties for late payment)	<p>Receivables - Rates & Associated Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Note: These receivables do not meet the definition of "financial instruments"</p> <p>Terms & conditions: Secured over the subject land, arrears attract interest of 0.67% (2013: 0.70%) Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Receivables - Fees & other charges	<p>Receivables - Fees & other charges Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Receivables - other levels of government	<p>Receivables - other levels of government Accounting Policy: Carried at nominal value.</p> <p>Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Creditors and Accruals	<p>Liabilities - Creditors and Accruals Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.</p> <p>Terms & conditions: Liabilities are normally settled on 30 day terms.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Interest Bearing Borrowings	<p>Liabilities - Interest Bearing Accounting Policy: Carried at the principal amounts. Interest is charged as an expense as it accrues.</p> <p>Terms & conditions: secured over future revenues, borrowings are repayable; interest is charged at fixed (or variable) rates between 5.5% and 7.1% (2013: 5.50% and 7.1%)</p> <p>Carrying amount: approximates fair value.</p>

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TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 12 (cont) - FINANCIAL INSTRUMENTS

Liquidity Analysis

2014	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
	\$'000	\$'000	\$'000	\$'000	\$'000
Financial Assets					
Cash & Equivalents	6,057			6,057	6,057
Receivables	162	111	69	342	342
Total	6,219	111	69	6,399	6,399
Financial Liabilities					
Payables	623			623	623
Current Borrowings	127			127	127
Non-Current Borrowings		686	892	1,578	1,578
Total	750	686	892	2,328	2,328
2013	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
	\$'000	\$'000	\$'000	\$'000	\$'000
Financial Assets					
Cash & Equivalents	6,226			6,226	6,226
Receivables	182	91	128	401	401
Total	6,408	91	128	6,627	6,627
Financial Liabilities					
Payables	414	-	-	414	414
Current Borrowings	128	-	-	128	128
Non-Current Borrowings	-	948	757	1,705	1,705
Total	542	948	757	2,247	2,247

The following interest rates were applicable to Council's borrowings at balance date:

	30 June 2014		30 June 2013	
	Weighted Average Interest Rate	Carrying Value	Weighted Average Interest Rate	Carrying Value
	%	\$'000	%	\$'000
Other Variable Rates	5.5%	30	5.5%	31
Fixed Interest Rates	6.69%	1,675	6.69%	1,802
		1,705		1,833

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

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TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 13 - COMMITMENTS FOR EXPENDITURE

	2014 <u>Notes</u> \$'000	2013 \$'000
Other Expenditure Commitments		
Other non-capital expenditure commitments in relation to investment properties:		
Waste Management Services	555	253
Employee Remuneration Contracts	990	1,168
Audit Contract	40	19
IT Contract	<u>80</u>	<u>78</u>
	<u>1,665</u>	<u>1,518</u>
Not later than one year	872	908
Later than one year and not later than 5 years	649	610
Later than 5 years	<u>144</u>	<u>1,518</u>
	<u>1,665</u>	<u>1,518</u>

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TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 14 - FINANCIAL INDICATORS

2014	2013	2012
------	------	------

These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

Operating Surplus Ratio

<u>Operating Surplus</u>	(10%)	5%
Rates - general & other less NRM levy		

This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy.

Adjusted Operating Surplus Ratio

<u>Adjusted Operating Surplus Ratio</u>	(10%)	5%
<i>In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The Adjusted Operating Surplus Ratio adjusts for the resulting distortion in the disclosed operating result for each year.</i>		

Net Financial Liabilities Ratio

<u>Net Financial Liabilities</u>	-26%	-26%
Total Operating Revenue less NRM levy		

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue (excluding NRM levy).

Asset Sustainability Ratio

<u>Net Asset Renewals</u>	65%	64%
Infrastructure & Asset Management Plan required expenditure	*	*

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Amounts shown above an asterisk () indicate that depreciation expense has been used as a proxy, pending finalisation of the Infrastructure & Asset Management Plan.*

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TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 15 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	2014 \$'000	2013 \$'000
Income	13,509	15,018
<i>less Expenses</i>	<u>14,431</u>	<u>14,614</u>
Operating Surplus / (Deficit)	<u>(922)</u>	<u>404</u>
 <i>less Net Outlays on Existing Assets</i>		
Capital Expenditure on renewal and replacement of Existing Assets	3,277	3,140
Depreciation, Amortisation and Impairment	(4,723)	(4,561)
Proceeds from Sale of Replaced Assets	<u>(200)</u>	<u>(215)</u>
	(1,646)	(1,636)
 <i>less Net Outlays on New and Upgraded Assets</i>		
Capital Expenditure on New and Upgraded Assets <i>(including investment property & real estate developments)</i>	1,718	1,781
Amounts received specifically for New and Upgraded Assets	(510)	(244)
Proceeds from Sale of Surplus Assets <i>(including investment property and real estate developments)</i>	<u>(65)</u>	-
	1,143	1,537
 Net Lending / (Borrowing) for Financial Year	<u>(419)</u>	<u>503</u>

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TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 16 – SUPERANNUATION

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to Marketlink and/or Salarylink. All other employees (including casuals) have all contributions allocated to Marketlink.

Marketlink (Accumulation Fund) Members

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9.25% in 2013/14; 9% in 2012/13). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2012/13) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of salary for Salarylink members to their Marketlink account. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Scheme's actuary, A C Miller, FIAA, of Russell Employee Benefits Pty Ltd as at 30 June 2011. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

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TATIARA DISTRICT COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 17 - CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE BALANCE SHEET

The following assets and liabilities do not qualify for recognition in the Balance Sheet but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported elsewhere in these Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

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TATIARA DISTRICT COUNCIL

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2014

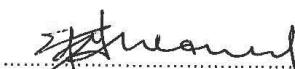
CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Tatiara District Council for the year ended 30 June 2014, the Council's Auditor, Galpins Accountants, Auditors and Business Consultants, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Robert Harkness
CHIEF EXECUTIVE OFFICER



Ken McInerney
PRESIDING MEMBER
AUDIT COMMITTEE

Date: 14-10-14

Galpins/
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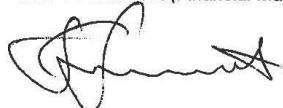


TATIARA DISTRICT COUNCIL
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2014

STATEMENT BY AUDITOR

I confirm that, for the audit of the financial statements of Tatiara District Council for the year ended 30 June 2014, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



Simon Christopher Smith
Galpins Accountants, Auditors and Business Consultants

Dated this 2nd day of October 2014



Galpins



South East Local Government Association (SELGA)

Report

- Office Bearers 2013-2014
- Financial Statements



Office Bearers 2013-14

President: Mayor Richard Vickery
Vice President: Mayor Evan Flint
Executive Officer: Ms Ann Aldersey
Auditor: Galpins

Kingston District Council

Mayor E Flint
Cr C England (Deputy Mayor) (Proxy)
Cr S Frankling (Proxy)

Naracoorte Lucindale Council

Mayor E Vickery
Cr J Flynn (Proxy)

Staff 2013-2014

Executive Officer: Ms Ann Aldersey

SELGA STARCLUB
Field Officer: Ms Josephine Duigan

Regional Community
Road Safety Officer: Mr Rob Forgan (from
1st April 2014)

Regional Waste
Management
Co-Ordinator: Mr Daniel Willsmore
(from 31st March
2014)

Tatiara District Council

Mayor R Vickery
Cr G Excell (Deputy Mayor) (Proxy)
Cr J Ross (Proxy) (to 7/2/14)
Cr R Mock (Proxy) (from 7/2/14)

Elected under the provisions of the Constitution of the Local Government Association

Delegate to the State Executive (SE Zone)
Mayor Richard Vickery – Tatiara District
Council

Vice President of the LGA Board

Mayor Richard Vickery
Mayor Event Flint (Proxy) – Kingston District
Council

Regional Organisation of Councils (SAROC)

Mayor R Vickery
Mayor E Flint (Proxy)
Ms Ann Aldersey

Member Council Delegates to the Association

City of Mount Gambier
Mayor S Perryman
Cr M White (Proxy)
Cr I Von Stanke (Proxy)

District Council of Grant
Mayor R Sage
Cr B Collins (Proxy)
Cr Bruce Bain (Proxy)

Wattle Range Council
Mayor P Gandolfi
Cr R Dycer (Deputy Mayor) (Proxy)

District Council of Robe
Mayor P Riseley
Cr H Nolan (Deputy Mayor) (Proxy)

The South Australian Regional Organisation of Councils (SAROC) is an important LGA committee for non-metropolitan Councils. Membership is drawn from each of the six non-metro Regional Local Government Associations with members meeting bi-monthly the day before the State Executive Committee of the LGA providing a focus to the key issues affecting non metropolitan Councils.





Accountants, Auditors
& Business Consultants

Laurie Galpin FCPA
David Chant FCPA
Simon Smith FCPA
David Sullivan CPA
Jason Seidel CA
Renae Nicholson CA
Tim Muhlhausler CA
Aaron Coonan CA
Luke Williams CPA

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under Professional Standards Legislation

INDEPENDENT AUDITOR'S REPORT

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To the members of South East Local Government Association Inc,

Report on the Financial Report

We have audited the accompanying financial report, being a special purpose financial report, of South East Local Government Association Inc (the association), which comprises the balance sheet as at 30 June 2014 and profit and loss statement for the year then ended and notes comprising a summary of significant accounting policies.

Committee's Responsibility for the Financial Report

The committee of the association is responsible for the preparation and fair presentation of the financial report, and has determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the *Associations Incorporation Act SA 1985* and is appropriate to meet the needs of the members. The committee's responsibility also includes such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies.

Audit Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of South East Local Government Association Inc as at 30 June 2014, and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the requirements of the *Associations Incorporation Act SA 1985*.

Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describe the basis of accounting. The financial report has been prepared to assist South East Local Government Association Inc to meet the requirements of the *Associations Incorporation Act SA 1985*. As a result, the financial report may not be suitable for another purpose.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS



Simon Smith FCPA, Registered Company Auditor
Partner

31 / 07 / 2014

SOUTH EAST LOCAL GOVERNMENT ASSOCIATION INC.**NOTES TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED 30 JUNE 2014****NOTE 1: STATEMENT OF ACCOUNTING POLICIES**

This financial statement is a special purpose financial report prepared in order to satisfy the requirements of the *Associations Incorporation Act 1985*. The Committee has determined that the association is not a reporting entity.

The financial statement has been prepared in accordance with the requirements of *the Associations Incorporation Act 1985* and the following Australian Accounting Standards.

AASB1031 Materiality

No other applicable Accounting Standards, Urgent Issues Group Consensus Views or other authoritative pronouncements of the Australian Accounting Standards Board have been applied to the financial report.

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following material accounting policies which are consistent with the previous period unless otherwise stated have been adopted in the preparation of this financial statement.

(a) Income Tax

The Association is exempt from income tax

NOTE 2: PROJECT FUNDING ACCOUNT

South East Local Government Association Inc maintains a separate general ledger and bank accounts for the purpose of managing external funding received for specific projects. The purpose of the project account financial statements is to separate the interest and other income and expenses associated with administering external project funding held. These statements have not been consolidated with the main account financial statements for the purpose of annual financial reporting.

SOUTH EAST LOCAL GOVERNMENT ASSOCIATION
 PO BOX 1445
 MOUNT GAMBIER SA 5290
 Ph: 08 87231057 Fax: 0887231286

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Balance Sheet [Last Year Analysis]

June 2014

	This Year	Last Year
Assets		
Cheque Account	\$15,237.97	\$10,866.71
Business Access Saver Account	\$242,725.72	\$206,445.43
Trade Debtors	\$7,619.38	\$0.00
Total Assets	\$265,583.07	\$217,312.14
Liabilities		
Trade Creditors	\$34,731.75	\$2,467.72
Unspent Funds (RR&S)	\$38,499.79	\$32,106.14
Funds Rec in Advance	\$2,500.00	\$30,000.00
GST Liabilities		
GST Collected	\$100.00	\$0.00
GST Control Account	-\$6,699.12	\$3,941.00
GST Paid	-\$384.69	-\$133.43
Total GST Liabilities	\$6,983.81	\$3,807.57
Payroll Liabilities		
PAYG Payable	\$12,032.00	\$6,272.00
Superannuation Payable	\$0.00	\$1,090.35
Workcover Payable	\$159.66	-\$369.00
Accrued A/Leave	\$9,230.13	\$2,532.65
Total Payroll Liabilities	\$21,421.79	\$9,526.00
Total Liabilities	\$90,169.52	\$77,907.43
Net Assets	\$175,413.55	\$139,404.71
Equity		
Retained Earnings	\$139,404.71	\$146,760.55
Current Year Earnings	\$36,008.84	-\$7,355.84
Total Equity	\$175,413.55	\$139,404.71

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SOUTH EAST LOCAL GOVERNMENT ASSOCIATION
 PO BOX 1445
 MOUNT GAMBIER SA 5290
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Profit & Loss [Last Year Analysis]

July 2013 through June 2014

	This Year	Last Year
INCOME		
SUBSCRIPTIONS-MEMBER COUNCILS		
City of Mount Gambier	\$55,123.58	\$43,614.00
District Council of Grant	\$26,834.84	\$21,239.00
Kingston District Council	\$13,458.96	\$10,647.00
Naracoorte Lucindale Council	\$30,178.81	\$23,870.00
District Council of Robe	\$11,901.21	\$9,413.00
District Council of Tatiara	\$26,024.81	\$20,596.00
Wattle Range Council	\$44,177.79	\$34,954.00
Total SUBSCRIPTIONS-MEMBER COUNCIL	\$207,700.00	\$164,333.00
CONTRIBUTIONS		
RDA Limestone Coast	\$82,682.66	\$80,666.00
TDO - Councils Contributions	\$90,000.24	\$256,420.00
TDO - Partner Funding	\$40,000.00	\$0.00
TDO - Additional Project Funds	\$15,950.00	\$0.00
SE Resource Info Centre	\$50,205.02	\$48,970.00
Total CONTRIBUTIONS	\$278,837.92	\$386,056.00
PROJECTS		
REG REC & SPORT		
Rec & Sport Funding	\$50,000.00	\$50,000.00
Council Funding	\$47,100.00	\$41,027.00
C/Over Funds/Workshops/Sundry	\$37,612.50	\$27,264.71
Total REG REC & SPORT	\$134,712.50	\$118,291.71
LGR&DS Regional Capacity Build	\$37,225.00	\$36,424.00
Heritage Services	\$54,107.00	\$30,573.00
Review 2030 Transport Strategy	\$0.00	\$45,000.00
Review SELGA Charter	\$0.00	\$8,000.00
LCCSRT	\$0.00	\$10,000.00
SLRP Consultancy	\$0.00	\$9,700.00
Total PROJECTS	\$226,044.50	\$257,988.71
OTHER INCOME		
Interest	\$12,075.53	\$17,936.09
Transfer From Reserves	\$50,000.00	\$0.00
Sundry	\$314.50	\$0.00
SCADA	\$11,498.18	\$0.00
Total OTHER INCOME	\$73,888.21	\$17,936.09
Total INCOME	\$786,470.63	\$826,313.80
EXPENSES		
EXEC OFFICER/OFFICE EXPENSES		
Executive Officer Salary Costs		
EO Salary/Costs	\$122,011.04	\$85,361.05
FBT	\$2,304.76	\$524.11
Contract - Acting EO	\$0.00	\$14,708.13
Total Executive Officer Salary Costs	\$124,315.80	\$100,593.29
Vehicle & Travel		
Vehicle Lease	\$20,982.80	\$12,384.95
Fuel	\$4,500.80	\$2,617.32
Travel/Accommodation	\$2,285.52	\$2,771.64
Total Vehicle & Travel	\$27,769.12	\$17,773.91
Office Expenses		
Financial/Admin/Rent	\$35,000.00	\$16,000.00
Advertising	\$648.00	\$5,709.50
Printing/Stationery	\$3,289.16	\$4,066.98
Postage	\$106.34	\$140.04
Audit Fees	\$2,400.00	\$1,780.00
Bank Fees	\$580.45	\$509.87
Insurance	\$6,297.72	\$6,131.72
Seminars	\$2,054.58	\$1,333.18
Review Internal Controls S43	\$0.00	\$733.64
Consultancy	\$0.00	\$9,700.00
Legal Costs	\$0.00	\$1,763.00
Miscellaneous	\$2,236.06	\$11,524.18
Meeting Expenses	\$7,686.84	\$6,689.30

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Profit & Loss [Last Year Analysis]**July 2013 through June 2014**

	This Year	Last Year
Executive Expenses	\$2,747.04	\$4,341.15
President Allowance	\$6,000.00	\$6,000.00
Telephone	\$2,015.20	\$1,170.56
Computing & IT	\$986.19	\$2,946.12
SCADA	\$11,498.18	\$0.00
Total Office Expenses	<u>\$83,545.76</u>	<u>\$80,539.24</u>
CONTRIBUTIONS		
RDA Limestone Coast	\$82,682.65	\$81,084.49
Tourism Development Officer	\$130,000.00	\$256,420.00
TDO - Additional Project Exp	\$15,950.00	\$0.00
SE Resource Information Centre	\$50,205.00	\$48,970.00
Total CONTRIBUTIONS	<u>\$278,837.65</u>	<u>\$386,474.49</u>
PROJECTS		
REG REC & SPORT		
RR&S Salary/costs	\$66,206.37	\$58,356.32
Office Expenses	\$4,564.26	\$5,792.77
Vehicle Expenses	\$12,062.94	\$11,476.71
Admin/Rent	\$2,000.00	\$2,000.00
Programs	\$49,878.93	\$40,665.91
Total REG REC & SPORT	<u>\$134,712.50</u>	<u>\$118,291.71</u>
LGR&DS Regional Capacity Build	\$37,225.00	\$36,424.00
Heritage Services	\$54,105.96	\$30,573.00
Review 2030 Transport Strategy	\$0.00	\$45,000.00
Review SELGA Charter	\$0.00	\$8,000.00
LCCSRT	\$0.00	\$10,000.00
SLRP Consultancy	\$9,950.00	\$0.00
Total PROJECTS	<u>\$235,993.46</u>	<u>\$248,288.71</u>
Total EXPENSES	<u>\$750,461.79</u>	<u>\$833,669.64</u>
Net Profit / (Loss)	<u><u>\$36,008.84</u></u>	<u><u>-\$7,355.84</u></u>

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Acknowledgements

Tatiara District Council would like to thank the following:

- Volunteers and the Community for their valued input.
- Anthony Cirocco for the use of photographs.