

# TATIARA DISTRICT COUNCIL

## 2006-2007 Annual Report



*..... a glimpse of 'the Good Country'*

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### Our Mission . . .

To make the Tatiara a better and safer place to live, work and visit

### Our Values . . .

- We value rigorous debate conducted by well informed Council Members
- We facilitate socially and environmentally responsible development

### Our Vision . . .

To be a progressive and well managed council that works closely with its various communities

- We will display leadership and reflect community aspirations
- We believe in transparency and accountability
- We value respect and loyalty



Seated (L to R):

Cr Janet Allen, Cr John Ross (Deputy Chairman), Cr Richard Vickery (Chairman), Mr Robert Harkness (CEO) & Cr Diana Penniment.

Standing (L to R):

Cr Jan McLellan, Mr Richard Pym (MTS), Cr Tim Wei, Cr Graham Excell, Mr Kingsley Green (MCCS), Cr Mark Murphy, Cr Russell Davis, Mr Rocky Callisto (MDIS) & Cr Jo Edwards.

## From the Chairman....

In November 2006 the South Australian local government elections saw the introduction of four-year terms for councillors and mayors and the change in timing to November from May so as to not coincide with state electoral processes. Despite the increased commitment inherent with lengthening of the term of office from three years, Tatiara residents were presented with the choice of 13 candidates in East Ward and an excellent voter participation of 56% as compared to the State average of some 30%. Ed Davis, Ted Langley, Ken McInerney and Richard Stanbury all made substantial contributions to Council. Joining the new council were Russell Davis, Jo Edwards, Graham Excell, Mark Murphy and Tim Wei, and we look forward to their contributions.

For most of the Tatiara, 2006 will be recorded in the meteorological journals for the wrong reasons. After a promising opening to the season, rainfall for the last seven months of the year was the least in recorded history. The resilience of our community was severely tested. The diversity and sophistication of our economy that has evolved over the last couple of decades was a substantial contributor in coping with and rebounding from such an extreme challenge.

While state legislation attempts to impose on local government new controls, this council has been proactive in developing its own solutions. We have implemented budgetary and monitoring processes and indicators that enable us to make better informed decisions in a more timely fashion. Most importantly we are addressing the sustainable maintenance and replacement of our considerable assets in a comprehensive and practical manner.

The capacity of our outside staff to deliver councils works program has been substantially enhanced through professional management and better resourcing. The improvement in our roads, streets and footpaths is testament to this hard work. Per head of population, our townships have access to generous public areas including parks, gardens and recreational areas.

This year saw the opening of the new Council Works Depot and NRM facility at Keith. Minister Rankine was impressed with the value for money in those projects and equally impressed with the industrial estates and the diversity of our industries.

The Keith swimming pool that had previously been managed by a community committee came under the control of a new section 41 Committee of council.

As local governments share of national taxation continues to decline it becomes increasingly imperative that we take advantage of all opportunities to secure external funds, whether it be through grants or partnerships with other levels of government or the private sector. Recent funds secured for a skate park in the redevelopment of Memorial Park, enhance a capacity to provide tangible benefits to the community. Council has invested in external professionals to maximise the probability of securing substantial funds for several other larger projects within the district.

As civic leaders we are entrusted with the role of advocating on behalf of our community for appropriate levels of service in areas such as education, health and highways that are not our jurisdiction. In lobbying other levels of government it is essential that we are credible

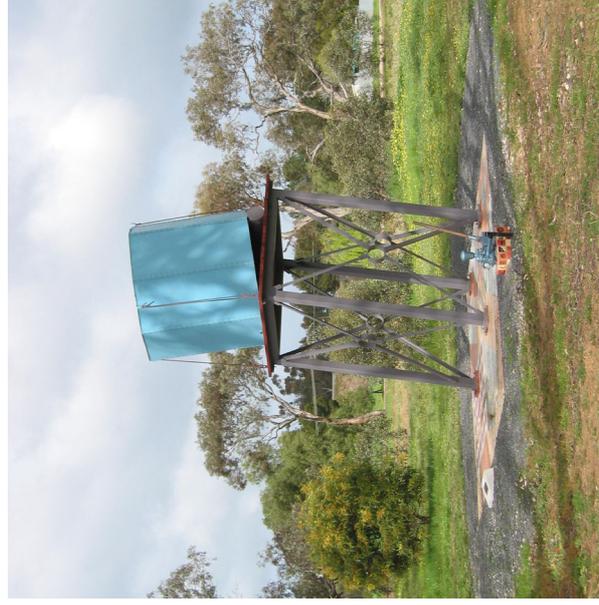
and professional in our engagement with them. Relationships of worth are hard-won but easily lost.

In investing in the two bin waste management system that allows comprehensive and readily used recycling to occur, we have the dual benefits of substantially reducing the volume of landfill generated and being responsible citizens in using valuable and finite resources more responsibly.

The community consultation processes we have developed over the last couple of years has resulted in a level of interaction and feedback to council that is the envy of other councils, particularly metropolitan, and other spheres of government. The input to these forums by residents is highly regarded and I encourage you to continue this engagement.

In closing, I wish to thank councillors for their hard work and considerable passion that they show towards our district's well-being and future. The challenges of delivering comprehensive high quality services against available resources is comprehensively investigated. Despite ever increasing demands for accountability, council staff have worked professionally and capably in implementing council's policies and delivering valued services to our blessed district.

Richard VICKERY  
Council Chairman



**East Ward Members**



**Cr Ed DAVIS**  
Term ended  
November 2006



**Cr Jo EDWARDS**  
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**Cr Ted LANGLEY**  
Term ended  
November 2006



**Cr Ken McINERNEY**  
Term ended  
November 2006

**West Ward Members**



**Cr Janet ALLEN**  
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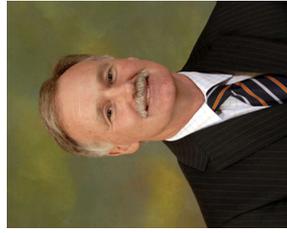
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**Cr Richard STANBURY**  
Term ended  
November 2006



**Cr Richard VICKERY**  
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## Council & Committee Chairman



**Cr Richard VICKERY**  
COUNCIL CHAIRMAN



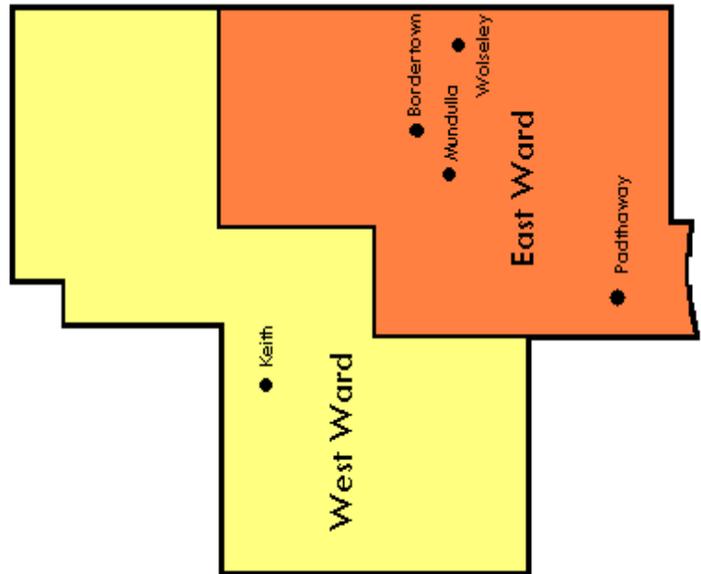
**Cr John ROSS**  
DEPUTY COUNCIL CHAIRMAN  
&  
Chairman of Engineering Committee



**Cr Diana PENNIMENT**  
Chairman of  
Administration & Finance Committee



**Cr Janet ALLEN**  
Chairman of  
Development Committee



## Ward Boundaries

### East Ward Members:

- Cr Jo EDWARDS
- Cr Graham EXCELL
- Cr Jan McLELLAN
- Cr Mark MURPHY
- Cr Diana PENNIMENT
- Cr John ROSS
- Cr Tim WEI

Councillors that were not re-elected/did not stand for election in November 2006:

- Cr Ed DAVIS
- Cr Ted LANGLEY
- Cr Ken McINERNEY

### West Ward Members:

- Cr Janet ALLEN
- Cr Russell DAVIS
- Cr Richard VICKERY

Councillors that were not re-elected/did not stand for election in November 2006:

- Cr Richard STANBURY

<p><b>Total District Population (Statistics from 2006 Census)</b></p> <p>Bordertown (town) 6,863          Keith (town) 2,581          Mundulla (area) 1,366          Padthaway (area) 1,042          Willalooka (area) 336          Walseley (area) 306          Other Areas 341          891</p>	<p><b>Council Provides and Maintains</b></p> <ul style="list-style-type: none"> <li>Roads, Footpaths, Kerbing</li> <li>Traffic Control &amp; Street Closures</li> <li>Parking Bays &amp; Car Parks</li> <li>Street Lighting</li> <li>Street Sweeping</li> <li>Street Tree Planting</li> <li>Public Toilets</li> <li>Seats/Signs</li> <li>Library Facilities</li> <li>Parks, Gardens &amp; Reserve Areas</li> <li>STED Scheme</li> <li>Public Swimming Centres</li> </ul> <p><b>Council Administers</b></p> <ul style="list-style-type: none"> <li>Parking, Signage &amp; Litter Controls</li> <li>Waste Management</li> <li>Building &amp; Planning Regulations</li> <li>Development Plan</li> <li>Dog Control &amp; Registration</li> <li>Immunisation Programs</li> <li>Home &amp; Community Care</li> </ul> <p><b>Council Advises on</b></p> <ul style="list-style-type: none"> <li>Infectious Diseases</li> <li>Fire Regulations</li> <li>Pool Hygiene</li> <li>Pest Eradication</li> </ul> <p><b>Council Inspects and Licences</b></p> <ul style="list-style-type: none"> <li>Sanitary Conditions of Buildings</li> <li>Nursing/Rest Homes</li> <li>Food Premises</li> </ul>
<p><b>Length of Road System:</b></p> <p>State Roads 327 km          Council Roads &amp; Streets 1,947 km</p>	
<p><b>Capital Valuation of rateable land:</b></p> <p>Bordertown \$ 203,324,300          Keith \$ 88,462,000          Mundulla \$ 13,172,500          Padthaway \$ 6,885,600          Walseley \$ 3,664,400          Rural \$ 1,379,426,000  <b>Total \$ 1,718,568,460</b></p>	<p><b>Council Conducts</b></p> <ul style="list-style-type: none"> <li>Australia Day Awards</li> <li>Citizenship Ceremonies</li> </ul> <p><b>Council Assists</b></p> <ul style="list-style-type: none"> <li>Sporting Groups</li> <li>Community Organisations</li> </ul>
<p><b>Council Staff as at 30<sup>th</sup> June 2007</b></p> <p><u>Administration Staff</u></p> <p>Full Time Employees 7          Part Time Employees 5</p> <p><u>Library Staff</u></p> <p>Full Time Employees 1          Part Time Employees 1          Support Wage 1          Casuals 3</p> <p><u>Local Government Award Employees</u></p> <p>Full Time Employees (Outdoor Staff) 24  <u>Local Government Award Supervisors</u>          Full Time Employees 4</p> <p><u>Technical Staff</u></p> <p>Full Time Employees 4</p> <p><u>Visitor Information Centre (Tourism)</u></p> <p>Full Time Employees 1          Casual Employees 2</p> <p><u>Pool Staff</u></p> <p>Casual Employees 17</p>	<p><b>Auditor</b></p> <p>Galpin Engler, Bruin &amp; Dempsey          233 Commercial Street (West)          Mount Gambier SA 5290</p> <p><b>Banking Corporation</b></p> <p>Westpac Banking Corporation          81 Woolshed Street          Bordertown SA 5268</p> <p><b>Council Owned Facilities:</b></p> <p>Council owns a number of buildings and structures throughout the district and is responsible for managing many parcels of crown land. Since the introduction of the Local Government Act 1999, Council staff are considering the requirements of the Act relating to its community land and has prepared management plans for this land.</p> <p>Major Facilities include the Bordertown Council Office and Chamber, Bordertown Civic Centre, Senior Citizens Clubrooms, Bordertown &amp; Keith Swimming Pools, Bordertown Wildlife Park, Keith &amp; Bordertown Council Works Depots, Bordertown Stockyards, Keith Institute, Old Bordertown School Building, Recreation Grounds &amp; Buildings at Walseley, Wirrega Council Chamber and Showgrounds at Bordertown &amp; Mundulla</p>

## From the Chief Executive Officer...

2006-2007 was not a good year weather wise with the district suffering a severe drought. However for Council it was a productive and successful year and this Annual Report includes some of Council's many achievements. This would not have been possible without the contributions from our volunteers, elected members, Council staff and the general community.

Council elections were held in November for the first time. In the West Ward Richard Vickery, Janet Allen and Russell Davis stood and were elected unopposed. In the East Ward there was plenty of interest with Ed Davis and Ted Langley not standing and Ian Ridgway having resigned 6 months earlier. 13 candidates nominated for 7 positions, which resulted in a good voter turnout of 56.5%. Successful candidates were John Ross, Graham Excelli, Mark Murphy, Jo Edwards, Diana Pennington, Tim Wei and Jan McLellan. We thank Richard Stanbury, Ed Davis, Ted Langley and Ken McInerney for their contribution as councillors.

At the first meeting of the new Council Richard Vickery was elected as Chairman with others on the Council Executive being John Ross (Deputy Chairman and Engineering Committee Chair), Diana Pennington (Administration & Finance Chair) and Janet Allen (Development Committee Chair).

We have had a reasonably stable workforce over the last 12 months. However an Australia wide skilled labour shortage, Maternity Leave and the attractive packages offered by mining companies in the north of our state have caused some problems in 2006/07 and will continue to do so in 2007/08. Council currently has a very skilled and experienced workforce all working together to provide good customer service and to achieve the goals set out in Council's Strategic Management Plan.

Council has continued to increase and improve its community consultation processes, which included:

- Council meetings were held at Padthaway and Keith. A South East Local Government Association meeting was also held at Keith.
- Good attendances resulted in lots of good feedback from community consultation sessions that were held at Bordertown, Keith, Mundulla, Wolseley and Padthaway.
- Residents were invited to comment on Council's draft Annual Business Plan and draft 2007/08 budget.
- The community was invited to give feedback on Council's revised Strategic Management Plan.
- 300 residents were surveyed by Roy Morgan Research on their opinions on Council's performance.
- The opportunity is always there for anyone to have their say at the community forum at the start of each Council meeting.
- Council's Website ([www.tatiara.sa.gov.au](http://www.tatiara.sa.gov.au)) is continually updated with interesting and relevant information about Council activities and policies.

Some of the major issues/projects Council worked on over the last year were:

- Our Keith Works staff moved in to their new Depot, which was opened by State Local Government Relations Minister Jennifer Rankine on June 14.
- Council completed a Planning Amendment Report to protect local Heritage listed items.

- Council purchased 2,000 new 140 litre mobile garbage bins ready for the kick off in early July of a new improved recycling service aimed at increasing the life of our dumps.
- It was 10 years in February 07 since the first business, Tatiara Truck & Trailers, moved into our Industrial Estate at Bordertown.
- Vandalism problems in our town centres resulted in a Dry Zone being created in Bordertown and a Neighborhood Watch Committee being formed in Keith.
- Established a new Development Assessment Panel to handle our major development applications and an Audit Committee.
- Assisted in process to get "Exceptional Circumstances" declared over the mid and upper SE.
- Engaged consultants to assist with grant applications to State and Commonwealth Governments for major funds to upgrade community facilities.

We especially congratulate:

- Former Council Chairman Bill Hender who was appointed 'Tatiara Citizen of the Year' and who was also awarded 'South Australian Citizen of the Year'.
- Councillor John Ross who was awarded an AM medal as part of the Australia Day awards for his service to Local Government.
- Tatiara citizens Shannon Warnest and Vena Smart who were awarded South East individual SA Great Awards.

In 2006/07 we commenced the process of ensuring the Financial Sustainability of this council into the future. This has created a lot of additional work and includes:

- Developing a long term 10 year Financial Plan.
- Developing long term Asset Management Plans so that Council is aware of what financial allocation is needed to maintain its existing infrastructure.

Council has the continual challenge of finding a balance between what the Community needs and wants and what Council can afford to provide. This is not helped by Federal and State Governments providing less services, which puts pressure on Council to make up the shortfall.

Councillors and staff have worked hard over the last 12 months to provide a high level of quality service to the residents of the Tatiara. This effort will continue in 2007/08 and beyond.

Robert HARKNESS  
Chief Executive Officer

## Bordertown on the Move

The ongoing development of Bordertown in consultation with the community is paramount in building the framework for infrastructure, the environment and the social well being for our town.

As a Section 41 Committee, Bordertown on the Moves main objective is to be innovative and forward thinking in making recommendations to Council to help make this happen, enabling both the residents of Bordertown, the Tatiara and visitors alike, to benefit from the amenities we have to offer.

The Bordertown on the Move report handed to Council in 1994 was a staged report. Whilst not set in concrete the committee has basically followed the stages with the upgrading of Woolshed Street, Apex Park, town signage and town entrances.

It is pleasing that as I write this report the Western entrance undergrounding of the North Terrace powerlines is about to begin in July 2007 to be completed by December 2007. This has been on the waiting list with PLEC for 3 years. We then have paving and landscaping as per the design to complete the entrance.

The other North Terrace project being completed is Policeman's Park. Artist Trevor Wren is finalizing charcoal coloured concrete inserts into the river area of the paving depicting our aboriginal heritage story and inserting a slate back to the fireplace area with text from an early pioneer families letters.

Trevor has funding from Arts SA to finish this section. A hitching rail and plaque at the Woolshed Street/North Terrace corner will finalise this project.

The committee has had input into various issues this year, the Dry Zone and vandalism in the CBD area, wheelchair access, removal of Telstra pay phones, lighting upgrade in Apex Park, the TDC Heritage Plan Amendment Report and the Civic Centre redevelopment.

New sandstone pots and plantings have enhanced the streetscape in Woolshed Street and diseased and dying trees have been replaced in both Farquhar and Woolshed Streets.

Vandalism at the Recreation Lake continues to be a problem, however, effort is made to make this an enjoyable and peaceful experience for families, many of whom enjoy the fish stocks that we replenish on a regular basis.

This year it has been a privilege to be mentors for 3 Year 12 Art Students from the Bordertown High School who are undertaking Community Art Projects as part of their curriculum. We wish them well with their ceramic tabletop designed to be placed in the Skate Park area and new signage at the Youth Centre.

Special effort awards have been presented to Kaleidoscope, Wild Mulberry Garden Centre, Kevin Moritz and Zara Court.

Items still appearing on the to do finish list include the Footbridge on North Terrace, lighting and plantings at Welcome Walls, Western Entrance Median Strip plantings, Apex Park new playground equipment, landscape and parking at old Shell Depot and continuation of Memorial Park upgrade.

Many thanks to former Community Arts & Development Officer, Karene Crooks for her input and we welcome Tyson Brown to this position and look forward to our ongoing association with him.

I welcome the new Bordertown Business Association and community members to this committee and give my thanks to the supportive Council staff that this committee works with.



To all members of the Bordertown on the Move Committee, thank you for being there for the long haul. The implementation of the vision we have for Bordertown and developing strategies for the future is a slow process. However, if you reflect on where we were in 1994 and where we are today, we have come along way.

*"A vision without action is but a dream  
Action without vision is a waste of time  
But vision with action can change our lives"*  
*(Greg Henry Quinn)*

Diana PENNIMENT  
Chairman of Bordertown on the Move

## Bordertown Civic Centre Management Committee

The Civic Centre was used for a number of functions over the 2006/07 period with local groups making good use of the theatre and hall for their events. The district was also fortunate enough to host a number of visiting artists including Arts Council performances.

Kindergym continue to use the hall weekly during the school term and Bordertown Table Tennis Club during the two winter terms. The hall has also been used for exhibitions particularly the Bordertown Primary School.

The Civic Centre kitchen is proving its worth not only in conjunction with the hall but as a stand-alone facility for fundraising events such as pasty making.

The projectors we obtained from the Sir Robert Helpmann Theatre have now been installed and proving to be an asset. Continuing co-operation with the Bordertown Blue Light Committee in screening films for young people helps to fill a much-needed gap for this age group in the community.

The Civic Centre upgrade is still on the agenda and we look forward to working with Council to give the community an improved and friendly facility.

Nancy MATTINSON  
Chairman of Bordertown Civic Centre Management Committee

from the premises and a banded, lockable cage being built for chemicals and flammable substances.

I feel that the future of Clayton Farm should be "hands on" interpretation of machinery, e.g. videos, and simulated working displays such as guarded machinery driven by electric motors. Some of the younger visitors do not know what bags of wheat or sheaves of hay are, and what they are used for.

Our plans are to tidy the whole farm and get it back to what it was like before the fire. The next shed to be rebuilt is the Pigsties and the Hay shed needs major repairs. The Dairy is being considered for long-term building, as nothing remains of this building but a few photos.

Philip SALMON  
 Chairman of Clayton Farm Heritage Museum Management Committee

## Bordertown Sports & Showgrounds Management Committee

The Bordertown Sports & Showgrounds Management Committee coordinates the activities of the nine clubs that use the Bordertown Showgrounds, which is a Reserve under Council's care and control. The committee met 5 times over the last 12 months, with the majority of issues raised by the clubs concerning the maintenance of the land and buildings. Council set aside \$3,500 in the 2005/2006 budget to assist with maintenance of the grounds.

Council has entered into a five-year licence agreement with all of the clubs using the grounds.

Kingsley GREEN  
 Chairman of Bordertown Sports & Showgrounds Management Committee

## Clayton Farm Heritage Museum Management Committee

During the past year we have been busy restoring machinery, rebuilding sheds and cleaning out a shed at Serviceton.

The Buggy Shed, which was completely burnt to the ground in "the fire", has been rebuilt from a shed donated by the Prescott family. We used the same technique as we did when we built the Silage pit shed last year. The method was agreed to by the engineer (Mr. John Bowley) and Mr. Richard Woods, the Council Heritage adviser.

Both the Silage pit shed and the Buggy shed have had a rubble floor laid, an extra section of wall was added to the Silage Pit shed and an extra dividing wall was built in the Buggy shed for the interpretive centre. We have completed both of these sheds, except for lining the interpretation section in the end bay of the Buggy shed near the entrance. This will have the history of the farm and the Tatiara district, as well as acknowledging the Aboriginal heritage.

Members have been busy restoring a McCormick Deering "Daisy 3" reaper for display in the Jubilee 150 shed. The shed has had a change in display material including the separator collection and bottle collection. Local road signs have been displayed along the walls as well as signs collected from a shed, which we cleaned out in Serviceton.

At present our members are beginning the big task of restoring a Sunshine Harvester. At this stage it has been completely stripped down and the parts are being scraped and cleaned, and some painted.

Visitor numbers have increased from the previous year, due to the new caretakers (Michael and Vicki Eckert) and the Visitor Information Centre sending travellers to Clayton Farm. On 27<sup>th</sup> Aug 2006 we had the 4 Club Car Rally come out to Clayton Farm. Several school classes have visited including some from Tintinara on 25<sup>th</sup> Oct 2006. Also in October we had a visit by some members of the Austin Healy Car Club, and the McLeod family reunion. A previous caretaker (Mr. Jack Henderson) brought the Warracknabeal Senior Citizens over to see the Farm in November.

Maintenance has been carried out at the Woolshed with straw being added to the roof, and the area tidied up. In April 2007, we had a Wedding ceremony in the old Woolshed with about 60 guests.

OHS&W is ongoing, with the replacement of First Aid Kits, mesh guards being fitted to skylights in the roof of Jubilee 150 shed, fire extinguishers being checked, the gantry being removed

## Tatiara District Memorial Pool Management Committee

The pool is frequented by two swimming clubs, Vacswim classes, school swimming, early morning swimming and general public. Attendances were close to 15,000 for the season, which is about average. Admission prices were kept the same as last year due to the economic downturn resulting from the drought.

The swimming season started on Sunday 5<sup>th</sup> November 2006 and closed on Sunday 18<sup>th</sup> March 2007. Warm conditions prevailed throughout the summer and the number of people buying season tickets is increasing which is promising for the future. The variety of stock available from the canteen is extensive and now includes hot food. BBQ's are also proving to be very popular.

The Pool Management Committee, together with support from the Tatiara District Council, aims not only to maintain but improve the standard of the pool each year. This year a number of improvements were made at the pool including:

- Replacement of sand filters
- Replacement of the return line from the filters
- Repainting of half of the pool
- Conversion of irrigation system to fully automatic

Early morning swimming, school swimming and Vac Swim continued with many positive comments made on the quality of the water and the high standard of the pool surrounds.

My thanks go to the volunteer members of the Bordertown Memorial Pool Management Committee who put in countless hours advocating for maintaining this facility to the standard that it is today. I would also like to thank everyone who used the pool during the season and hope you enjoyed the experience. A proactive maintenance program has been implemented for the long-term future of this facility.

Richard PYM  
 Manager Technical Services

## Tatiana Road Safety Group

Membership changes during the year have seen Heather Parker our Publicity Officer of many years retire and Deb O'Brien has filled the position. The Group presented Heather with a framed certificate of appreciation and thanked her for her untiring commitment over many years.

Councillor Graham Excell has filled the vacancy of Councillor Jan McLellan. Sergeant George Kaiser has filled the vacancy of Sergeant Alan Dawson who has transferred in his vocation with SAPO and Tyson Brown has joined the Group with his expertise as a Council staff member.

DTE&I 's Safety Officer has not been able to attend regularly which does put the Group at a disadvantage in finding a 'why' through some issues to a conclusion. Attendance this year has dropped a little to about 75% but is still acceptable.

The Group has continued with 'Learner Driver Driving Courses' when successful with grant applications. This type of driver training seems to be the most rewarding in behavioral driving skills.

A RAAP Program 'Road Awareness and Accident Prevention Program' was successfully undertaken with Bordertown and Keith School Students attending.

It is planned towards the end of the School year to run a program giving instructions to young drivers in checking and servicing points about their vehicles keeping them road worthy.

An audit has been undertaken on the Dukes Highway through the town with input from the Group endeavouring to eliminate driver road hazard spots, which the community has been pointing out over a number of years.

Considerable time and discussion has been spent on assisting in formulating a South East Road Safety Strategy Plan with support from SELGA through to Road Safety Minister, Carmel Zollo. The Plan aims to achieve a standard set of guidelines across the upper and lower southeast region with a view to reducing the road toll.

Matters of discussion have been:

1. Safer roads and roadsides;
2. Safer vehicles;
3. Safer Drivers; and
4. Safer speeds.

Statewide the 2006/07 year (to May) has seen a slight reduction in fatalities. Almost 53/55 are male fatalities, which remains high as always, almost 30% of fatalities are made up by motorcyclists, cyclists and pedestrians; a disturbing trend bordering on a change in culture of road users and 80% of fatalities involve cars with nearly 50% being single vehicle accidents.

Taking motorcyclists, cyclists and pedestrians out of the equation, the remaining statistics would be relative in the south east region to the state figures.

May I take this opportunity to thank all members of the Group for their interest and discussion during the year in what is such a community focus and conscience arena as is Road Safety.

Stow PENNIMENT

Chairman of Tatiana Road Safety Group

## Tatiana Tourism Group

The past year for the Tatiana Tourism Group has been productive, despite the sudden and unexpected resignation of our chairman in January, which necessitated a new election of officers half way through the year. However, our many ongoing projects were accomplished without unnecessary delay, due to the stability of the committee with its good mix of longer term and more recent members.

Projects Completed:

- Website – After much work by the subcommittee and with particular thanks to Council's Library Manager, Tammie Smedley, who entered data, the website is now up and running. At a special function on March 22<sup>nd</sup>, our website was officially launched by Matthew Rechner, SATC Regional Support Manager.



- Border Signs – With the installation of the final sign at the border last month, the border stop now looks attractive and interesting, with several large and colourful signs giving information about both the Tatiana and the West Wimmera. The last sign, about the disputed border, was jointly funded by the Tatiana Council and the West Wimmera Tourism Association and we were glad of this opportunity to work in partnership with our counterpart across the border.

Projects in Process:

- Customer Service – This has been a special focus for our group this year, as we believe that having a high standard of customer service in the Tatiana will not only be good for tourism but also good for our own community. We do not have the major icons, which attract tourists to other parts of the Limestone Coast, but we do have a large number of travellers passing through daily via the major highways who stop over for the services we offer.

We would like the Tatiana to be known for its high standard of service to the travelling public. On March 8<sup>th</sup>, in association with Rob Forgan of the Limestone Coast Regional Development Board, a breakfast seminar conducted by Debra Templar from Australian Retail Services was held at the Bordertown Bakery. Entitled "Can I Help You?", the focus was on both customer service and efficient operating strategies for retail businesses, and was well attended by both employees and managers of several Tatiana businesses.

The committee is about to begin the next stage of our customer service project with a special award to be made once a month by the committee to

a business or employee of a business for excellence of service. Called the "Service with a Smile" award, it will be presented each month by a committee member from the same town as the recipient and will run for twelve months.

**Toilet Door Signs** – An initiative of the committee was to install welcome posters on public toilet doors in the Tatiara, giving information about facilities, which visitors may be looking for, such as public phones, ATMs etc. These were first installed in just two public toilets as a trial run to monitor for possible vandalism and to gain feedback. There have been no problems and feedback has been very positive so we have proceeded with installing them in most of the public toilets in the Tatiara. . .

**Visitor Guide** – The new Visitor Guide is about to be printed at the time of writing this report. We are proud of the quality of our Visitor Guide and receive many compliments about it's high standard and attractiveness from tourism outlets which distribute it outside the Tatiara, and conveyed by local people and LCT operators who take it to trade and travel shows around the country. There have been some changes to the format this year, but the overall look of the brochure featuring the purple cover and white kangaroo has been retained as this has become an important part of our branding. We have added this time a new pullout section called Trails of the Tatiara, which contains the Historic Drive (with new artwork), the Padthaway Wine Trail and an entirely new page for Bike Trails of the Tatiara. We hope that this new section will encourage visitors to stay and enjoy these special activities in our region.

**TV Advertising** – Plans are underway for some TV advertising of the Tatiara region on the WIN TV channel during the spring. We are in the process of gathering new, up to date photos for use in the ads.

**Awards**  
The Tatiara Tourism Group was a proud recipient in November of an SA Great Commendation Award for its work in tourism in the region. A small deputation from the committee attended the special dinner held in Naracoorte to receive the award.

**Strategic Plan**  
The committee has spent considerable time in recent months working on the Tatiara Tourism Strategic Plan, and we are particularly grateful to Kingsley Green, Corporate and Community Services Manager, for two valuable sessions held to guide us through content and process. The final Plan for 2007-2011 has now been adopted by Council and we expect that the plan as now formulated, will be of great help to this committee in guiding our endeavours towards the development of tourism in our region. One strategy already being put in place is the allocation of special areas of responsibility for all committee members, enabling the more efficient coverage of the many different goals contained in the Strategic Plan.

**Member Movement** – During the year four members have left the committee for various reasons; Dennis Hudd and Vanessa Edwards from Bordertown, Rod Flintoff and Selena Franke from Keith. These members have been replaced by four new members; Brenton Jeffner (Mundulla), Tony Griffen (Keith), Purdey Mock (Bordertown) and Sonya Chalk (Willalooka). We retain good representation from all corners of the Tatiara and benefit from a high level of contribution from all members at our meetings.

News of the resignation of the LCT Marketing Manager, Peter Abbott, was received with regret, as he has been an energetic and productive manager for tourism in our region. We welcome the new manager, Biddie Lee Tietz..

I thank all the members of our committee who travel a long way and who give their time, experience and expertise at our meetings. We accomplish a lot over time and their service should be acknowledged. Special thanks to Chris Mackereth, our very efficient and well informed secretary, who puts in so much of her own time to tourism matters.

Pam FOULIS  
Chairman for Tatiara Tourism Group

**Tatiara Native Vegetation Advisory Group**



The Advisory Group comprises of seven members. Even though there has been a reduction in the number of applications, the members continue to be active on the Committee and conscientious as to their duties.

It is unfortunate that the trials for Stringy Barks has still not commenced, as minimal clearance of these trees would assist in the control of vermin and weeds on rural properties.

It is encouraging that there is some consideration for Local Government to be given more autonomy in relation to the clearance of isolated trees for residential development.

This Council has always advocated for greater autonomy at local level as we believe the group is qualified to make decisions on local issues.

Rocky CALLISTO  
Manager Development & Inspectorial Services

**Tatiara Roadside Vegetation Management Group**

This group consists of 3 members of the public who:

- Have knowledge of, and an interest in native vegetation.
- Are appointed by Council and endorsed by the Native Vegetation Council.
- Have authority to approve minor applications to remove roadside native vegetation
- Meet on an "as required" basis but individual members inspect roadside sites on a more regular basis.
- Provide advice to Council staff in line with Councils approved Roadside Vegetation Management Guidelines

Brian Clarke, Trevor Thomas continued in their role but Jenny McInerney did not seek renomination in November and was replaced by Ed Davis. Main role over last 12 months was assisting in a complete review of Council's Roadside Vegetation Management Policy which was subsequently adopted by Council this year.

Tatfara residents and land holders are reminded that:

- Native vegetation includes grasses, bushes and shrubs as well as larger trees
- They cannot remove or damage any native vegetation on roadsides without the approval of Council.
- Any removal must be in line with Councils Roadside Vegetation policy, a copy of which can be obtained by contacting the Council office.

Richard PYM  
Manager Technical Services

### Keith Urban Development Committee

During 06/07 some familiar faces have moved on. Our inaugural chairman Richard Stanbury has relocated and Ian Hentschke the Council Operations Manager has taken on other employment opportunities. Both men had many skills and their good natured, professional approach to our committee was invaluable. During November we welcomed our new West Ward councillor, Russell Davis.

This year we have continued the work of developing a town plan in consultation with planner James Hayter from Oxigen and the Keith Community. We have been fortunate to have Julia Davis on our committee who has developed artwork for the town entrances. The concept plans for the - entrances, the main street and the railway yard were accepted by council and placed on public consultation. Subsequently council has applied for grants from Places for People for part funding of the entrances, and Plec funding to underground power in Hender St.

We are awaiting the outcome of the grant applications before we can begin work on our entrances in 07-08 and the undergrounding of power in 08-09. The disconnection of power and water has been undertaken at the railway station with the demolition scheduled for 07-08.

Council employed a certified arborist to assess the health, structure and maintenance requirements for the 70 English Elms that were planted in memory of the local 1<sup>st</sup> and 2<sup>nd</sup> world war veterans. The benefits of implementing this plan should ensure the longevity of these iconic trees for future generations to enjoy.

TDC had a town meeting in February to establish community priorities. The construction of the town entrances, the upgrade of the Keith Swimming Pool and the development of the Keith Sport and Recreation Centre were identified as priorities.

TDC, Oxigen and Keith Urban Development have been working collaboratively with community groups to develop plans for the landscaping of the corner of Anzac Ice and Memorial Ave and upgrading of the Institute wall on Heritage St.

The drought and water restrictions have given the council new challenges in maintaining and developing the town's parks. The reinstating of the bore water tank in the Don Moseley Park will provide some flexibility with watering over summer. Signage, footpaths, parks and lighting continue to be on our agenda for consideration and advice to Council. It is important for our local economy to attract travellers to stop in our town.

In closing I would like to thank the committee for being such a positive group to work with. Whilst we are still in the planning and consultation phase progress seems slow however 07-08 should bring some tangible results to our community.

Janet ALLEN  
Chairman of Keith Urban Development Committee

### Keith Swimming Pool Management Committee

The main objective for the pool committee for the past year was the general maintenance during the build up to the summer season then the day to day running of the pool over the summer season. As well as this, we endeavoured to put plans in place to improve the facilities for the future. A full team of lifeguards were assembled for the summer season as well as Leanne Gill's fantastic effort to manage the facility, which made everything run smoothly. Clubs and groups that enjoyed the pool during the year included Keith Swimming Club, School Swimming Classes, VacSwim, Private lessons, Squads and Carnivals from surround areas as well as the general public.



As a fundraiser the pool staff organised a fun day which included activities for young and old, with prizes and giveaways. This was a great day and a big effort for all involved. A big thank you to the Keith Apex and Lions Clubs, who chipped in to buy a couple of pontoons for the younger children to use at the shallow end of the pool.

Numbers for the season exceeded ten-thousand people through the gate which shows that this facility is well used in a town like Keith. At present the pool is in the process of being sand blasted and painted as the existing paint was flaking and oxidised. Our challenge for the future is to improve the aesthetics of the pool and surrounds as the aging facilities need a face lift. Hopefully this will improve the usage of the pool. I'd like to thank Council, pool staff and committee members for their effort over the past year and look forward to the coming year.

Peter MANSER  
Chairman of Keith Swimming Pool Management Committee

# Administration Report

## FOCAL POINTS:

- Senior Executive Officers
- Corporate Structure
- Organisation Structure
- Nominated Council Representatives
- Decision Making Structure
- Elected Member Allowances
- Elected Member Changes
- Meeting Times
- Elected Member Attendances
- Elector Representation
- Confidentiality Provisions
- Freedom of Information
- Mandatory Registers, Policies & Codes
- Equal Employment Opportunity
- Cost Effective Delivery
- Strategic Management Plan
- Risk Management Review
- Training & Human Resource Programmes
- National Competition Principles

## Senior Executive Officers

As at the 30<sup>th</sup> June 2007, Council had four Senior Executive Officers under the provisions of the Local Government Act 1999. Two of these are engaged under a contract whilst the other two members are permanently employed. Their total remuneration packages consisted of the following:

**Chief Executive Officer**, Mr Robert Harkness – Total remuneration package includes salary, superannuation, plus private use of vehicle (5-year contract).

**Manager Corporate & Community Services**, Mr Kingsley Green – Total remuneration package includes salary, superannuation, plus private use of a vehicle in lieu of overtime (4-year contract).

**Manager Technical Services**, Mr Richard Pym – Total remuneration package includes salary, superannuation, plus private use of a vehicle in lieu of overtime (permanent employee).

**Manager Development & Inspectorial Services**, Mr Rocky Callisto – Total remuneration package includes salary, superannuation, plus private use of a vehicle in lieu of overtime (permanent employee).



**Mr Robert HARKNESS**  
CHIEF EXECUTIVE OFFICER



**Mr Kingsley GREEN**  
Manager  
Corporate & Community Services

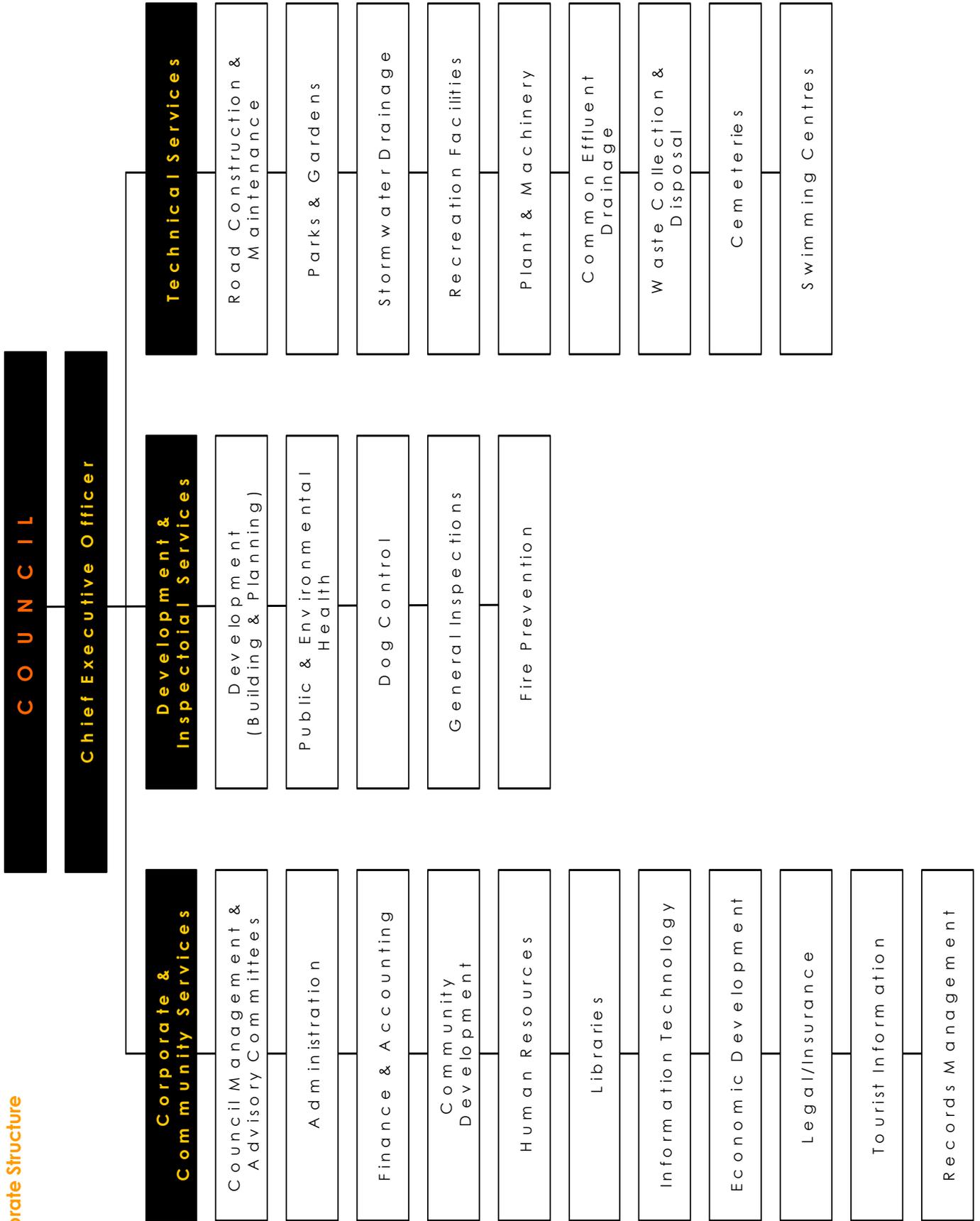


**Mr Richard PYM**  
Manager  
Technical Services



**Mr Rocky CALLISTO**  
Manager  
Development & Inspectorial Services

Corporate Structure



COUNCIL

Chief Executive Officer

Corporate & Community Services

- Council Management & Advisory Committees
- Administration
- Finance & Accounting
- Community Development
- Human Resources
- Libraries
- Information Technology
- Economic Development
- Legal/Insurance
- Tourist Information
- Records Management

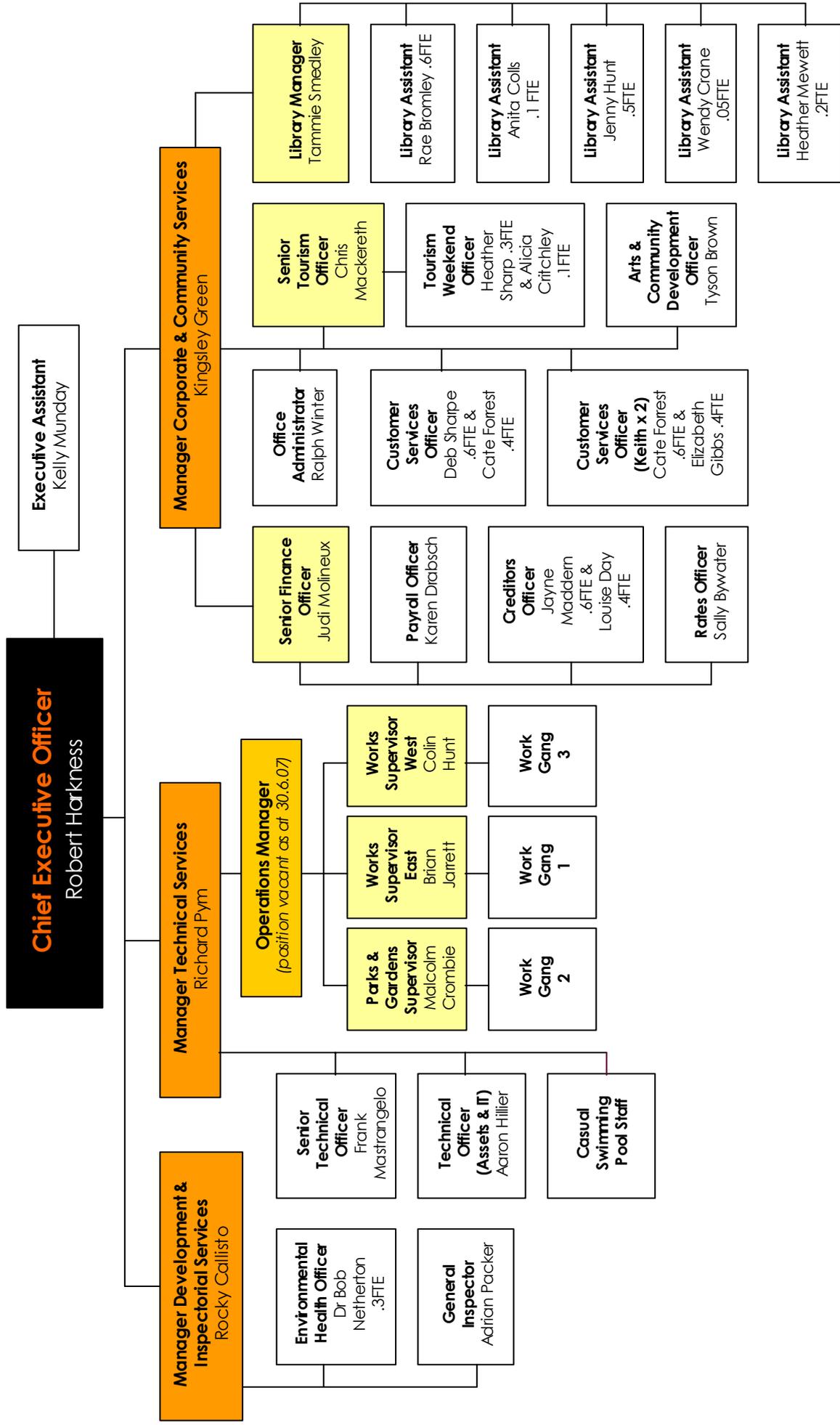
Development & Inspectorial Services

- Development (Building & Planning)
- Public & Environmental Health
- Dog Control
- General Inspections
- Fire Prevention

Technical Services

- Road Construction & Maintenance
- Parks & Gardens
- Stormwater Drainage
- Recreation Facilities
- Plant & Machinery
- Common Effluent Drainage
- Waste Collection & Disposal
- Cemeteries
- Swimming Centres

# Organisation Structure

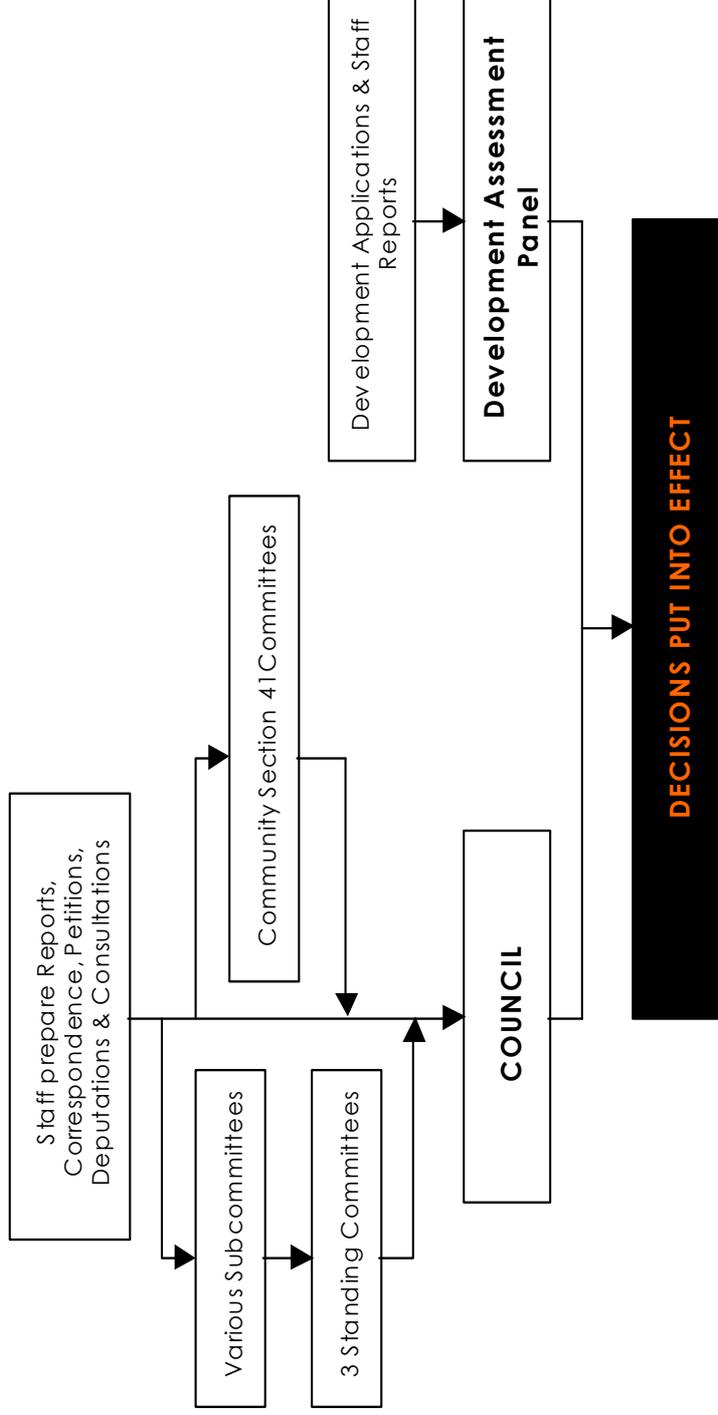


## Nominated Council Representatives

Representatives as at 30<sup>th</sup> June 2007

Committee / Organisation	Nominated Council Representatives
Bordertown Memorial Hospital Board	Mr K McInerney
Local Government Association voting delegate	Chairman Cr R Vickery (Proxy – Deputy Chairman Cr J Ross)
Local Government Finance Authority SA voting delegate	Chairman Cr R Vickery
South East Local Government Association (SELGA)	Chairman Cr R Vickery
Tatiara Community Health Service Advisory Board	Cr J McLellan (Proxy – Cr J Allen)
Bordertown High School Equipment Trust Fund	Cr D Penniment
Tatiara Fire Prevention Committee	Bob Densley
SELGA's Waste Management Subcommittee	Engineering Chairman Cr J Ross & Manager Technical Services
Box Flat Dingo Control Board	Chairman Cr R Vickery (Proxy – Tony Hedges)
SELGA's Roads & Transport Subcommittee	Engineering Chairman Cr J Ross & Manager Technical Services
Keith Community Library	Cr R Vickery, Mrs Mary Densley & Mrs Meredyth Cunningham
Tatiara Road Safety Group	Cr G Excell (1 Councillor)
Tatiara Tourism Committee	Cr J Allen & Cr D Penniment
SELGA Telecommunications Subcommittee	Manager Corporate & Community Services
Keith Gymnasium Committee	Cr R Davis
South East Planning Committee	Cr D Penniment & Manager Development & Inspectorial Services
Keith Urban Development Committee	Cr J Allen & Cr R Davis
Bordertown Sports & Showgrounds Committee	Manager Corporate & Community Services
Public Transport Committee	Cr J McLellan (Proxy – Cr J Allen)
Bordertown on the Move	Cr D Penniment
Keith Swimming Pool Committee	Cr J Allen

**Decision Making Structure**



**Elected Member Allowances**

The below allowance amounts are per annum and are paid in arrears:

**Type of Allowance**

- Chairman \$32,800 (payable monthly)
- Deputy Chairman \$10,250 (payable quarterly)
- Standing Committee Presiding Member \$10,250 (payable quarterly)
- Elected Member \$8,200 (payable quarterly)

Councillors are also reimbursed for expenses such as travelling and the Chairman is provided with a vehicle for Council use.

**Elected Member Changes, Meeting Times & Elected Member Attendances**

**Elected Member Changes**

Council Elections were held in November 2006 and the following changes occurred:

- Councillors Edward Davis, Edward Langley & Richard Stanbury did not stand for re-election.
- Councillor Ken McInerney was not re-elected.
- Councillors Russell Davis, Jo Edwards, Graham Excell, Mark Murphy & Tim Wei were elected.
- Councillors Janet Allen, Jan McLellan, Diana Penniment, John Ross & Richard Vicky were successful in being re-elected.

## Elector Representation

### Representation Quota

The Tatiara District Council is a corporate body consisting of 10 Elected members. The Council area has been divided internally into two areas known as East and West Wards. There is a requirement in the Local Government Act (Section 33) that the number of people represented by a Councillor in a ward, ie the ward quota, must not vary by more than 10% from other wards. Currently the Tatiara District Council has 5,554 electors broken into East Ward 3,898 and West Ward 1,656. East Ward with 7 Councillors has a Councillor/Elector ratio of 1:556 while West Ward with 3 Councillors has a Councillor/Elector ratio of 1:552.

Representation Quota for Councils of a similar size and type:

- Coorong District Council 1:457
- Naracoorte Lucindale Council 1:615
- Wattle Range Council 1:863
- Clare & Gilbert Valleys Council 1:721
- Goyder Regional Council 1:313
- Grant District Council 1:699
- Kangaroo Island Council 1:497
- Light Regional Council 1:922
- Wakefield Regional Council 1:489

### Review of Council Representation

Council undertook a review of Council Representation in January 2005 in accordance with the statutory requirements of the Local Government Act 1999, which states that Councils must undertake an Elector Representation Review every 6 years.

Advertisements were placed in local papers, the Advertiser and Government Gazette advising the public that Council was undertaking a review and inviting written submissions on the subject. In total Council received 2 submissions.

Council's decision was to:

1. Remain with 2 wards, the same boundaries and with 10 Councillors. East Ward remains with 7 Councillors and West Ward remains with 3.
2. To change the name of the Council from "The District Council of Tatiara" to "Tatiara District Council".

### Elector's Submission on Representation

With the term of Councillors being increased from 3 to 4 years, the next planned Electoral Review will take place in 2013.

Under Section 28 of the Act a group of at least 20 eligible electors may submit to a council a submission that the council consider a proposal:

1. To alter the boundaries of the council;
2. To alter the composition of the council or the representative structure of the council (including by the creation, alteration or abolition of wards);

### Meeting Times

Meetings are held as outlined below and the public are welcome to attend as part of the gallery:

- Committee Meetings – held on the first Tuesday of each month commencing at 9:30am
- Council Meetings – held on the second Tuesday of each month commencing at 10:00am.

### Elected Member Attendances

Prior to November 2006 Council Elections:

Elected Members	Council		Standing Committee	
	Normal (4)	Special (1)	Normal (4)	Special (0)
JB Allen	3	1	3	-
EH Davis	4	1	3	-
EJ Langley	3	1	4	-
KJ McInerney	3	1	4	-
JE McLellan	3	1	3	-
DE Penniment	4	1	4	-
JS Ross	4	1	4	-
RL Stanbury	4	1	4	-
RJ Vickery	2	1	4	-

Following the November 2006 Council Elections:

Elected Members	Council		Standing Committee	
	Normal (8)	Special (1)	Normal (8)	Special (0)
JB Allen	8	1	8	-
RJ Davis	8	1	8	-
JF Edwards	8	1	8	-
GJ Excell	8	1	7	-
JE McLellan	8	1	8	-
MF Murphy	8	1	8	-
DE Penniment	8	1	8	-
JS Ross	7	1	8	-
RJ Vickery	8	1	8	-
AT Wei	8	1	8	-

3. To incorporate within the area of the council a part of the State that is not within the area of a council.

A submission under subsection (2) must:

1. Set out in general terms the grounds on which the submission is made and the issues that, in the opinion of the person or persons making the submission, should be considered in an assessment of the matter; and
2. Nominate five persons who are willing to represent the interests of persons who would be directly affected by any proposal based on the matters raised in the submission; and
3. Comply with guidelines published by the Panel.

The eligible electors making the submission must furnish a copy of a submission under subsection (2) to the Panel in accordance with guidelines published by the Panel.

On the receipt of a submission under subsection (2), a council must consider the issues determined by the council to be relevant to the matter and then decide whether or not it is willing to:

1. Conduct a review in relation to the matter under Division 2 of Part 1; or
2. Formulate (or participate in the formulation of) a proposal in relation to the matter under Division 4 of this Part.

The council must give the eligible electors and the Panel written notice of its decision under subsection (6) in accordance with guidelines published by the Panel (which may include a time-frame within which a decision should be made under that subsection).

A group of eligible electors who, after making a submission under subsection (2), are dissatisfied with:

1. A decision of a council under subsection (6); or
2. Any aspect of a review or proposal referred to in that subsection, may submit the submission, or a submission in substantially the same terms, to the Panel.

### Confidentiality Provisions

In fulfilling the role of an effective Council that is responsive to the needs of the community and operates within the legal framework as prescribed by the Local Government Act, the Tairāra District Council is fully committed to the principle of open and accountable Government, whilst recognising that on some occasions it may be necessary in the broader community interest to restrict public access to discussion or documents.

Council and/or a Council Committee went into confidence (public was excluded from the meeting) 5 times this past year to discuss:

- On two occasions, information of a confidential nature that (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party and would, on balance, be contrary to the public interest – Section 90 (3) (d).
- On two occasions, tenders for the supply of goods, the provision of services or the carrying out of works – Section 90 (3) (k).
- On one occasion, information of a confidential nature, the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead) – Section 90 (3) (a).

Council has a Code of Practice – Access to Council Meetings & Documents. The objectives of this code are to:

- Clearly outline to the community for what purpose and on what basis Council may apply the provisions of the Local Government Act 1999 to restrict public access to meetings or documents;
- Provide information on Council's code of practice to the community; and
- Summarise the legal position relating to public access to Council and Committee meetings and documents.

A copy of this code is displayed in the Council Office. The Council will supply a copy of the code if requested but a fee of \$2.50 will apply.

Any enquiries in relation to the process for seeking access to documents held by the Council should be directed to Council's nominated Freedom of Information Officer, Mr Robert Harkness on (08) 8752-1044.

### Freedom of Information

#### Information Summary

This Information Summary is published by the Tairāra District Council in accordance with the requirements of Section 9 of the Freedom of Information Act 1991. Council is pleased to comply with this regulation and welcomes enquiries under the Freedom of Information Act.

#### Section 1 – Policy Documents

- Standing Committee Agendas
- Standing Committee Minutes
- Ordinary Council Agenda
- Ordinary Council Minutes
- Policy Manual
- Delegated Authority Manual
- Budget Statement
- Annual Financial Accounts
- Council By-Laws
- The Annual Report
- Strategic Management & Annual Business Plan

Section 2 – Information Statement - A copy of the Tairāra District Council Information Statement can be obtained free of charge via the contact arrangements below.

Section 3 – Contact Arrangements - All enquiries and applications under the Freedom of Information Act 1991 in relation to the Tairāra District Council should be made in accordance with the provisions of that Act to: Chief Executive Officer, Tairāra District Council PO Box 346, Bordertown SA 5268. Telephone enquiries to the Chief Executive Officer can be made on (08) 87521044 from 8:30am to 5:00pm, Monday to Friday.

Certificates issued under Section 65Z - No certificates relating to Freedom of Information requests were issued under Section 65Z of the Freedom of Information Act in the twelve months to June 2006.

## Mandatory Registers, Policies & Codes

### Mandatory Registers

Under the Local Government Act 1999 and the Local Government (Elections) Act 1999, Council is required to list the following registers:

1. Members Register of Interest
2. Members Register of Allowances and Benefits
3. Officers Register of Remuneration
4. Officers Register of Interest
5. Community Land Register
6. By-Law Register
7. Public Roads Register

### Council Policy Documents

Under the Local Government Act 1999, Council is required to list policy documents of the Council current at the end of the financial year. These policies include:

1. Policy Manual
2. Delegated Authorities Policy
3. District Council of Tairāra By-Law No's 1-5
4. Meeting Procedure Code of Practice
5. Elected Members Allowance & Support Policy
6. Control of Election Signs Policy
7. Public Consultation Policy
8. Contracts and Tenders Policy
9. Rating Policy
10. Fees and Charges Policy
11. Code of Conduct for Elected Members
12. Code of Conduct for Employees
13. Cemetery Policy
14. Internal Review of Council Decisions Procedure
15. Code of Practice – Access to Council Meetings & Documents
16. Order Making Policy
17. Rate Rebate Policy
18. Benchmarking Policy
19. Roadside Vegetation Policy – Guidelines for Management
20. Risk Management Policy
21. Mobile Phone Policy
22. Information Policy
23. Computer Systems Usage Policy
24. Recognising Years of Staff Service Policy
25. Provision of Grants & Loans to Community Organisations, Groups & Individuals
26. Volunteer Policy
27. Service Standards Policy

### Mandatory Codes of Conduct or Practice

Under the Local Government Act 1999, and the Local Government (Elections) Act 1999, Council is required to list the following codes of conduct or practice:

1. Meeting Code of Conduct

2. Code of Conduct for Elected Members, Officers and Employees of Local Government
3. Code of Practice – Access to Council Meetings & Documents

## Equal Employment Opportunity

Council's Equal Opportunity Policy clearly states the Council has a commitment to appointment on merit and a policy to provide equal opportunity for all persons regardless of sex, race, marital status, religious belief, physical ability or sexual preference.

Issues associated with Equal Employment Opportunity are covered under the umbrella of Council's Consultative Committee and Single Bargaining Unit and not by a specific Equal Employment Opportunity Committee. Experience has shown that this is a very satisfactory method of deal with all Equal Employment Opportunity issues.

## Cost Effective Delivery

Council has not subjected itself to the rigors of competitive tendering to date. Council is however currently pursuing policies including full-cost attribution, unit-based costing and benchmarking to ensure that it is providing its services in a cost-effective manner.

Council does tender out a large number of services including refuse collection and disposal, septic tank cleaning, the cleaning of public conveniences, resealing of sealed roads and streets, rubble raising, footpath construction works, some patrol grading and parks and gardens maintenance works. In other cases, Council uses contractors and their plant and machinery to supplement its own workforce in order to carry out road construction and maintenance works.

Council altered its Tendering Policy to include a clause that favours goods supplied by local suppliers. Council now will consider paying a 'premium' of up to 5% for those goods and services supplied by:

- Ratepayers of the Tairāra District Council, provided the goods or services offered are equal or better in quality to competitive bids.
- South Australian companies or individuals, where the goods or services are of comparable quality with other suppliers and/or with imported goods and services.
- Australian companies or individuals, where the goods or services are of a comparable quality with other suppliers and/or with imported goods and services.

## Strategic Management Planning

Council commenced a review of its Strategic Management Plan in September 2005. After consultation an amended plan was adopted in June 2006. The Plan set out the direction of Council for the next three years 2006-2009. The Plan itself is a requirement of the Local Government Act 1999 and it has been developed with the consultation of many sectors of the Tairāra Community.

Within that plan 96 separate goals/targets were set out to be achieved in 2006/07. Of those 96 goals/targets:

- 54 were completed or complied with (56%)
- 19 were either commenced or are ongoing (20%)
- 23 were not commenced and carried forward to 2007/08 (24%)

In summary 56% were completed with 76% either completed, commenced or ongoing.

In February 2007 Council started reviewing its Strategic Plan again. Community Workshops were held in the 5 towns at which community members were updated on what Council had achieved and were asked as to where they wanted the Tairāra to be in 5 and 10 years time. Council and staff met in April to consider that feedback and to update the plan ready for the 2007/08 Budget deliberations.

### Training and Human Resource Programmes

With a number of staff changes and a need to multi skill staff, training costs for the 2006/07 year were \$54,803. This covered the cost of training courses, seminars, workshops and in some cases, travel and accommodation. This was partly offset by \$3,936 received from the Commonwealth Government for Traineeships completed by members of the outside workforce.

Some of the Training that was undertaken for the year included:

- Superannuation Co-ordinator Seminar
- Personal Assistant's Seminar
- OHS & Risk Management Training
- Fringe Benefits Tax (FBT)
- Accident, Injury & Incident Reporting
- Excel XP & Excel Pivot Tables, Filtering Formulas & Functions
- Management Communication Skills
- Town Ambassador's Workshop
- First Aid Certificate
- Financial Sustainability & Asset Management Overview
- Professional Management Program
- Understanding & Using Financial Information
- Model Financial Statements Training
- Financial Sustainability – Technical
- Managing Stress in the workplace
- Stormwater Pollution Prevention Code of Practice – implications for Construction, Building & Planning
- Confined Spaces Training
- OHS Certification Australia
- Boom Type Elevated Work Platform Training
- Follow OH & S policies and procedures
- Conduct workplace communications
- Plan and organise work
- Carry out measurements and calculations
- Handle construction materials & safely dispose of non-toxic materials.
- Use civil construction hand & Power tools
- Use small plant and equipment
- Read and interpret plans & specifications
- Drain and dewater site
- Carry out manual excavation
- Spread and compact materials manually
- Carry out basic levelling

- Control traffic with a stop-slow bat
- Identify, locate & protect underground services
- Install trench support
- Carry out concrete work
- Repair potholes
- Erect and dismantle restricted height scaffolding
- Conduct backhoe/loader operations

Improving the knowledge, skills and efficiency of existing and new staff is an essential part of Council's operations.

### National Competition Principles

The State Government, Local Government Association and Councils have agreed on principles and procedures for applying the Federal Government's National Competition Policy. As such Councils have agreed on a model procedure for handling complaints against the Council in regard to this policy.

#### Complaints Mechanism & Reporting Requirements

The State Government has set up a competitive neutrality complaints mechanism and any complaints it receives regarding Local Government bodies will be referred to Local Government in the first instance. The Clause 7 Statement encourages each Local Government authority to establish a system for handling complaints and competitive neutrality. Where a complainant is dissatisfied with the Local Government response to a complaint, the matter will be further investigated by the Competition Complaints Commissioner established under the GBE (Competition Act).



## Corporate & Community Services Report

### FOCAL POINTS:

- Manager Corporate & Community Services Report
- Council Staff
- Community Consultation
- Financial Sustainability
- Asset Management
- Information Management & Technology
- Risk Management
- Tourism
- Community Development & Arts
- Library Services
- Volunteers

## From the Manager Corporate & Community Services...

Delivering the range of services the people of the Tatiara District require and deserve is an enormous task and it is with considerable pride that I reflect on another successful financial year for Council.

The past year has been one of both excitement and challenge as we continue to provide the community with services and programs to meet their ever-changing needs and aspirations, whilst also ensuring compliance with our social and statutory obligations.

By applying the principles of sound financial management, consulting with the community and employing a team of talented and dedicated staff, I believe the results of the past year have been very positive.

All of this could not have been achieved without the commitment and support of the Chairman, Councillors and the CEO, the dedication and hard work of staff and the generous support and assistance of the many varied groups of volunteers in our community.

Tatiara District Council is committed to open, transparent communication with our community as demonstrated by the community engagement activities undertaken in 2006/07, which sought to actively involve the Tatiara community in Council decision-making and provide staff with a range of standardised strategies to better consult with our community.

The Council embarked on further improvements to its business systems, acquiring new planning software and beginning the automation of other critical processes. The Council wants to be at the forefront of technological improvement in Local Government with the coming year seeing the release of details of other new initiatives to this end.

With the increasing emphasis on good governance, we take pride in running an open, diligent, transparent Council, with plenty of opportunities for community input.

The past year saw many highlights for the Council, many of which are highlighted in this report. Whilst these activities and initiatives have been very positive for Council, I look forward to the challenges that 2007/08 will bring, as we continue to make the District the best place to live, work and visit in regional South Australia.

Clearly the Tatiara District has a positive future and I invite anyone who lives, works, or has a passion in the Tatiara to be a part of creating our future together.

Kingsley GREEN  
Manager Corporate & Community Services

## Council Staff

The difficulties of resourcing professional staff in the areas of finance and administration has been widely reported over recent years and with the tightening of the labour market, Council and its community are indeed fortunate to have a committed, dedicated and highly skilled workforce. The reality of competition requires Council to continue being competitive in the remuneration it offers and supportive in the development of staff at every stage of their careers to ensure Council remains an "employer of choice" who offers a balance between workplace and family.

The need to cover maternity leave for staff in recent times always reflects well on the "family friendly" culture and policies of the Tatiara District Council. In 2006/07 we saw Jane Hampton take maternity leave and welcomed the appointment of Deb Sharpe and Cate Forrest to the Bordertown Council Office. It is important to note that these staff resume work on a part-time basis.

## Community Consultation

One way a Council can measure success is through the level of engagement with its community. This year's community consultation strategy continued to build on previous years. Council undertook a series of community consultation meetings during 2006/07 to provide the opportunity for members of the community to raise issues and/or projects that Council could or should consider undertaking. Council did listen and a number of projects and issues raised by the community are encapsulated in the 2007/08 Budget. As we all know, everything cannot be done for everybody at the same time. Council operates under ever increasing financial pressure and legislative constraints and its focus is on improving service delivery and maintenance of its assets, while being fiscally responsible and financially sustainable.

The key to any Council being progressive and responsive is to engage the community, so that our aspirations and expectations are one and we share the ownership of our strategic direction. To this end, we continued to engage and consult with the community throughout 2006/07 and will commit to this objective in 2007/08.

## Financial Sustainability

The sustainability of Councils in South Australia is a very concerning issue for local government. A 2005 report commissioned by the Australian Local Government Association concluded, "...up to 30% of Australian councils face substantial financial sustainability challenges and urgent action is required to address this problem". A further report commissioned by the South Australian Local Government Association stated that 10% of South Australian councils were unsustainable. These are serious statements for local government and therefore it is vitally important for the Tatiara District Council to continue to apply sound financial management principles in determining its future.

Overall, the corporate and financial governance systems established in 2005/06 and 2006/07 provides Council with a robust and sustainable financial monitoring and reporting system. This commitment will ensure the provision of efficient services and activities and to fund the renewal and upgrade of our assets, resulting in the long-term viability of the Tatiara community.

## Asset Management

Council's strategic approach to asset management is based on the Total Life of the asset. Council believes that such an approach combined with the development of asset management plans will maximize its asset management outcomes. Of particular importance in this process is the requirement to recognise the difference between the rate at which an asset deteriorates and the cost required to renew or preserve the asset. This difference, known as the renewal gap, is one which places increasing pressure on

the sustainability of Councils. If sufficient funds are not allocated for the preservation (or renewal) of assets then the condition of those assets will diminish and the value of Council's investment in those assets will also diminish.

**Information Management and Technology**

A significant factor of Council's ability to achieve its objectives is related to the effective utilisation of information technology (IT). In order to ensure that Council takes full advantage of the ongoing developments in IT, Council has adopted the Information Technology Strategic Plan 2007/08 to 2010/11. This plan provides a strategic focus to Council's use of information and information technology in delivering services to the community and its customers.

The Plan establishes the framework for Council to achieve the following outcomes:

- Delivery of a broad range of services to the community.
- Better management of physical and financial assets.
- Provision of data to enhance decision-making.
- Savings in time, effort and resources in responding to our customers.
- Development of more reliable systems.
- Improved data management.

More specifically, these initiatives include developing and implementing a centralised contract information management system which integrates contracts, licences, leases, sub-leases, permits, agreements etc into one synchronised database, and is linked to Council's creditors, debtors and asset management system.

**Risk Management**

Risk management is an integral business and governance tool for Council. While it is a new function for Council, it has proven its value in understanding both the internal and external risks facing Council. Risks are identified as those things that may prevent Council from achieving its strategic and operational objectives.

Council's aim is to achieve an integrated risk management program, where risk is considered in day-to-day practice. This year Council has implemented a number of business solutions to achieve this. For example throughout the reporting period:

- The Local Government Association Mutual Liability Scheme conducted a Risk Management Review Audit in 2006 and Council scored 94% compliance, representing one of the highest scores in the region and an improvement on the previous year.
- Council continued to implement its risk reporting information management system, which will assist in tracking, reporting and managing risk across the Council.
- Developing a Local Government Corporate Governance Risk Management Handbook, which received the 2006 Local Government Mutual Liability Scheme Risk Management Incentive Award of \$10,000.

**Tourism**

The 2006/07 financial year has been a successful year for tourism in the Tatiara District. With changing market forces, interest rate and petrol price increases, tourism as an industry continues to struggle. However, visitation statistics collected by the Tatiara Visitor Information Centre illustrates that the Tatiara has maintained and moreover developed its position in the market through initiatives such as skilled and responsive customer service, the Tourism Website, Connect SA, and Firefly.



There are a number of initiatives that are worth highlighting, which not only provides further evidence of the importance of tourism to the Tatiara District, but also highlights the dedicated service provided by the Senior Tourism Officer, Chris Mackereth and the two weekend managers. These highlights include:

- VIC Senior Tourism Officer, Chris Mackereth, along with 2 part-time Weekend Officers and a team of 19 volunteers, continued to provide a "professional service with excellence" to all people that visit the centre.
- The team of 19 volunteers provided approximately 1,500 hours of support services in 2006/07, which they should be commended for not only their commitment to the VIC, but for the region as a whole.
- Statistics for the 2006-7 financial year remain static with 14,837 people visiting the visitor information centre in 2006/07, representing an average of 1,236 people visiting the VIC each month, or just over 40 people per day.
- Whilst large proportions of visitors in 2006/07 were from interstate (44%) and overseas (11%), the centre continued to develop and establish itself within the community. For example, the number of locals using the facility increased to 14.1\$ in 2006/07, compared to 13.2% in 2005/06.
- The Tatiara Visitor Guide continues to be a major contributor to the District's promotion - sent to many parts of South Australia, interstate and even overseas. To supplement this, the new Tourism website was introduced this year along with the 24-hour Tourism TouchScreen, which is situated in over 300 sites around Australia and was recently introduced in New Zealand and England.
- The agency for Firefly Coaches continues to provide the community with a valuable service, with customers being able to book and obtain tickets on site. In addition, staff also continues to assist customers wishing to travel by train, ferry or on other coach lines.

### Community Development and Arts

In January 2007 Tyson Brown joined Council as the Community Development and Arts Officer and has immediately capitalised on the solid foundation provided by his predecessor, Karene Crooks.

Tyson has made an immediate impact by formulating a draft action plan to ensure, as far as possible, that the services Council supports are appropriately targeted towards identified needs. Whilst the range of objectives contained in the action plan is diverse, there is a number of over-arching priority goals which these objectives aim to meet:

- Forge more effective partnerships within Council and with external stakeholders to create a shared vision of community needs and collaborative responses.
- The focus for this and next financial year is to “get out to the community” and visit all community groups and identify where council can assist. Aiming to strengthen relationships with Schools, Community, Government and Non-Government services and agencies not only in the Tatiara and the South East but also throughout the state.
- Promoting and supporting community based projects and cultural events that engender civic pride and well-being.
- Recognising the efforts of volunteers by ensuring that achievements are regularly incorporated into Council’s communications.
- Working in partnership with community groups to identify grant opportunities and facilitate the submission of their applications.
- Actively engaging with a variety of community and government organisations to form networks and review funding strategies and social planning processes and activities.

More specifically, there were a number of activities that are worthy of highlighting, including:

- National Youth Week ran from the 14<sup>th</sup> to 18<sup>th</sup> May 2007, with the aim of encouraging young people to become more involved in their local community by sharing ideas and showcasing their talents. The Tatiara District Council Skate Ramp Committee in conjunction with the Youth Advisory Committee and the Blue Light Disco Committee, held the Freestyle BMX event, which was well attended and successfully run. This was well supported by hair braiding and temporary tattoo applications.
- If Youth Week wasn’t enough Council sponsored a range of dance sessions and clinics visiting and performing at all schools across the Tatiara. Workshops and clinics were held over school holidays/weekends at both Keith and Bordertown.

- Council is able to support local community initiatives and the development of appropriate programs, services, activities and facilities to meet community needs. The Community Development Officer has been able to establish mutually beneficial partnerships between Council and the community in the provision of services, adding value, improvement and development.



- In response to the recent intake of new arrivals to our community a migrant committee named “Tatiara Community Support Network” has been formed and developed welcome packs in Chinese. Regional community Forums were held with over 100 people attending the Bordertown forum that also included a sport “Come and Try” day. Harmony Day was spent with much festivity along with a family fun day at the Bordertown swimming pool. Council is working closely with appropriate multicultural services to ensure effective integration.

- A proactive approach to developing a better understanding to community grant applications has begun with the establishment of a “community grants register” to create higher success rates with applications and to identify trends and patterns.
- Council have continued to encourage community development by financially supporting a range of educational and social events throughout the district, including:
  - o Every Generation Month, Tin Can Alley Performance
  - o Drug Action Week, Drug and Alcohol Information sessions for parents
  - o Training for aged care recreational facilitators
  - o Support for Year 12 students community art initiatives

### Library Services

The main objective of our Library Service is to maintain and develop the provision of a comprehensive, up-to-date and accessible library and information service responsive to the community’s needs for information, education and recreation.

The Tatiara District Library is more than a place to learn or relax. It is a place to spend some quiet time or surf the internet; act as a meeting place for our aged and our young; and often our very young; it is also a place where our history and our heritage are preserved

The Tatiara District Council provides the Bordertown Library Service free of charge, to the community. The service also supports the Keith School and Community Library.

The goal of the library service is to provide high quality and innovative service to the community, through the effective use of technology, supportive learning, skilled staff and creative solutions, which achieves a maximum impact from available resources.



There are a number of initiatives that are worth highlighting:

- 41,152 people passed through library doors between August 2006 and June 2007, representing an average of 3,741 people visiting the library each month.
- Between October 2006 and June 2007 staff answered 677 queries from the public; with requests taking anywhere from 1 minute to 20 minutes to answer.



- Children's programmes grew during the year, with regular school holiday programmes, toddler time sessions (including story time) and school class visits. The library also undertook training in how to develop "Baby Bounce" sessions, which are held for 0-2 year olds, which was introduced throughout the year.
- The Bordertown Library took part in the statewide distribution of Little Big Book Club packs to all newborns, as part of an initiative to encourage parents to read to their children from an early age.
- Friday August 25<sup>th</sup> the Bordertown Public Library hosted Judy Nunn as part of Books Alive 2006 in conjunction with The Big Book Club. The luncheon for fifty people, held at the Bordertown Hotel gave an insight into the writing of Judy Nunn and her experiences as a child growing up with myopia.

## Volunteers

We are very fortunate with the Tatiara District to have a very strong community spirit with many people giving up their time to make our community a better place to live and work. These people serve on sporting club committees, community group committees or doing other volunteer group activities that contribute to the social and economic well being of the region. To all those who give up their time across the region I would like to say "thank you" and assure you that wherever possible Council recognises and commends you for your ongoing contribution and support.



- Storytelling continued to be a regular program at the library during 2006/07, with 289 Children, Babies, Parents and Grandparents attending between September 2006 and June 2007. It is encouraging to see such an important program being utilized by members of the community, particularly when "reading regularly with young children is probably the single most important activity that you can undertake to develop a child's ability to read and write".
- The library commenced Baby Rhyme Time in February with 110 Parents and babies attending, representing an average of 22 babies per month. Whilst numbers were lower than staff had expected it would always be difficult to attract high numbers by the very nature of babies.
- In 2006/07 the library loaned 42,477 items compared to 43,945 in 2005/06, representing a small decrease of 3.34%. Despite this small decrease, the library registered 119 new library members between January and June 2007.
- Wireless internet facilities were installed in the Bordertown Library, with funding from the Libraries Board of South Australia ensuring that regional services are not disadvantaged in the access to technology. The service is open to all registered users of any library service in the state and this means users can sit anywhere in the library and use the internet.



# Technical Services Report

## FOCAL POINTS:

- Manager Technical Services Report
- Rural Roads
- Town Streets
- Staff
- Plant & Machinery
- Industrial Estates
- Swimming Pools
- Waste Management
- Township Amenity
- Effluent Drainage
- Caravan Parks
- Cemeteries
- Airfields

## From the Manager Technical Services...

Council again received grants from both the State and Federal Governments during 2006/2007. The Federal Government provided \$365,183 through the Roads to Recovery Program and \$413,420 through the Grants Commission and \$189,916 supplementary roads funding. We have also been successful in applying for Roads to Recovery Special Local Roads Funding of \$225,000 for a major reconstruction project this financial year.

Council also received an additional \$365,183 through the Supplementary Roads to Recovery program at the end of last financial year and Council has expended all of these funds this financial year. It is acknowledged that the continuation of Roads to Recovery funding will be of considerable benefit to Council in its endeavors to maintain the road network to the standard expected by ratepayers.

A significant portion of Councils annual budget allocation is related to expenditure within the Technical Services Department. The major component of this expenditure has been allocated to road works, including reconstruction, resheeting, patrol grading, tree trimming, and line-marking and general road maintenance. With the majority of Council's rural roads being unsealed, Council has developed a program of patrol grading and resheeting to ensure that these roads are maintained to a standard that enables the agricultural and other business activities to operate efficiently.

I would like to take this opportunity to thank all of the staff for their significant efforts during the year to achieve the completion of a larger than usual works program and the goals of Council.

Richard PYM  
Manager Technical Services

## Rural Roads

Council undertook some significant reconstruction works during the year. The total 4.5km length of Ridgway Road was reconstructed this year with funding from Special Local Roads. Sections of Railway Terrace South at Wolseley, Wirrega North, Bunker Extension, Carew, Teatrick-Custon, Olivegrove-Teatrick and Wolseley-Teatrick Roads were reconstructed and sealed. A 7.2km section of Emu Flat Road was widened by 1200mm on the shoulders and seal width increased by 600mm.

Council has also continued its extensive maintenance program for its unsealed roads network. The following roads had sections resheeted during the year:

Wurlyana, Makin, Fairbanks, Eckerts, Sugarloaf, Ian Pilgrims, Dark Island Well, Coopers, Wieses, Schuberts, Buckingham, Jip Jip, Schusters, Peitherick, Yallamurray, Nalang, Black Joes, Parsons, Old Padthaway, Poogi-Teatrick, Davidson, Leaches and Barton Steers Extension.

Council continued its resealing program with the main emphasis this year being on town streets. However, sections of Cantara Road (1.3km), Petherick Road (3.3km), Senior Road (4.2km), Cannawigara Road (2.2km), Barton Steers Road (3.5km), Pigeon Flat Road (2km) and Railway Terrace North (Wolseley) were ressealed and line-marked.

The upgrade of the existing stormwater drainage system including new pump stations for the business area of Keith continued. Implementation will be staged over several years. The open drain along Pigeon Flat Road was re-aligned

Stormwater drainage pipes have also been installed along South Avenue and the final section will be completed next year. Stormwater drainage pipes have also been installed at Wolseley.



## Town Streets

Council continued its program of upgrading streets in the towns by:

- Kerbing and/or sealing sections of Salom, Aird and Eight Streets, Killmier and Handyside Terraces, South Avenue (2 sections), Williams Avenue, Mary and Barclay Streets
- Sections of Farquhar Street, South Terrace, Binnie Street at Bardertown and Kennedy Street at Mundulla were paved and paving work was finalised at the housing estate in Padthaway.

Council has continued with its Pedestrian and Bicycle Strategy and constructed and sealed a new shared-use path along East Terrace in Bardertown.

## Staff

2006/07 saw a reasonably stable year for Council in terms of staff turnover. There have been no increases in staff numbers nor any decreases. The complement of our workforce is now very good in terms of a good mix of youth and older workers. We will continue to employ younger staff members as a means of ensuring our long term future and maintaining our current levels of experience. We are also managing two employees who are currently on restricted duties.

To ensure that efficiency, productivity and effectiveness is maintained, staff development and appraisals are conducted on an annual basis. The appraisals provide an opportunity to analyse training needs and requirements of staff, along with an emphasis on staff development and promotion. The appraisal system is used to develop an annual training plan for staff.

Training has been undertaken in OHS&W, load shifting and our new employees are undertaking Certificate III in Civil Construction. All courses attended are nationally recognised and accredited.

Council is committed to establishing an Asset Management System for the improved management of assets into the future. Information on the current condition of the road assets is currently being compiled. One staff member is currently undertaking studies in Geographical Information Systems (GIS) to enable Council to better manage the assets under our control.

## Plant & Machinery

During the year Council has replaced two ride-on mowers, a vibrating roller, a tractor, diesel tank and pump and purchased a new dog trailer. We also refurbished the flocon truck to extend its working life. In addition, we have also changed over several utilities, four-wheel drive vehicles and station wagons.

Council has also established a Plant and Machinery Replacement reserve fund. This decision was made to ensure that sufficient funds are available in the future to fund the Council's Plant and Machinery replacement program for the next 10 years. Council owns several expensive items of plant that will need to be replaced in this timeframe. This will reduce Council's loan borrowings into the future.

Council has also implemented a Plant Assessor process to improve the management of the fleet and reduce risks associated with plant and equipment.



## Industrial Estates

Planning is well advanced for Stage 2 of the Keith Industrial Estate with underground electricity, water and sewer services being designed for construction next year. Blocks are continuing to sell at a steady rate at both Keith and Bordertown and development of blocks previously purchased are also progressing.

## Swimming Pools

Both the Bordertown and Keith Swimming Pools continue to be very popular with the public over the summer months. Over 25,000 people enjoyed the very attractive and user-friendly facilities at the two pools. Infrastructure upgrades included installation of an automatic irrigation system and a new return line from the sand filters at Bordertown and repainting of the Keith pool.

## Waste Management

Waste Oil Collection Facilities have been established at Council's Bordertown Landfill site. With the assistance of an Australian Government Grant, under the Product Stewardship for Oil program, Tatiara District Council has installed the waste oil collection facilities which are provided free of charge for the recycling of waste motor oil.

Council has also decided to implement a 140-litre Mobile Garbage Bin (MGB) for petruscible waste and a 240-litre MGB for kerbside recycling in 2007/08. Tenders have been called and contracts awarded for the service to commence on the 1 July 2007. Zero Waste SA has provided funding for the purchase of the new bins.

## Township Amenity

Council, with the assistance of community groups, continued its effort to tidy up our roadsides, parks, gardens and reserves. This work included:

- New fencing installed at Mundulla Playground
- Automatic irrigation system for Apex Park, Padthaway
- A Bike Path at Possum Park, Bordertown was constructed as well as a path from the service road to the Recreation Lake in Bordertown
- General tree planting in town areas and reserves

## Effluent Drainage

Work continued to pump out septic tanks in our townships on a 5-year program. Monitoring Programs and Contingency Plans have been prepared for all our Schemes and are being implemented.

Council has also established a STEDS reserve fund. This decision was made to ensure that sufficient funds are available in the future to finance the Council's STEDS Maintenance Program. This will be achieved by the progressive increase in the charges that are paid for being connected to the system to ultimately reflect the true cost of operating the STEDS scheme. Several expensive items of infrastructure will need to be replaced in the

next 10 years and the reserve will reduce Council's loan borrowings into the future to fund this work.

### **Caravan Park**

Landscaping improvements have been undertaken and the amenity has generally been improved at the Caravan Park. Internal roadways have been kerbed and sealed this year to further improve the appeal of the caravan park.

### **Cemeteries**

New concrete beams have been installed at Bordertown and Keith cemeteries and internal roadways have been sealed.

### **Airfields**

Safety audits are carried out annually and any recommendations are included in the maintenance works undertaken. No major alterations were identified this financial year.



The new Tatiara District Council Works Depot and South East Natural Resources Management Facility at Keith



Opening of the new Tatiara District Council Works Depot and South East Natural Resources Management Facility at Keith



Minister Jennifer Rankine officially opens the Keith Works Depot & NRM Facility, watched on by Council Chairman Richard Vickery & SENRM Presiding Member Mr David Geddes

# Development & Inspectorial Services Report

## FOCAL POINTS:

- Manager Development & Inspectorial Services Report
- Building
- Planning
- General Inspectorial
- Public & Environmental Health

## Manager Development & Inspectorial Services Report

The district has continued to develop even though the rural economy was affected by one of the worst droughts on record. There has still substantial residential investment within the Tatiara district.

The new Keith Council depot and Natural Resource Management buildings were completed and are now occupied. This is another example of Council showing leadership by upgrading the working conditions of employees in addition to relocating from an inappropriate zone to avoid land use conflicts.

Keith Seeds have also relocated into a new facility, which has been recently constructed in the Commercial Bulk Handling zone adjacent to Ausbulk. This is an excellent facility, which cost in excess of 2 million dollars. The investment does reflect the importance and confidence of the small seed industry within our district.

Other value adding industries such as Blue Lake Milling, Dalriada Meat and Tatiara Meat Company have also invested substantial funds to expand their buildings and install latest technology. This makes them leaders in the local and export markets in their respective areas.

A crushing plant for Bio-Diesel production has been established by a local farmer. It is proposed to crush up to 2,000 tonnes of canola, which will produce in the vicinity of 800,000 litres of Bio-diesel.

Council through its Business Assistance Policy continues to assist and support businesses where they propose to expand or relocate to an appropriate zone. All the above business received Business Assistance from Council.

The following key areas are considered when considering the business assistance provided:

- Potential to complement marketing of the Industrial Estate.
- Significance of business investment.
- Significance as an Employer.
- Improved residential amenity.

The Residential policy also provides assistance to developers if they:

- construct a minimum of four new private detached dwellings on individual allotments and the cost of the total development exceeds \$400,000, or,
- construct at least 4 flats or units and the total cost of the development exceeds \$200,000.

## Building

The value of building work within our district was approximately \$12,300,000 in the last twelve months, which is virtually identical to the previous year.

## Building Statistics – 1<sup>st</sup> July 2006 to 30<sup>th</sup> June 2007

New Dwellings	35
Dwelling Additions	40
Commercial/Industrial	20
Outbuildings	25

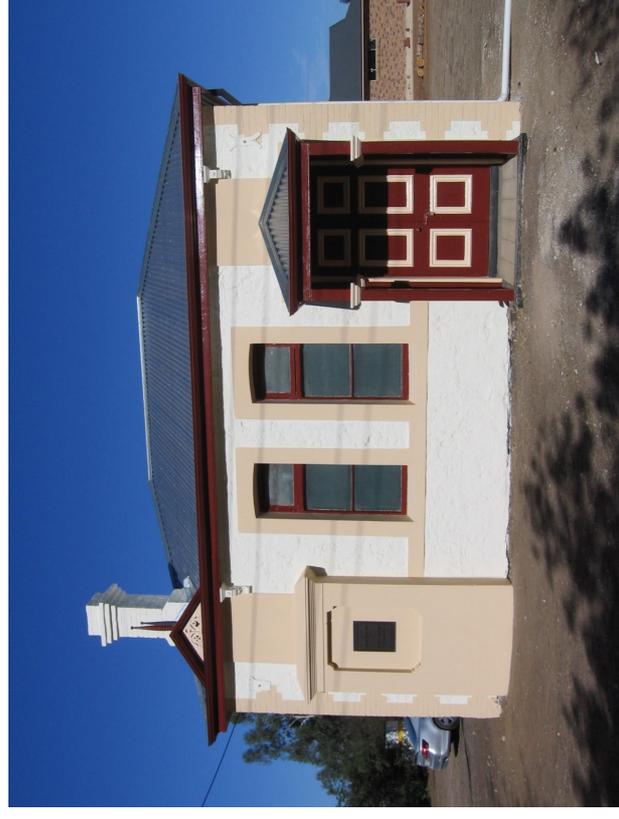
Council controls the structural, technical and safety features of building work. Building work means the erection, construction, underpinning, alteration of, addition to or demolition of any building or structure. It includes:

- New buildings
- Alterations and extensions to existing buildings
- Garages, carports, toolsheds etc greater in area than 10m<sup>2</sup> and the building height being over 2.5 metres above natural ground level
- Pergolas if roofed (polycarbonate or steel)
- Swimming Pools

Council staff also provide advice on the building provisions of the Development Act & Regulations 1993.

## Building Inspection Policy

Council has a Building inspection policy that requires Council to inspect a majority of building work at least once and residential buildings at least twice.



## Council Buildings

Council has the care and control of many properties within the district, many of which contain buildings and structures. A building maintenance plan has been developed for Council occupied buildings, which is reviewed annually to determine the level of maintenance required.

Council has continued to contribute funds on an annual basis to local organisations to maintain and upgrade buildings. Substantial funding was granted to Mundulla Hall committee to construct a toilet for people with disabilities and also to the Padthaway Hall committee for a major upgrade of their toilet facilities.

Council have finalised working drawings and specifications for the installation of a lift to provide disability access to seating in the Bordertown Theatre but this work has not commenced to date.

Council resolved to submit a funding application for the upgrade of the total complex and still waiting for the outcome.

Plans have also been finalised for the upgrade of the Keith Institute kitchen but work has not commenced.

## Planning

The Keith Rural Living development, which is adjacent to the Keith Golf Course, has been recently completed with many of the allotments being sold.

Council reviews and considers the availability of land in appropriate zones on an ongoing basis to address the continued growth of the district.

Managing the regions natural resources in a sustainable manner continues to be a high priority and this is reflected with policies in relation to water, dry land salinity, biodiversity etc., in the Development Plan.

There must be a balance between economic development and conservation, as this will assist in maintaining the regions resources for future generations.

### Development Assessment Panel

Council has a Development Assessment Panel, which consists of five members: The members are W Hender (Independent Chairman) Councillors J. Allen and R. Vickery and Independent members K. Colmer and C. Thompson.

The Development Assessment Panel assess applications that are:

- Non Complying
- Category 3 and
- Category 2 which are subject to third party representations

The Manager of Development and Inspectorial Services assesses and issues decision notifications under delegation. Council reviews the Terms of Reference and the operation of the Panel on an annual basis.

## Crown Land

Council has spent in excess of \$100,000 to undertake an environment assessment and install a monitoring bore at the ex Bordertown Council depot. Unfortunately an underground storage tank had leaked over a period of time, which has contributed to some minor soil contamination.

It is unfortunate that costs had exceeded expectations but this has made Council reconsider its options. One option is to purchase the land from the Crown. **Heritage Development Plan Amendment**

The Heritage Plan Amendment has taken longer than anticipated to finalise even though Interim authorisation was granted by the Minister in October 2006 in accordance with Section 28 of the Development Act 1993.

In all there are 9 State Heritage Places, 60 Local Heritage Places in addition to 7 Contributory Places included the Development Plan.

From the public consultation process there were two objections to local places being included. The outcome has still not been resolved.

### Native Vegetation Advisory Body

Council has an Advisory Body which comments on Native Vegetation clearance applications that are referred to Council. This group has been in operation for over seven years. The primary role of the group is to comment on the amenity value of vegetation under application. It may also comment on other aspects where relevant to the principles of clearance set out in the Native Vegetation Act and where the body believes it has appropriate qualifications or experience to provide such comments.

The management of Stringy bark trees has been an ongoing issue of concern for landowners particularly in the Upper South East around Bordertown for several years. With the age of the trees branches hang down and spread along the ground, mainly impeding access for rabbit control and inhibiting pasture management and stock mustering.

A funding application was submitted to the Native Vegetation Council to undertake trials for the "management of stringy bark trees on sandy rises" in September 2006 but unfortunately there has been no outcome to date.

The Advisory Body members are:

Bryan Paech (Chairman), Charles Crozier (Secretary), Trevor Thomas, Ed Davis, Mike Gaden, Jamie Steer, David Lowe and Raelene Eatts.

The members have expertise and experience in many different areas ranging from native vegetation and soil management. Hopefully in the future there may be greater autonomy at local level in native vegetation management.

## General Inspectorial

### Animal Control

The primary focus of the General Inspector has been animal management, which mainly consists of problems associated with dogs, cats and stock wandering at large.

Council has recently completed an Animal Management Plan, which has been endorsed by the Dog and Cat Management Board. Income collected by Council from dog registrations must be spent on animal management, so new initiatives can be expected.



### Untidy Allotments, Parking, By-laws & Abandoned Vehicles

The General Inspector also monitors untidy township allotments, parking, Council By-Laws and abandoned vehicles.

### Fire Prevention

Fire Prevention is also a duty of the General Inspector and he attends meetings of the District and Regional Bushfire Prevention Committees. There is also a requirement to review the Bushfire Prevention Plan annually and liaise with the Committee to develop a Works Programme and then complete this programme within budget.

Prior to the Fire Danger Season there is publicity in the newspaper and radio-advicing residents to clean up and to reduce the risk of fire. Fire Danger signage is erected around district prior to the Fire Danger Season. Property inspections are also undertaken and the appropriate action taken where required.



## Public & Environmental Health

Council shares an Environmental Health Officer with the Naracoorte Lucindale Council. The EHO administers Council's responsibilities pursuant to the Food Act 2001 & Regulations, Public & Environmental Health Act 1987 & Regulations and Housing Improvement Act 1940.

All food premises within the Council area are audited to ensure compliance with Food Safety Standards and inspection frequency is based on a risk assessment process. The EHO also monitors the water quality of swimming pools and spas available for public access.

Pamphlets and educational material in relation to public health is regularly updated and made available to the public.

### Immunisations

Council contracts immunisations services to the Bordertown Hospital.

### Desludging Programme of Septic Tanks connected to Communal Waste Control Systems

The pumping out of septic tanks in the townships of Bordertown, Keith, Mundulla and Wolseley has recently been completed. The contract is over five years and includes the pumping out of 1943 septic tanks desludging of pump stations annually.

## Financial Report

### FOCAL POINTS:

- Senior Finance Officer's Report
- 2006/07 Rating Policy
- Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Cash Flow Statement
- Notes to and forming part of the Financial Report
- Independent Audit Report to the Councillors
- Statement by Auditor

## Senior Finance Officer's Report

The 2006/2007 Financial Year saw a significant increase of 10.3% in property valuations across the Tairāra, for rating purposes compared with an overall decrease of 0.9% (\$18m) for the upcoming 2007/2008 year. In setting the rating schedules for the 2007/2008 year, the council allowed for an increase in the general rate revenue of 4.5% from the previous year 4.9% increase, being its lowest rate increase since 2003.

### Annual Budget

Meetings were held from March to June 2007, to consider the Annual Budget and then Council adopted the 2007/2008 budget at its July 10<sup>th</sup> Council meeting. The Tairāra Council reviews its annual budget quarterly, being September, December, March and June.

Tairāra's Total Operating Expenditure will initially total \$14.8mill with Projects & Capital Expenditure totalling \$4.8mill in the forthcoming year. The Council's Total Operating Income will also initially be \$14.3 mill, with Total Rates Income required of \$6.3mill.

Budgeted rate revenue represents 67 per cent of the total revenue for 2007/2008, compared to 68.7 per cent in 2006/2007, 67.8 per cent in 2005/2006, 67 per cent in 2004/2005 and 67.5 per cent in 2003/2004.

The new levy imposed on ratepayers in 2006/2007, that being the Natural Resource Management (NRM) levy, which Council collects on behalf of the South East NRM Board, has increased to \$35.05 in 2007/2008 from last year being \$28.30. This levy replaces the previous Water Catchment Levy, however it also includes Animal & Plant Control, Soil and Water Management Systems, towards the holistic management of our natural resources within our region.

Council is also implementing a strategy that collectively addresses the long-term issue of waste management throughout the District by introducing the new two-bin kerbside collection service in July 2007. The new service charge of \$90 per year has a two fold incentive to both the Community and Council's operation; significantly reducing the amount of waste going into landfill and being an easier service for residents to use.

### 30<sup>th</sup> June 2007 Financial Statements

The End of Year Financial Statements for 2006/2007 have been prepared (enclosed in the back of this report), and were audited in October 2007.

Generally speaking if major projects were not completed by the end of the financial year, the unspent funds are carried forward to the next budget year.

### Minimum Rate

The Council has maintained a minimum rate on all rateable properties from \$260.00 in 2006/2007 to \$280.00 in the 2007/2008 budget.

### Community Wastewater Management Scheme (CWMS)

Surplus funds from the Service Charges for the Community Wastewater Management Scheme (previously known as STEDS-Septic Tank Effluent Drainage Scheme) are placed in to a Reserve Fund and this is then used to repair/upgrade our Council's Wastewater

systems. There has been an increase in the CWMS fees for the 2007/2008 year, in line with financial sustainability advice. All residential properties in Bordertown, Keith, Mundulla & Wolseley are charged \$230 and vacant land in the same towns \$160 per assessment, per year.

### Rate Rebate Policy/Rate Capping

During the 2007/2008 budget discussions, Council has again supported a Rate Rebate Policy. This policy was introduced in 2004/2005 due to the large increase in the capital values of properties. By issuing this rate capping policy of 20%, no ratepayer should pay any more than a 20% increase on the previous year's rates. This is only applicable to the general rate revenue.

There are exceptions to the rate capping policy, being if there are any capital improvements of over \$10,000 on the assessment or if the property has been purchased since 1<sup>st</sup> June 2005.

### Rate Payment Methods

Payments can be made by cash, cheque or effpos at both council offices in Bordertown and Keith or online via the Tairāra Council website, BPay or direct debit. Payments by instalments are encouraged and please do not hesitate to call myself at the Bordertown Office to arrange a credit agreement.

Judi MOLINEUX  
Senior Finance Officer

## 2006/07 Rating Policy

### Introduction

1. This document sets out the policy of the District Council of Tairāra for setting and collecting rates from its community. The policy covers:

- (a) Method used to value land
- (b) Adoption of valuations
- (c) Business impact statement
- (d) Council's revenue raising powers
- (e) Differential general rates
- (f) Minimum rate
- (g) Service charges
- (h) Water catchment levy (the Council's collection role)
- (i) Pensioner concessions
- (j) Unemployed persons concessions
- (k) Payment of rates
- (l) Late payment of rates
- (m) Sale of land for non-payment of rates
- (n) Remission and postponement of rates
- (o) Rebate of rates
- (p) Disclaimer

## Strategic Focus

1. In setting its rates for the 2006/2007 financial year the Council has considered the following:
  - (a) the specific issues faced by our community, which are:
    - (i) the need to continue to maintain and upgrade the districts infrastructure, which includes roads, buildings, drainage and parks.
    - (ii) funding of the Bordertown Memorial Hospital Inc. and the Keith & District Hospital Inc. for aged care facilities
  - (b) the budget for the 2006/2007 financial year;
  - (c) the increase in costs and charges, such as insurance, to be paid by Council.
  - (d) the impact of rates on the community, including:
    - (i) householders, businesses and primary producers;
    - (ii) the broad principle that the rate in the dollar should be the same for all properties except where there is clearly a different level of services available to ratepayers or some other circumstance which warrants variation from the broad principle (refer section on General Rates);
    - (iii) the impact on the community of a substantial change in rates payable due to a rapid and uneven change in valuations.
  - (e) For the 2006/2007 financial year the Council has decided to limit the increase of total General rate revenue to 4.9%.

provides the fairest method of distributing the rate burden across all ratepayers on the following basis:

- (a) the equity principle of taxation requires that ratepayers of similar wealth pay similar taxes and ratepayers of greater wealth pay more tax than ratepayers of lesser wealth;
  - (b) property value is a relatively good indicator of wealth and capital value, which closely approximates the market value of a property, provides the best indicator of overall property value;
  - (c) the distribution of property values throughout the Council area is such that few residential ratepayers will pay significantly more than the average rate per property.
3. The Land against which rates may be assessed will include:
- (a) any piece or section of land subject to separate ownership or occupation; or
  - (b) any aggregation of contiguous land subject to the same ownership occupation.

## Adoption of Valuations

1. Section 171 of the Local Government Act 1999 requires a Council to prepare and adopt each year, in conjunction with setting the rates, a rates policy. The policy must be available at the principal office of the Council and a summary version must be distributed with the rates notice.

2. This policy is available for inspection at either the Bordertown or Keith Council offices. It is also available on Council's web site [www.tatiara.sa.gov.au](http://www.tatiara.sa.gov.au).

3. The Council has adopted the valuations made by the Valuer-General as provided to the Council on 1<sup>st</sup> July 2006. If you are dissatisfied with the valuation made by the Valuer-General then you may object to the Valuer-General in writing, within 60 days of receiving this notice of the valuation, explaining the basis for the objection - provided you have not:

- (a) previously received a notice of this valuation under the Local Government Act, in which case the objection period is 60 days from the receipt of the first notice; or
- (b) previously had an objection to the valuation considered by the Valuer-General.

4. The address of the State Valuation Office is:

State Valuation Office  
GPO Box 1354  
ADELAIDE SA 5001

and the telephone number is **1300 653 345**.

The Council has no role in this process. It is important to note that the lodgement of an objection does not change the due date for payment of rates.

## Method Used to Value Land

1. The Council may adopt one of three valuation methodologies to value the properties in its area. They are:
  - (a) *Capital Value* – the value of the land and all of the improvements on the land.
  - (b) *Site Value* – the value of the land and any improvements which permanently affect the amenity of use of the land, such as drainage works, but excluding the value of buildings and other improvements.
  - (c) *Annual Value* – a valuation of the rental potential of the property.
2. The Council has decided to continue to use capital value as the basis for valuing land within the council area. The Council considers that this method of valuing land

Mr Rob Harkness  
Chief Executive Officer  
Tatiara District Council  
PO Box 346  
Bordertown SA 5268

**General Rates**

1. All land within a council area, except for land specifically exempt (e.g. crown land, council occupied land and other land prescribed in the Local Government Act – refer Section 168 of the Act), is rateable. The Local Government Act provides for a Council to raise revenue for the broad purposes of the Council through a general rate, which applies to all rateable properties.
2. At its meeting of 1<sup>st</sup> July 2006 the Council decided to raise general rate revenue of \$6,085,156 in a total revenue budget of \$13,437,514.

**Business Impact Statement**

1. The Council has considered the impact of rates on all businesses in the Council area, including primary production. In considering the impact, Council assessed the following matters:
  - (a) The equity of the distribution of the rate burden – apart from the decision to provide a differential rate for primary production properties, as outlined under the heading "Differential General Rates", the Council considers that all ratepayers receive broadly comparable services and are generally similarly impacted upon by prevailing economic conditions.

**Minimum Rate**

1. Council has imposed a minimum rate of \$260.00 on all properties. The minimum rate is levied against the whole of an allotment (including land under a separate lease or licence) and only one minimum rate is levied against two or more pieces of adjoining land (whether intercepted by a road or not) if they are owned by the same owner and occupied by the same occupier. The reasons for imposing a minimum rate are:
  - (a) the Council considers it appropriate that all rateable properties make a contribution to the cost of administering the Council's activities;
  - (b) the Council considers it appropriate that all rateable properties make a contribution to the cost of creating and maintaining the physical infrastructure that supports each property.

**Differential General Rates**

1. The Council has decided to impose differential general rates on the following properties:
  - (a) **0.5200** cents in the \$ within the townships of Bordertown, Keith, Mundulla, Padthaway and Walseley;
  - (b) **0.3325** cents in the \$ on all other land. This reduced rate relates to:
    - (i) The land tends to be remote from many of the services provided by Council;
    - (ii) Primary production properties do not receive a waste management service;
    - (iii) Primary production properties do not have footpaths or street lighting;

- (iv) Many primary production properties are served by gravel, rather than sealed roads.

2. The Council has assessed the service differential at approximately 27% and the rate in the dollar for rural properties will be set at 0.3325 cents. There are 2,066 properties in the Council area that are outside of township boundaries and these properties will provide \$4538,108 of total rate revenue. There are 2,340 other rateable properties, which will provide the balance of \$1,547,658 of rate revenue.
3. Land locality has been used as the factor to levy differential rates. i.e. either inside the township boundaries or outside the township boundaries. If a ratepayer believes that a particular property has been wrongly classified by the Council as to its locality, then they may object (to the Council) within 21 days of being notified. A ratepayer may discuss the matter with the Rates Officer, by phoning 8752 1044 in the first instance. Objections to the Council's decision may be lodged with Mr Rob Harkness, Chief Executive Officer, Tattara District Council, PO Box 346, Bordertown, 5268. It is important to note that the lodgement of an objection does not change the due date for payment of rates.

**East Ward and West Ward Separate Rate**

1. The Council has decided to again impose a separate rate for the 2006-2007 financial year for the purpose of funding the redevelopment of aged care facilities at the Bordertown Memorial Hospital Inc. and aged care facilities at the Keith & District Hospital Inc. This is the last year of a five year commitment to fund the Hospitals. The separate rates will be based on:
  - (a) A separate rate of **\$20.33** on rateable properties in East Ward
  - (b) A separate rate of **\$26.23** on rateable properties in West Ward
2. The East Ward and West Ward separate rates will be payable in four equal instalments in conjunction with the General rate

3. Pensioner concessions will apply

**Service Charge**

1. The Council provides a septic tank effluent disposal system to all residential and commercial properties in Bordertown, Keith, Mundulla and Walseley. The full cost of operating and maintaining this service for this financial year is budgeted to be \$120,000. Following an investigation and a report from the Local Government Association into STED schemes across the State, Council has recognised that it needs to put away increased funds into a reserve to fund future maintenance and future replacement of ageing infrastructure. This year \$338,700 has been budgeted to put into such a reserve.
2. The Council will recover this cost through the imposition of a service charge for each Assessment serviced by the schemes. Where the service is provided to non-rateable land, a service charge is levied against the land. Details on what constitutes a service charge for each Assessment, and other information about the scheme, are available from the Manager Technical Services on 8752 1044.

## Natural Resources Management Levy

1. The Council is in the South East NRM area and is required under the Natural Resource Management Act 2004 to fund the operations of the South East Natural Resource Management Board. It does so by imposing a separate levy against all rateable properties in the SE are in this council area.
2. The Council is operating as a revenue collector for the South East Natural Resource Management Board in this regard. It does not retain this revenue or determine how the revenue is spent.

## Rate Concessions

1. The State Government, in providing equity across SA in this area, funds a range of concessions on Council rates. The concessions are administered by various State Agencies who determine eligibility and pay the concession directly to Council on behalf of the ratepayer. Concessions are available only on the principal place of residence.
2. Ratepayers who believe they are entitled to a concession should not withhold payment of rates pending assessment of an application by the State Government as penalties apply to overdue rates. A refund will be paid to an eligible person if Council is advised that a concession applies and the rates have already been paid.

## State Seniors Card Ratepayer (self funded retiree)

1. This is a new concession available from 1<sup>st</sup> July 2001 and is administered by RevenueSA. If you are a self-funded retiree and currently hold a State Seniors Card you may be eligible for a concession toward Council rates. In the case of couples, both must qualify, or if only one holds a State Senior's Card, the other must not be in paid employment for more than 20 hours per week. If you have not received a concession on your rates notice or would like further information please contact the RevenueSA Call Centre on 1 300 366 150.

## Pensioner Concession

1. An eligible pensioner must hold a Pension Card, State Concession Card or a Repatriation Health Card marked TPI Gold, EDA Gold or War Widow and may be entitled to a concession on Council rates (and water and effluent charges where applicable). Application forms, which include information on the concessions, are available from Council, SA Water Corporation and its District Offices or the Department of Human Services. This concession is administered by SA Water on behalf of the Department of Human Services and further information can be obtained by telephoning SA Water.

## Other Concessions

1. The Department of Family and Youth Services administers Council rate concessions available to range of eligible persons receiving State and Commonwealth allowances. This includes, but is not limited to, ratepayers who are in receipt of: Austudy, Newstart, Parenting Payment, Partner Allowance, Sickness Allowance, Special Benefit, Widow Allowance, Youth Allowance, Abstuday, CDEP or a New Enterprise Initiative Scheme. It may also apply to ratepayers in receipt of a pension as a war widow under legislation of the United Kingdom or New Zealand and the

holders of a State Concession Card issued by Family and Youth Services. All enquiries should be direct to your nearest branch office of Family and Youth Services (refer to the White Pages for location and telephone details).

## Payment of Rates

1. The Council has decided that the payment of all rates will be by four equal instalments, due on the 1<sup>st</sup> September 2006, 1<sup>st</sup> December 2006, 1<sup>st</sup> March 2007 and 1<sup>st</sup> June 2007.
2. Rates may be paid:
  - (a) In person, at the Council offices at:  
43 Woolshed Street, Bordertown 5268  
34 Hender Street, Keith 5267
  - or  
Padthaway General Store  
15 Memorial Drive, Padthaway
  - (b) During the hours of 8.30am to 5.00pm at Bordertown and during the hours of 9.00 to 4.30pm at Keith, Monday to Friday. EFTPOS facilities are available for payments at Bordertown and at Keith.
  - (c) Using the internet and B Pay. Contact your financial Institution for details.
3. Any ratepayer who may, or is likely to, experience difficulty with meeting the standard payment arrangements is invited to contact the Senior Finance Officer, on (08) 8752 1044 to discuss alternative payment arrangements. Such inquiries are treated confidentially by the Council.
4. The Council has adopted a policy that where the payment of rates will cause a ratepayer demonstrable hardship, the Council is prepared to make extended payment provisions or defer the payment of rates.

## Late Payment of Rates

1. The Local Government Act provides that Councils impose an initial penalty of 2% on any payment for rates, whether by instalment or otherwise, that is received late. A payment that continues to be late is then charged a prescribed interest rate on the expiration of each month that it continues to be late.
2. The Council allows a further three working days after the due date for payment as a grace period.
3. The Council is prepared to remit penalties in accordance with Council's Policy "Rates – Fines Write Off":
  - (a) Council will write off fines levied on rates in the following circumstances only:
    - (i) Where the applicant can demonstrate that the rate notice was forwarded to the wrong address;
    - (ii) Where the applicant can demonstrate that special legal action prevented the rates from being paid by the due date;

- (iii) Where Council is of the opinion that such write off is appropriate.
- (b) The power to consider, and determine, requests from ratepayers, to have fines levied on rates written off, subject to any policies or guidelines adopted by Council, is delegated to the; Chief Executive Officer; and/or Manager Corporate Services.
- (c) Guidelines for Application of Policy
  - (i) Commencing on 30 June each year, and monthly thereafter, a list of all outstanding rates accounts for the preceding financial year, with a total debt of less than \$10.00 is to be prepared and reviewed.
  - (ii) Where the outstanding amount comprises only of fines, the Manager is to write the amount off, and clear the debt.
  - (iii) Where the outstanding amount comprises anything other than fines, although it can include fines, the debt is to remain on the books, and normal recovery procedures are to apply.
  - (iv) The fines write off in guideline 2 above, applies only to single property owners. Where there are multiple properties in the same ownership, all fines are to remain on the books if the total of all accounts exceeds \$10.00. If the aggregate is less than \$10.00, then all fines can be written off.
- 4. The Council issues a final notice for payment of rates when rates are overdue i.e. unpaid by the due date. Should rates remain unpaid more than 30 days after the issue of the final notice then the Council refers the debt to a debt collection agency for collection. The debt collection agency charges collection fees to the ratepayer.
- 5. When the Council receives a payment in respect of overdue rates the Council applies the money received as follows:
  - (a) first – to satisfy any costs awarded in connection with court proceedings;
  - (b) second – to satisfy any interest costs;
  - (c) third – in payment of any fines imposed;
  - (d) fourth – in payment of rates, in chronological order (starting with the oldest account first).

**Remission and Postponement of Rates**

- 1. Section 182 of the Local Government Act permits the Council, on the application of the ratepayer, to partially or wholly remit rates or to postpone rates, on the basis of hardship. Where a ratepayer is suffering hardship in paying rates he/she is invited to contact the Rates Officer, on 8752 1044 to discuss the matter. Council treats such inquiries confidentially.

**Rebate of Rates**

- 1. See Rate Rebate Policy (Section 32). Council has again included a Rate Cap on properties to minimise the effect of fluctuating valuations. This year the cap has been set at 20%.

**Sale of Land for Non-Payment of Rates**

- 1. The Local Government Act provides that a Council may sell any property where the rates have been in arrears for three years or more. The Council is required to notify the owner of the land of its intention to sell the land, provide the owner with details of the outstanding amounts, and advise the owner of its intention to sell the land if payment of the outstanding amount is not received within one month.
- 2. Except in extraordinary circumstances, the Council enforces the sale of land for arrears of rates and a copy of the Council's policy is available from the Senior Finance Officer on 8752 1044 or by writing to the Tatiara District Council, PO Box 346, Bordertown, 5268.

**Disclaimer**

- 1. A rate cannot be challenged on the basis of non-compliance with this policy and must be paid in accordance with the required payment provisions.

Where a ratepayer believes that the Council has failed to properly apply this policy it should raise the matter with the Council. In the first instance contact the Senior Finance Officer on 8752 1044 to discuss the matter. If, after this initial contact, a ratepayer is still dissatisfied they should write to the Chief Executive Officer, Tatiara District Council, PO Box 346, Bordertown, 5268.



Tatiara District Council		<b>INCOME STATEMENT</b>	
For the year ended 30 June 2007		2007	2006
	Notes	\$'000	\$'000
<b>INCOME</b>			
Rates	3	6,755	6,326
Statutory charges	3	85	89
User charges	3	225	186
Grants, subsidies and contributions	3	1,744	1,730
Investment income	3	197	197
Reimbursements	3	68	133
Other revenues	3	264	202
<b>Total Revenues</b>		<b>9,338</b>	<b>8,863</b>
<b>EXPENSES</b>			
Employee costs	4	2,456	2,280
Materials, contracts & other expenses	4	3,027	3,430
Finance costs	4	158	177
Depreciation, amortisation & impairment	4	3,759	3,625
<b>Total Expenses</b>		<b>9,400</b>	<b>9,512</b>
<b>OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNTS</b>		<b>(62)</b>	<b>(649)</b>
Net gain (loss) on disposal or revaluation of assets	5	6	175
Amounts specifically rec'd for new/upgraded assets	3	779	1,108
<b>NET SURPLUS (DEFICIT)</b>		<b>723</b>	<b>634</b>

\*These statements are to be read in conjunction with the attached Notes

Tatiara District Council		<b>BALANCE SHEET</b>	
For the year ended 30 June 2007		2007	2006
	Notes	\$'000	\$'000
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	6	2,607	3,174
Trade & other receivables	6	616	362
Inventories	6	326	403
<b>Total Current Assets</b>		<b>3,549</b>	<b>3,939</b>
<b>Non-current Assets</b>			
Financial Assets	7	344	340
Infrastructure, Property, Plant & Equipment	8	53,979	53,111
<b>Total Non-current Assets</b>		<b>54,323</b>	<b>53,451</b>
<b>Total Assets</b>		<b>57,872</b>	<b>57,390</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	9	332	434
Borrowings	9	646	487
Short-term Provisions	9	330	310
<b>Total Current Liabilities</b>		<b>1,308</b>	<b>1,231</b>
<b>Non-current Liabilities</b>			
Long-term Borrowings	9	1,438	1,734
Long-term Provisions	9	219	241
<b>Total Non-current Liabilities</b>		<b>1,657</b>	<b>1,975</b>
<b>Total Liabilities</b>		<b>2,965</b>	<b>3,206</b>
<b>NET ASSETS</b>		<b>54,907</b>	<b>54,184</b>
<b>EQUITY</b>			
Accumulated Surplus		<b>(6,326)</b>	<b>(6,791)</b>
Asset Revaluation Reserve	10	59,331	59,331
Other Reserves	10	1,902	1,644
<b>TOTAL EQUITY</b>		<b>54,907</b>	<b>54,184</b>

Tatiara District Council		<b>STATEMENT OF CHANGES IN EQUITY</b>	
For the year ended 30 June 2007		2007	2006
Notes		\$'000	\$'000
<b>ACCUMULATED SURPLUS</b>			
Balance at end of previous reporting period		(6,791)	(7,967)
Net Result for Year		723	634
Transfers to Other Reserves		(455)	(813)
Transfers from Other Reserves		197	1,355
<b>Balance at end of period</b>		<b>(6,326)</b>	<b>(6,791)</b>
<b>ASSET REVALUATION RESERVE</b>			
Balance at end of previous reporting period	10	59,331	59,331
Gain on revaluation of infrastructure, property, plant & equipment		-	-
Transfer to Accumulated Surplus on sale of infrastructure, property, plant & equipment		-	-
<b>Balance at end of period</b>		<b>59,331</b>	<b>59,331</b>
<b>OTHER RESERVES</b>			
Balance at end of previous reporting period	10	1,644	2,186
Transfers from Accumulated Surplus		455	813
Transfers to Accumulated Surplus		(197)	(1,355)
<b>Balance at end of period</b>		<b>1,902</b>	<b>1,644</b>
<b>TOTAL EQUITY AT END OF REPORTING PERIOD</b>		<b>54,907</b>	<b>54,184</b>
<b>Total of all revenues recognised directly in Equity</b>		<b>-</b>	<b>-</b>
<b>Total of all expenses recognised directly in Equity</b>		<b>-</b>	<b>-</b>
<b>NET CHANGE IN EQUITY</b>		<b>-</b>	<b>-</b>

\*These statements are to be read in conjunction with the attached Notes

Tatiara District Council		<b>CASH FLOW STATEMENT</b>	
For the year ended 30 June 2007		2007	2006
Notes		\$'000	\$'000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<u>Receipts</u>			
Operating receipts		9,648	9,581
Investment receipts		204	188
<u>Payments</u>		<u>(6,269)</u>	<u>(6,703)</u>
Operating payments to suppliers & employees		(160)	(178)
Finance payments		3,423	2,888
<b>Net Cash provided by (or used in) Operating Activities</b>		<b>3,423</b>	<b>2,888</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<u>Receipts</u>			
Grants specifically for new or upgraded assets		779	1,108
Sale of replaced assets		221	427
Repayments of loans by community groups		54	71
<u>Payments</u>		<u>(3,375)</u>	<u>(3,062)</u>
Expenditure on renewal/replacement of assets		(1,467)	(680)
Expenditure on new/upgraded assets		(65)	(120)
Loans made to community groups		(3,853)	(2,256)
<b>Net Cash provided by (or used in) Investing Activities</b>		<b>(3,853)</b>	<b>(2,256)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<u>Receipts</u>			
Proceeds from Borrowings		-	120
<u>Payments</u>		<u>(137)</u>	<u>(605)</u>
Repayments of Borrowings		(137)	(485)
<b>Net Cash provided by (or used in) Financing Activities</b>		<b>(567)</b>	<b>147</b>
<b>Net Increase (Decrease) in cash held</b>		<b>3,174</b>	<b>3,027</b>
Cash & cash equivalents at beginning of period		2,607	3,174
<b>Cash &amp; cash equivalents at end of period</b>		<b>2,607</b>	<b>3,174</b>

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the year ended 30 June 2007

### Note 1 – SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

- 1 Basis of Preparation**
- 1.1 Compliance with Australian equivalents to International Financial Reporting Standards**

This general purpose financial report has been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS) as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Urgent Issues Group Interpretations (UIGs) and relevant South Australian legislation.

The financial report was authorised for issue by the Council by certificate under clause 11 of the Local Government (Financial Management) Regulations 1999.
- 1.2 Historical Cost Convention**

Except where stated below, these financial statements have been prepared in accordance with the historical cost convention.
- 1.3 Critical Accounting Estimates**

The preparation of financial statements in conformity with AIFRS requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.
- 1.4 Rounding**

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).
- 2 The Local Government Reporting Entity**

Tatiara District Council is incorporated under the SA Local Government Act 1999 and has its principal place of business at 43 Woolshed Street, Bordertown. These financial statements include the consolidated funds and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

### 3 Revenue Recognition

Revenue is measured at the fair value of the consideration received or receivable. Revenue is recognised when the Council obtains control over the assets comprising the revenue, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as revenues in a previous reporting period, which were obtained in respect of the Council's operations for the current reporting period.

### 4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject and bear interest at rates determined in accordance with the Local Government Act 1999 (as amended). Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 12.

### 5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

### 6 Infrastructure, Property, Plant & Equipment

#### 6.1 Transitional Provisions

Council has elected not to recognise land under roads in accordance with the deferral arrangements available under AASB 1045.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held 'ready for use'.

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**For the year ended 30 June 2007**

**Note 1 – SIGNIFICANT ACCOUNTING POLICIES (cont...)**

**6.2 Initial Recognition**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as *other non-current assets* and transferred to *infrastructure, property, plant & equipment* when completed ready for use.

**6.3 Materiality**

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annual reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are as follows. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$1,000
Other Plant & Equipment	\$1,000
Buildings – new construction/extensions	\$1,000
Park & Playground Furniture & Equipment	\$1,000
Road construction & reconstruction	\$1,000
Paving & footpaths, Kerb & Gutter	\$1,000
Drains & Culverts	\$1,000

**6.4 Subsequent Recognition**

Certain asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and valuers are provided at Note 8.

**6.5 Depreciation of Non-Current Assets**

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives in a manner which reflects the consumption of the service potential embodied in those assets.

Depreciation is recognised on a straight-line basis. Major depreciation periods for each class of asset are shown below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available and extreme care should be used in interpreting financial information based on these estimates.

Plant, Furniture & Equipment	5 to 10 years
Office Equipment	10 to 20 years
Office Furniture	5 to 8 years
Vehicles and Road-making Equipment	5 to 15 years
Other Plant & Equipment	
Building & Other Structures	
Buildings – masonry	50 to 100 years
Buildings – other construction	20 to 40 years
Park Structures – masonry	50 to 100 years
Park Structures – other construction	20 to 40 years
Playground equipment	5 to 15 years
Benches, seats etc	10 to 20 years
Infrastructure	
Sealed Roads – Surface	15 to 25 years
Sealed Roads – Structure	20 to 50 years
Unsealed Roads	10 to 20 years
Bridges – Concrete	80 to 100 years
Paving & Footpaths, Kerb & Gutter	80 to 100 years
Drains	80 to 100 years
Culverts	50 to 75 years
Flood Control Structures	80 to 100 years
Dams and Reservoirs	80 to 100 years
Bores	20 to 40 years
Reticulation Pipes – PVC	70 to 80 years
Reticulation Pipes – other	25 to 75 years
Pumps & Telemetry	15 to 25 years
Other Assets	
Library Books	10 to 15 years
Artworks	indefinite

**Impairment**

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annual for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

**6.6**

**Note 1 – SIGNIFICANT ACCOUNTING POLICIES (cont...)**

**6.6 Impairment (cont...)**

For assets whose future economic benefits are not dependent on the ability generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

**6.7 Borrowing Costs**

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with the allowed alternative treatment in AASB 1023 'Borrowing Costs'. The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 4, and the amount (if any) of interest revenue offset against borrowing costs in Note 3.

**7 Payables**

**7.1 Goods & Services**

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

**7.2 Payments Received in Advance & Deposits**

Amounts received from external parties in advance of service delivery and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

**8 Borrowings**

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of 'Payables'. Interest free loans are carried at their nominal amounts; interest revenues foregone by the lender effectively being a reduction of interest expense in the period to which it relates.

**9 Employee Benefits**

**9.1 Salaries, Wages & Compensated Absences**

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are

accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted average discount rate	6.3% (2006, 6.3%)
Weighted average settlement period	1 year (2006, 1 year)

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods.

**Superannuation**

The Council make employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently.

Accumulation Fund Members

The accumulation fund receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings in accordance with Superannuation Guarantee Legislation (9% in 2006/07; 9% in 2005/06). No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Defined Benefit Members

Council makes employer contributions to the defined benefits categories of the Scheme at rates determined by the Scheme's Trustee. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Fund's Defined Benefit Plan is a multi-employer sponsored plan. As the Fund's assets and liabilities are pool and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

**Construction Contracts**

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as 'payments received in advance'.

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
For the year ended 30 June 2007

1023 & 1038 arising from ED 151 and Other Amendments.

**Note 1 – SIGNIFICANT ACCOUNTING POLICIES (cont...)**

**11 GST Implications**

In accordance with IUG Abstract 1031 'Accounting for the Goods & Services Tax'

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

**12 Comparative Information**

Comparative information has been reclassified to be consistent with the current year disclosure of equivalent information in accordance with AIFRS.

**13 New Accounting Standards**

Certain new accounting standards and IUG interpretations have been published that are not mandatory for the 30 June 2007 reporting period.

- AASB7 Financial Instruments: Disclosures and AASB 2005-10 Amendments to AASB 132, AASB 101, AASB 114, AASB 117, AASB 133, AASB 139, AASB1, AASB4, AASB 1023 & AASB 1038.
- AASB 2006-1 Amendments to AASB 121
- AASB 2006-3 Amendments to AASB 1045
- AASB 2006-4 Amendments to AASB 134
- AASB 2007-1 Amendments to AASB 2 arising from AASB Interpretation 11
- AASB 2007-2 Amendments to AASB1, AASB 117, AASB 118, AASB 120, AASB 121, AASB 127, AASB 131 & AASB 139 arising from AASB Interpretation 12
- AASB 8 Operating Segments and AASB 2007-3 Amendments to AASB 5, AASB 6, AASB 102, AASB 107, AASB 119, AASB 127, AASB 134, AASB 136, AASB 1023 & AASB 1038 arising from AASB 8.
- AASB 2007-4 Amendments to AASB1, 2, 3, 4, 5, 6, 7, 102, 107, 108, 110, 112, 114, 116, 117, 118, 119, 120, 121, 127, 128, 129, 130, 131, 132, 133, 134, 136, 137, 138, 139, 141,

- Interpretation 10 Interim Financial Reporting and Impairment
- Interpretation 11 AASB 2 – Group and Treasury Share Transactions
- Interpretation 12 Service Concession Arrangements
- Interpretation 129 Disclosure – Service Concession Arrangements

Council is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but they may impact certain information otherwise disclosed.



## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2007

### Note 2 – COMPONENTS OF FUNCTIONS

	REVENUES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES											
	REVENUES		EXPENSES				OPERATING RESULT		GRANTS INCLUDED IN REVENUES		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	2007	2006	2007	2006	
	2007	2006	2007	2006	2007	2006	2007	\$'000	\$'000	\$'000	\$'000	
Administration	7,501	7,455	75	525	7,426	6,930	1,243	1,249	44,318	43,949		
Public Order and Safety	30	28	200	165	(170)	(137)	3	5	124	123		
Health	20	11	55	48	(35)	(37)	3	3	93	92		
Social Security and Welfare	11	8	192	214	(181)	(206)	3	1	200	198		
Housing and Community Amenities	533	472	1,207	1,169	(674)	(697)	30	-	2,593	2,571		
Protection of the Environment NEC	-	-	1	1	(1)	(1)	-	-	-	-		
Sport and Recreation	170	196	1,281	1,191	1,111	(995)	32	38	1,001	993		
Agricultural Services	2	46	139	97	(137)	(51)	-	-	286	284		
Mining Manufacturing and Construction	42	45	117	2	(75)	43	-	-	255	253		
Transport and Communications	894	1,242	3,480	3,630	(2,586)	(2,388)	1,195	1,519	3,557	3,527		
Economic Affairs NEC	85	60	358	381	(273)	(321)	10	16	845	838		
Other Purposes NEC	835	583	2,295	2,089	(1,460)	(1,506)	4	7	4,600	4,562		
<b>TOTALS</b>	<b>10,123</b>	<b>10,146</b>	<b>9,400</b>	<b>9,512</b>	<b>723</b>	<b>634</b>	<b>2,523</b>	<b>2,838</b>	<b>57,872</b>	<b>57,390</b>		

The activities relating to Council functions are as follows:

- **Council Administration** - Governance, Administration n.e.c., Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Housing for Council Employees, Human Resources, Information Technology, Communication, Rates Administration, Records, Occupancy, Contract Management, Customer Service, Other Support Services, Revenues, LGGC – General Purpose, and Separate and Special Rates.
- **Public Order and Safety** - Supervision of various by-laws, fire prevention and animal control.
- **Health** - Food control, operation of community health programs.
- **Social Security and Welfare** - Voluntary Services.
- **Housing and Community Amenities** - Rubbish collection services, operation of tip, effluent drainage, public toilets, street cleaning and lighting, town planning, stormwater drainage, land development, maintenance of cemeteries.
- **Protection of the Environment NEC** - Foreshore protection, flood prevention.
- **Sport and Recreation** - Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, Swimming Centres – Indoor, Swimming Centres – Outdoor, and Other Recreation.
- **Agricultural Services** - Pest Plant Services.
- **Mining, Manufacturing and Construction** - Building Act Requirements, quarry operations.
- **Transport and Communications** - Aerodrome, Bridges, Bus Service, Footpaths and Kerbing, Roads – sealed, Roads – formed, Roads – natural formed, Roads – unformed, Traffic Management, LGGC – roads (formula funded), and Other Transport.
- **Economic Affairs NEC** - Land Development Activities, caravan park operations, off-street parking, Tourism
- **Other Purposes NEC** - Public Debt transactions, plant and machinery operations, depot expenses, vandalism costs and private works.

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

For the year ended 30 June 2007

**Note 3 - REVENUES**

	2007	2006
	\$'000	\$'000
<b>RATES REVENUES</b>		
<u>General Rates</u>	6,097	5,796
Less: Discretionary rebates, remissions & write offs	(23)	(12)
	<u>6,074</u>	<u>5,784</u>
<u>Other Rates</u> (including service charges)		
Natural Resource Management levy	101	45
Community Wastewater Management Systems	450	378
Kerbing	10	5
Aged Care - Bordertown	60	59
Aged Care - Keith	30	30
	<u>651</u>	<u>517</u>
<u>Other Charges</u>		
Penalties for late payment	30	25
	<u>30</u>	<u>25</u>
	<u>6,755</u>	<u>6,326</u>
<b>STATUTORY CHARGES</b>		
Development Act fees	46	49
Animal registration fees & fines	26	25
Sundry	13	15
	<u>85</u>	<u>89</u>
<b>USER CHARGES</b>		
Cemetery/crematoria fees	27	30
Visitor Information Centre	49	33
Truckwash fees	28	19
Swimming Revenues	90	67
Hall & equipment hire	6	10
Sundry	25	27
	<u>225</u>	<u>186</u>

**INVESTMENT INCOME**

Interest on investments	160	158
Local Government Finance Authority	13	10
Banks & other	24	29
Loans to community groups	<u>197</u>	<u>197</u>

**REIMBURSEMENTS**

- for roadworks	45	48
- other	23	85
	<u>68</u>	<u>133</u>

**OTHER REVENUES**

Insurance & other recoupments - infrastructure, property, plant & equipment	12	2
Rebates received	61	23
Sundry	191	177
	<u>264</u>	<u>202</u>

**GRANTS, SUBSIDIES, CONTRIBUTIONS**

Amounts specifically for new or upgraded assets	779	1,108
Other grants, subsidies and contributions	1,744	1,730
	<u>2,523</u>	<u>2,838</u>

The functions to which these grants relate are shown in Note 2.

**Sources of grants**

Commonwealth government	799	1,108
State government	1,721	1,730
Other	3	0
	<u>2,523</u>	<u>2,838</u>

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the year ended 30 June 2007

### Note 4 - EXPENSES

	2007	2006
	\$'000	\$'000
<b>EMPLOYEE COSTS</b>		
Salaries and Wages	2,166	1,974
Employee leave expense	93	118
Superannuation - defined contribution plan contributions	232	212
Superannuation - defined benefit plan contributions	105	90
Workers' Compensation Insurance	118	118
Less: Capitalised and distributed costs	(258)	(232)
<b>Total Operating Employee Costs</b>	<b>2,456</b>	<b>2,280</b>
<b>Total Number of Employees</b>	<b>50</b>	<b>49</b>

(Full time equivalent at end of reporting period)

### MATERIALS, CONTRACTS & OTHER EXPENSES

<u>Prescribed Expenses</u>		
Auditor's Remuneration	12	12
- Auditing the financial reports		
- Other Services	7	14
Elected members' expenses	190	209
Election expenses	11	2
Subtotal - Prescribed Expenses	<u>220</u>	<u>237</u>

### Other Materials, Contracts & Expenses

Contractors	1,139	1,199
Maintenance	1,475	1,889
Legal Expenses	11	8
Levies paid to government - NRM levy	101	45
Sundry	81	52
Subtotal - Other Materials, Contracts & Expenses	<u>2,807</u>	<u>3,193</u>
	<u>3,027</u>	<u>3,430</u>

### FINANCE COSTS

Interest on borrowings	158	177
	<u>158</u>	<u>177</u>

### DEPRECIATION, AMORTISATION & IMPAIRMENT

<b>Depreciation</b>		
Buildings	702	723
Roads	2,336	2,252
Bridges	2	3
Footways	32	32
Sewerage - Effluent Drainage	81	84
Stormwater Drainage	45	34
Other Structures	74	74
Plant and Equipment	403	334
Furniture and Fittings	68	65
Other Community Assets	16	24
	<u>3,759</u>	<u>3,625</u>

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the year ended 30 June 2007

### Note 5 - ASSET DISPOSAL & FAIR VALUE ADJUSTMENTS

	2007	2006
	\$'000	\$'000
<b>INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>		
Proceeds from disposal	221	427
Less: Carrying amount of assets sold	215	252
<b>NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS</b>	<b>6</b>	<b>175</b>

Notes

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**

For the year ended 30 June 2007

**Note 6 – CURRENT ASSETS**

	2007	2006
	\$'000	\$'000
<b>CASH &amp; EQUIVALENT ASSETS</b>		
Cash on Hand and at Bank	107	471
Deposits at Call	<u>2,500</u>	<u>2,703</u>
	<u>2,607</u>	<u>3,174</u>

**TRADE & OTHER RECEIVABLES**

Rates - General & Other	202	151
Accrued Revenues	34	41
Debtors - general	331	59
GST Recoupment	7	76
Loans to community organisations	50	43
Total	<u>624</u>	<u>370</u>

Less: Allowance for Doubtful Debts

	8	8
	<u>616</u>	<u>362</u>

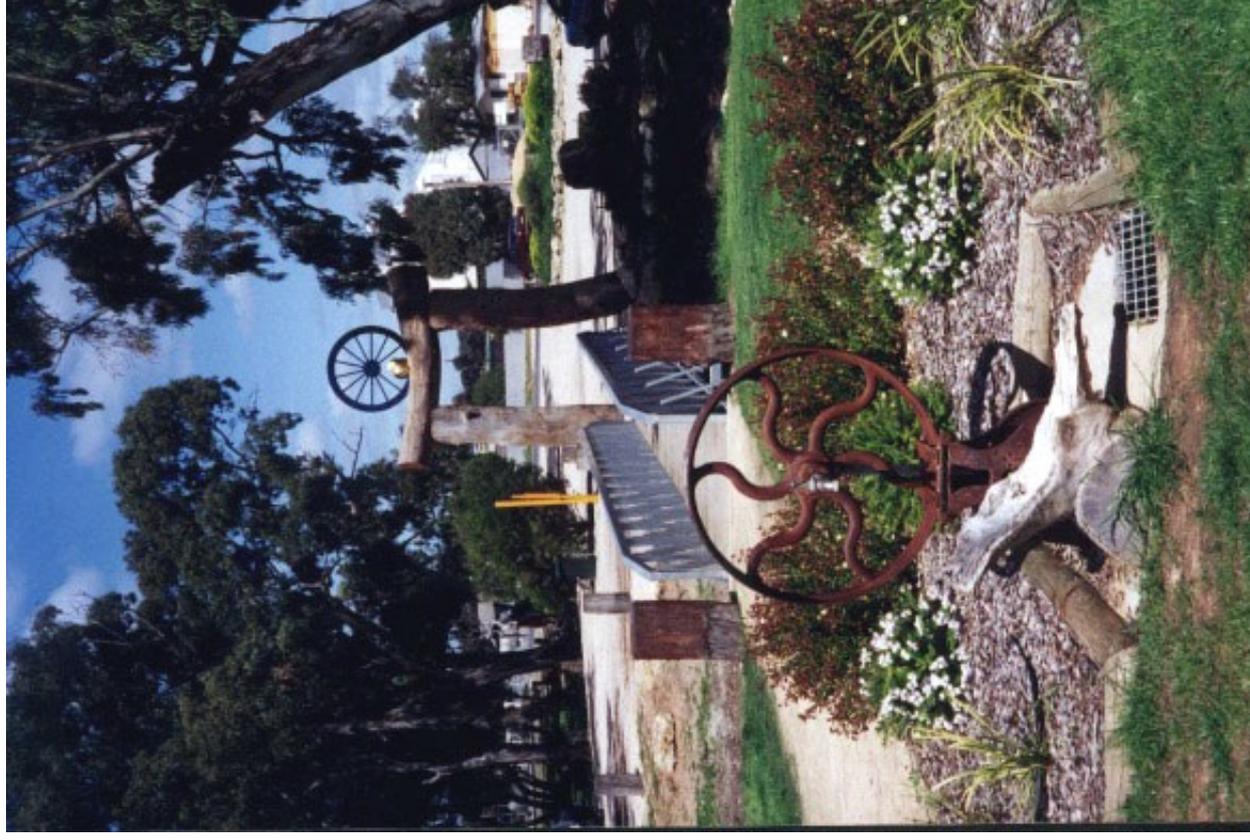
**INVENTORIES**

Stores & Materials	326	403
	<u>326</u>	<u>403</u>

Aggregate write-downs and other losses recognised as an expense, and reversals of these, were not material in amount in either year. All such reversals occurred principally as a result of clerical inaccuracies during stores operations.

**Note 7 - NON-CURRENT ASSETS**

	2007	2006
	\$'000	\$'000
<b>FINANCIAL ASSETS</b>		
<b>Receivables</b>		
Loans to community organisations	344	340
	<u>344</u>	<u>340</u>



NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the year ended 30 June 2007

Note 8 – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	2006 \$'000				2007 \$'000			
	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
Land	93	6,176	-	6,269	96	6,176	-	6,272
Buildings	859	13,087	(1,428)	12,518	13,086	1,340	(2,130)	12,296
Roads	49,850	-	(23,694)	26,156	52,927	-	(26,030)	26,897
Bridges	195	-	(20)	175	195	-	(22)	173
Footways	1,263	-	(201)	1,062	1,422	-	(233)	1,189
Sewerage - Effluent Drainage	4,543	-	(3,105)	1,438	4,548	-	(3,186)	1,362
Stormwater Drainage	2,124	-	(601)	1,523	2,256	-	(646)	1,610
Other Structures	1,922	-	(515)	1,407	1,988	-	(589)	1,399
Plant and Equipment	4,279	-	(2,063)	2,216	4,669	-	(2,254)	2,415
Furniture and Fittings	924	-	(639)	285	1,003	-	(707)	296
Other Community Assets	473	-	(411)	62	497	-	(427)	70
<b>TOTAL PROPERTY, PLANT &amp; EQUIPMENT</b>	66,525	19,263	(32,677)	53,111	82,687	7,516	(36,224)	53,979
<b>2006 Totals</b>					66,525	19,263	(32,677)	53,111

	CARRYING AMOUNT MOVEMENTS DURING YEAR \$'000							2007 \$'000
	2006 \$'000 CARRYING AMOUNT	Additions	Disposals	Depreciation	Impairment	Blank	Net Revaluation	2007 \$'000 CARRYING AMOUNT
Land	6,269	3	-	-	-	-	-	6,272
Buildings	12,518	480	-	(702)	-	-	-	12,296
Roads	26,156	3,077	-	(2,336)	-	-	-	26,897
Bridges	175	-	-	(2)	-	-	-	173
Footways	1,062	159	-	(32)	-	-	-	1,189
Sewerage - Effluent Drainage	1,438	5	-	(81)	-	-	-	1,362
Stormwater Drainage	1,523	132	-	(45)	-	-	-	1,610
Other Structures	1,407	66	-	(74)	-	-	-	1,399
Plant and Equipment	2,216	817	(215)	(403)	-	-	-	2,415
Furniture and Fittings	285	79	-	(68)	-	-	-	296
Other Community Assets	62	24	-	(16)	-	-	-	70
<b>TOTAL PROPERTY, PLANT &amp; EQUIPMENT</b>	53,111	4,842	(215)	(3,759)	-	-	-	53,979
<b>2006 Totals</b>	53,246	3,742	(252)	(3,625)				53,111

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS For the year ended 30 June 2007

### Note 8 – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT (cont...)

#### Valuation of Assets

At 1<sup>st</sup> July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.19 to retain a previously established deemed cost under GAAP as its deemed cost for the purposes of AIFRS.

#### Plant, Furniture & Equipment

Pursuant to Council's election, these assets are recognised on the cost basis.

#### Land & Land Improvements

Pursuant to Council's election, freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land.

Land Improvements, including bulk earthworks with an assessed unlimited useful life, are recognised on the cost basis, originally deriving from a valuation at 30<sup>th</sup> June 2004 at current replacement cost. Valuations were conducted by Maloney Field Services, Property Consultants and Valuers. Additions are recognised at cost.

Estimated future costs of reinstatement of land, capitalised in accordance with AASB 116.16(C), are reviewed annually (see Note 1) and depreciated over the estimated remaining life of the relevant asset.

#### Buildings & Other Structures

Pursuant to Council's election, buildings and other structures are recognised on the cost basis, originally deriving from a valuation at 30<sup>th</sup> June 2004 at current replacement cost. Valuations were conducted by Maloney Field Services, Property Consultants and Valuers. Additions are recognised at cost.

#### Infrastructure

Transportation assets were valued by Council officers at written down current replacement cost during the reporting period ended 30<sup>th</sup> June 2004 at written down replacement cost, based on actual costs incurred during the reporting period ended 30<sup>th</sup> June 2004 and pursuant to Council's election are disclosed at deemed cost. All acquisitions made after the respective dates of valuation are recorded at cost.

Stormwater drainage infrastructure was valued by Maloney Field Services, Property Consultants and Valuers as at 30<sup>th</sup> June 2004 at written down current replacement cost, based on actual costs incurred during the reporting period ended 30<sup>th</sup> June 2004 and pursuant to Council's election are disclosed at deemed cost. All acquisitions made after the respective dates of valuation are recorded at cost.

Community Wastewater Management Systems infrastructure was valued by Maloney Field Services, Property Consultants and Valuers at written down current replacement cost during the reporting period ended 30<sup>th</sup> June 2004 and pursuant to Council's election are disclosed at deemed cost. All acquisitions made after the respective date of valuation are recorded at cost.

#### All other assets

Pursuant to Council's election, these assets are recognised on the cost basis. Library books and other lending materials are capitalised in bulk, and written out when fully depreciated.

### Note 9 - LIABILITIES

	2007	2006
	\$'000	\$'000
	Current	Non-current
TRADE & OTHER PAYABLES	Notes	Current
Goods & Services		261
Accrued expenses - employee entitlements		84
Accrued expenses - other		29
Deposits, Retentions & Bonds		18
Other		42
		434
	<b>162</b>	
	<b>81</b>	
	<b>27</b>	
	<b>18</b>	
	<b>44</b>	
	<b>332</b>	

#### BORROWINGS

Borrowings		487
	<b>646</b>	<b>1,438</b>
	<b>646</b>	<b>1,438</b>

#### PROVISIONS

Employee entitlements (including oncosts)		310
	<b>330</b>	<b>219</b>
	<b>330</b>	<b>219</b>

All interest bearing liabilities are secured over the future revenues of the Council.

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the year ended 30 June 2007

### Note 10 - RESERVES

#### ASSET REVALUATION RESERVE

Notes	1/07/2006 \$'000	Net Increments (Decrements) \$'000	Transfers on Sale \$'000	30/06/2007 \$'000
	59,331			59,331
	59,331			59,331
<b>2006 Totals</b>	<b>59,331</b>			<b>59,331</b>

#### Total Infrastructure, Property, Plant & Equipment

Land

#### OTHER RESERVES

Bowling Club Loan Payment Reserve  
 Industrial Estates Reserve  
 Long Service Leave Reserve  
 Plant Replacement Reserve  
 Clayton Farm Insurance  
 Bordertown Civic Centre Access Reserve  
 CWMS Maintenance Reserve  
 Sports & Rec Loan Payment Reserve  
 Surplus General Rate Income 05/06

	01/07/2006	Transfers to Reserve	Transfers from Reserve	30/06/2007
	38	2	(7)	33
	96	1	(97)	217
	196	21		190
	179	11		124
	117	7		20
	33	2	(15)	1,294
	885	409		24
	23	1		
	77	1	(78)	
	1,644	455	(197)	1,902
<b>2006 Totals</b>	<b>2,186</b>	<b>813</b>	<b>(1,355)</b>	<b>1,644</b>

#### PURPOSES OF RESERVES

##### Asset Revaluation Reserve

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets and available-for-sale financial assets.

##### Taitiara 21 Loan Payment - (Bowling Club)

This reserve is because the bowling club were allowed to pay our their loan to council early. Council however still have to make half yearly repayments to the LGFA to meet their Loan obligations.

##### Taitiara 04 Long Service Leave

The Long Service Leave reserve is for the future cash requirements upon staff leaving Council employment.

##### Taitiara 20 Plant Replacement

The plant replacement reserve is for urgent unbudgeted major plant and equipment replacement.

##### Taitiara 22 Clayton Farm Insurance

The Clayton Farm Insurance reserve balance is to be spent towards capital to maintain Clayton Farm's heritage.

##### Taitiara 01 Bordertown Civic Centre Access Reserve

The Bordertown Civic Centre Access Reserve is for the upgrade of the Civic Centre to provide disability access.

##### Taitiara 05 CWMS Maintenance Reserve

The CWMS Maintenance Reserve is for future asset replacement and capital maintenance of CWMS.

##### Taitiara 18 Sports & Rec Loan Payment Reserve

This reserve has been around for a number of years and will be investigated and dealt with in 2007/08.

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the year ended 30 June 2007

### Note 11 - RECONCILIATION TO CASH FLOW STATEMENT

#### (a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Statement of Financial Position as follows:

	Notes	2007	2006
Total cash & equivalent assets	6	\$'000 2,607	\$'000 3,174
Balances per Cash Flow Statement		2,607	3,174

#### (b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus (Deficit)	723	634
Non-cash items in Income Statement		
Depreciation, amortisation & impairment	3,759	3,625
Net increase (decrease) in unpaid employee benefits	(5)	51
Grants for capital acquisitions treated as Investing Activity	(779)	(1,108)
Net (Gain) Loss on Disposals	(6)	(175)
	3,692	3,027
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	(247)	(59)
Net (increase) decrease in inventories	77	(102)
Net (increase) decrease in other current assets	-	1
Net increase (decrease) in trade & other payables	(99)	18
Net increase (decrease) in other liabilities	-	3
<b>Net Cash provided by (or used in) operations</b>	<b>3,423</b>	<b>2,888</b>

## NOTE 12 – FINANCIAL INSTRUMENTS

### Bank, Deposits at Call, Short Term Deposits

- Accounting Policy** - Carried at lower of cost and net realisable value; Interest is recognised when earned.
- Terms & conditions** - Deposits are returning fixed interest rates between 5.5% and 6% (2006: 5.25% and 6%).
- Carrying amount** - Approximates fair value due to the short term to maturity.

### Receivables - Rates & Associated Charges (including legals & penalties for late payment)

- Accounting Policy** - Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.
- Terms & conditions** - Secured over the subject land, arrears attract interest of 0.81% (2006: 0.79%) Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.
- Carrying amount** - Approximates fair value (after deduction of any allowance).

### Receivables - Fees & other charges

- Accounting Policy** - Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.
- Terms & conditions** - Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.
- Carrying amount** - Approximates fair value (after deduction of any allowance).

### Receivables - other levels of government

- Accounting Policy** - Carried at nominal value.
- Terms & conditions** - Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of the Governments of the Commonwealth & State.
- Carrying amount** - Approximates fair value.

### Liabilities - Creditors and Accruals

- Accounting Policy** - Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.
- Terms & conditions** - Liabilities are normally settled on 30 day terms.
- Carrying amount** - Approximates fair value.

### Liabilities - Interest Bearing Loans

- Accounting Policy** - Carried at the principal amounts. Interest is charged as an expense as it accrues.
- Terms & conditions** - Secured over future revenues, loans are repayable by equal 6 monthly instalments of principal & interest; interest is charged at fixed rates between 5.55% and 7.5% (2006: 5.55% and 7.5%)
- Carrying amount** - Approximates fair value.

### Liabilities - Finance Leases

- Accounting Policy** - Accounted for in accordance with AASB 117.

**Note 12 - FINANCIAL INSTRUMENTS (...cont)**

**Liquidity Analysis**

	2007	Floating Interest Rate \$'000	Fixed interest maturing in (\$'000)		Non-interest Bearing \$'000	Total \$'000
			≤ 1 year	> 1 year ≥ 5 years		
<b>Financial Assets</b>						
<b>Fair Value through P&amp;L</b>						
Cash Assets		2,606			1	2,607
<b>Loans &amp; Receivables</b>						
Receivables			50	159	533	926
<b>Total</b>		2,606	50	159	534	3,533
Weighted Average Interest Rate		6.00%	6.65%	6.10%	6.78%	
<b>Financial Liabilities</b>						
Payables					224	224
Borrowings			646	1,294	-	2,084
<b>Total</b>		-	646	1,294	224	2,308
Weighted Average Interest Rate			6.35%	6.82%	6.25%	
<b>NET FINANCIAL ASSETS (LIABILITIES)</b>		2,606	(596)	(1,135)	310	1,225
<b>2006</b>						
		Floating Interest Rate \$'000	Fixed interest maturing in (\$'000)		Non-interest Bearing \$'000	Total \$'000
			≤ 1 year	> 1 year ≥ 5 years		
<b>Financial Assets</b>						
<b>Fair Value through P&amp;L</b>						
Cash Assets		3,173			1	3,174
<b>Loans &amp; Receivables</b>						
Receivables			43	180	277	661
<b>Total</b>		3,173	43	180	278	3,835
Weighted Average Interest Rate		5.50%	6.20%	6.35%	6.51%	
<b>Financial Liabilities</b>						
Payables					321	321
Borrowings			487	1,425	-	2,221
<b>Total</b>		-	487	1,425	321	2,542
Weighted Average Interest Rate			6.35%	6.51%	6.40%	
<b>NET FINANCIAL ASSETS (LIABILITIES)</b>		3,173	(444)	(1,245)	(43)	1,293

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**For the year ended 30 June 2007**

**Note 12 - FINANCIAL INSTRUMENTS (...cont)**

**Credit Risk Exposures**

Credit risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any provision for doubtful debts. Except as detailed in Notes 6 & 7 in relation to individual classes of financial assets, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

**Reconciliation of Financial Assets & Liabilities**

	2007 \$'000	2006 \$'000
Net financial assets from above	3,533	3,835
	<u>2,308</u>	<u>2,542</u>
	<u>1,225</u>	<u>1,293</u>
Non-financial assets and liabilities	34	41
	326	403
	53,979	53,111
	<b>(108)</b>	<b>(113)</b>
	<b>(549)</b>	<b>(551)</b>
	<u>53,682</u>	<u>52,891</u>
Net Assets per Balance Sheet	<u>54,907</u>	<u>54,184</u>
<b>Net Fair Value</b>		

All carrying values approximate fair value for all recognised financial instruments. With the exception of investments, there is no recognised market for the financial assets of the Council.

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

For the year ended 30 June 2007

### Note 13 - FINANCIAL INDICATORS

These Financial Indicators have been calculated in accordance with Information Paper 9 – Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

<b>2007</b>	2006
<b>\$'000</b>	<b>\$'000</b>
<b>(62)</b>	<b>(649)</b>

#### Operating Surplus

Being the operating surplus(deficit) before capital amounts

#### Operating Surplus Ratio

Operating Surplus  
Rates – general & Others less NRM Levy

<b>(1%)</b>	<b>(10%)</b>
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This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM Levy.

#### Net Financial Liabilities

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses)

<b>(602)</b>	<b>(670)</b>
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#### Net Financial Liabilities Ratio

Net Financial Liabilities  
Total Operating Revenue less NRM Levy

<b>-7%</b>	<b>-8%</b>
------------	------------

#### Interest Cover Ratio

Net Interest Expense  
Total Operating Revenue less NRM Levy less Investment Income

<b>(0.4%)</b>	<b>(0.2)%</b>
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#### Asset Sustainability Ratio

Net Assets Renewals  
Depreciation Expense

<b>84%</b>	<b>73%</b>
------------	------------

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

#### Asset Consumption Ratio

Carrying value of depreciable assets  
Gross value of depreciable assets

<b>57%</b>	<b>59%</b>
------------	------------

Total carrying value of depreciable assets divided by total reported value of depreciable assets before accumulated depreciation.

### Note 14 – UNIFORM PRESENTATION OF FINANCES

The Local Government Association's General Meeting in March 2006 resolved that a high level summary of both operating and capital investment activities of each council be prepared on a uniform and consistent basis, thereby enabling more meaningful comparisons between councils.

It also is intended that annual budgets and long-term financial plans be summarised on the same basis.

A feature of the arrangement is that it facilitates the reporting of a standard set of key financial indicators of the Council's financial sustainability – all of which are shown in above.

Operating Revenues	2007	2006
less Operating Expenses	<b>\$ 9,338</b>	<b>\$ 8,863</b>
Operating Surplus / (Deficit) before Capital Amounts	<b>(9,400)</b>	<b>(9,512)</b>
	<b>(62)</b>	<b>(649)</b>

#### less Net Outlays on Existing Assets

Capital Expenditure on renewal and replacement of Existing Assets	3,375	3,062
less Depreciation, Amortisation and Impairment	<b>(3,759)</b>	<b>(3,625)</b>
less Proceeds from Sale of Replaced Assets	<b>(221)</b>	<b>(427)</b>
	<b>(605)</b>	<b>(990)</b>

#### Less Net Outlays on New and Upgraded Assets

Capital Expenditure on New and Upgraded Assets (including investment property & real estate developments)	1,467	680
less Amounts received specifically for New and Upgraded Assets	<b>(779)</b>	<b>(1,108)</b>
less Proceeds from Sale of Surplus Assets (including investment property and real estate developments)	-	-
	<b>688</b>	<b>(428)</b>

#### Net Lending / (Borrowing) for Financial Year

	<b>(145)</b>	<b>769</b>
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## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS For the year ended 30 June 2007

### Note 15 – SUPERANNUATION

Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme (the Scheme). The Scheme has two categories of membership, each of which is funded differently.

The Scheme's accumulation category, Local Super, receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (9% required under Superannuation Guarantee Legislation). No further liability accrues to the employer as the superannuation benefits accruing to employees are represented by their share of the net assets of the Scheme.

The Scheme's Defined Benefit Plan is a multi-employer sponsored plan. As the Scheme's assets and liabilities are pooled and are not allocated by employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided under AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

### INDEPENDENT AUDIT REPORT TO THE COUNCILLORS OF THE TATIARA DISTRICT COUNCIL

#### SCOPE

#### The financial report and Chief Executive Officer's responsibility

The financial report comprises the Income Statement, Balance Sheet, Statement of Changes in Equity, Cash Flow Statement, accompanying Notes to the Financial Statements and the Chief Executive Officer's Statement of Tatiara District Council (the Council) for the year ended 30 June 2007.

The Chief Executive Officer is responsible for the preparation of the financial report and the information contained therein. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

#### Audit Approach

We conducted an independent audit in order to express an opinion to the members of the Council. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether, in all material respects, the financial report presents fairly, in accordance with the Local Government Act 1999, the Local Government (Financial Management) Regulations 1999, applicable Accounting Standards and other mandatory professional reporting requirements in Australia, a view which is consistent with our understanding of the Council's financial position, and of its performance as represented by the results of its operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- Examining, on a test basis, information to provide evidence supporting the amount and disclosures in the financial report; and
- Assessing the appropriateness of the accounting policies and disclosures used and the reasonableness significant accounting estimates made by the Board.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and context of our procedures, our audit was not designed to provide assurance on internal controls.

#### Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

#### Audit Opinion

In our opinion, the financial report of the Tatiara District Council for the year ended 30 June 2007 is properly drawn up:

- a) so as to give a true and fair view of:
  - i. the Council's state of affairs as at and its operating result and cash flows for the year ended on that date; and
  - ii. the other matters required by Division IV of the Local Government Act 1999 to be dealt with in the accounts;
- b) in accordance with the provisions of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999; and
- c) in accordance with the applicable Accounting Standards and other mandatory professional reporting requirements.

#### STATEMENT BY AUDITOR

I confirm that, for the audit of the financial statements of Tatiara District Council for the year ended 30 June 2007, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 1999 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 16A (4) Local Government (Financial Management) Regulations 1999.

GALPIN, ENGLER, BRUINS & DEMPSEY  
Accountants, Auditors and Business Consultants



Laurie J GALPIN

Dated the 15<sup>th</sup> Day of October 2007

## South East Local Government Association (SELGA) Report

### FOCAL POINTS:

- Presidents Report
- Chief Executive's Report
- Annual Program/Business Plan for year ending 30 June 2008
- Financial Statements
- Notes to Financial Statements

## President's Report

The South East Local Government Association has experienced a busy program in the 2006/07 year at both the Board and Subcommittee level.

The SELGA continues to be an effective forum for communication and collaboration of councils across the South East of South Australia and for a unified approach to the other tiers of government. The SELGA is highly regarded as a strong and active regional local government body. Being selected as the pilot region in South Australia for regionalization of the South Australian Strategic Plan and Regional Delivery of Services for Environmental Health Officers in the past year is evidence of this.

As the region's representative on the State Executive Committee of the Local Government Association of South Australia I have had the opportunity to put the perspective of this region on many issues.

In November of 2006, I was appointed as Chairman of the South Australian Organisation of Regional Councils (SAROC), the role of which is to provide a forum for the interests of region councils to be discussed and recommendations put to the LGA State Executive.

Election of LGA Vice Presidents occurred in May of 2006. I was reappointed to the position as a Country Vice President. I am also an LGA appointee of the following groups: Minister's State/Local Government Relations Forum; Local Government Waste Committee; Ministerial Advisory Group on The Delivery of Regional Economic Development Services.

Application of the Native Vegetation Act, service levels under the new Natural Resources Management structure and the increases in NRM levy, taxi licensing in regional areas, Heavy Vehicle Access Framework, and changes to the Federal Government's regional broadband subsidy schemes are some of the areas that this region has had a particular interest, which has been put across.

The collaboration with our Victorian colleagues on the Princess Highway West Position Statement and Campaign has been worked on solidly by representatives of the SELGA. The campaign was launched and continues to gain momentum. Thanks to Mayor Don Pegler for launching the position statement in the South East in February 2007. It was pleasing to see the launch well supported by industry stakeholders and the media.

The previously completed Freight Transport Plan for the South East Region of South Australia, which was developed through a partnership between the South Australian Government and the SELGA has been very helpful in supporting the Princess Highway West Position Statement.

I am grateful for the support that Minister for Transport, Energy and Infrastructure, the Honorable Pat Conlon, has given to both of these issues. I was very pleased to cosign, along with the Minister, South Australian Freight Council, RAA and others, a letter to the Federal Minister for Transport supporting the inclusion of this region in the Auslink Network.

Development of a Regional Road Safety Strategy has been advanced. With the Office for Road Safety having completed consultation with Road Safety Groups and other stakeholders in recent months, SELGA can expect to see a draft strategy shortly. The most important and challenging task still lies ahead, that is, ensuring that actions identified in the strategy are acted upon.

The Environmental Protection Agency's landfill closure deadlines have brought into sharp focus the need for councils to find solutions to regional waste management. Recent meetings of the SELGA Waste Committee have highlighted the need for a whole of region approach. Dealing with the myriad of issues associated with the changes being introduced will consume considerable human and financial resources of the SELGA and will require commitment from all members.

Changes to the funding of regional broadband communications projects was a severe blow for the SELGA region which was in advanced stages of negotiations with Agile Communications when the changes were announced. The changes scuttled many months of work of the IT Subcommittee and the Executive Officer. This was a most disappointing outcome for all concerned.

A presentation from Trent Mader on Regionalising South Australia's Strategic Plan has lead to this region being selected as the pilot region for the process. This will commence in August this year. In recognition of the important role that local government will have in this process, opportunity for local government input will be provided and as SELGA President I will join other local government representatives to be invited to be on the Steering Group for the project.

This report covers some of the work undertaken by the South East Local Government Association. I want to thank Executive Officer Ron Ellis for his effort and leadership over the past year. Ron is a loyal and very hardworking servant of the SELGA Board and we are fortunate to have his services.

I must recognise the representatives of Limestone Coast Tourism and the Limestone Coast Regional Development Board for attending SELGA Board meetings and providing updates on their activities. As major funding partners of these regional bodies it is important that communications are maintained.

Thanks also to staff of the Local Government Association and the Office for State / Local Government Relations who have kept the SELGA Board informed on a range of state wide issues and given helpful advice to assist in good decision making.

The strength of SELGA lies in the way that we work together. I wish to gratefully acknowledge the support of delegates and Sub committee Chats for the valuable input they each provide to matters before the SELGA Board.

Yours truly,



Mayor Steve PERRYMAN  
President

South East Local Government Association

## Executive Officer's Report

### Financial

The Audited Financial Statements show that the South East Local Government Association continues to be in a sound financial position.

SELGA achieved an increased operating cash surplus of \$29,977 for the twelve months to 30th June 2006, up on the \$18,622 a year ago. The surplus is mostly attributable to an increase in interest earned (\$27,000, up from \$20,400) and an increase in the balance of yet-to-be-used tied funding at the 30th June (including \$10,000 for SE Road Safety Strategy and \$3,500 for Senior's Week).

The surplus has been achieved after absorbing some unfunded costs (\$4,274) in the Recruit and Retain a Doc project, and paying significantly more for fuel and car rental.

The balance of united Consolidated Revenue at the 30th June just over \$92,000, down slightly on this time last year.

Prudent financial management is continuing, resulting in a further reduction in levies on Councils for the coming year. The total levies estimated for 2007-2008 is \$466,233, down \$1,451 a year earlier.

For comparison, the levies raised from Councils in the previous four years 2002-2003 to 2005-2006 were \$484,554, \$509,568, \$488,741 and \$467,684, respectively.

### Management of Greater Green Triangle Region Association Inc

The SELGA Executive Officer has continued to manage the financial and legal affairs of the GGTRA during 2006-2007.

The GGTRA Board has met to consider the future for the organisation. The SELGA Executive Officer has prepared a discussion paper on the future of the organisation for consideration by Local Governments in both the SE of South Australia and SW Victoria.

The GGTRA Board has resolved that it will meet with representatives of SELGA and Great South Coast Municipalities to assess support for its continuation as a forum for considering cross-border issues.

### South East Freight Transport Plan

The development of the Freight Transport Plan during 2005-2006 has resulted in significant investment by the Department for Transport, Energy and Infrastructure in regional transport infrastructure. Upgrading the Riddoch Highway with widening and shoulder sealing, installation of more passing lanes and funding for bypasses at Millicent and Mount Gambier are all directly related to the planning activities in the previous year.

### Princes Highway West Position Statement and Campaign

Since launching the Princes Highway Statement on 23 February, SELGA has been collaborating with the G21 and GSC Shires to secure Victorian Government commitment to the campaign.

SW Shires and G21 Group met with Victorian Minister for Roads, Hon Tim Pallas on 18 May 2007. Minister Pallas has given an encouraging response to Local Government on the issue. SELGA is continuing to play its part, in partnership with the Victorians, to persuade the Federal Government to admit the Princes Highway between Geelong and Mount Gambier into Auslink II in 2009.

SELGA and the City of Mount Gambier have both pledged \$2,000 to this campaign.

### SELGA Roads and Transport Working Group

SELGA Councils received \$1.244 million for Special Local Roads Funding in 2006-2007. The R&TWG plays an important role in overseeing the development and assessment of Special Local Roads Program applications by Constituent Councils. Over the past four years significant improvements in the quality and competitiveness of Councils proposals have resulted from the assessments made by SELGA's independent consultant.

In April 2007, following the same assessment procedures, SELGA Councils submitted proposals for Special Local Roads Program funding worth more than \$1.307 million. Unofficially, SELGA has been informed that grants totalling \$1,252,500 can be expected in the early part of 2007-2008.

### Broadband Project

The Executive Office has completed negotiations for employment of an independent consultant to assist Telecommunications Committee with the Stages 3 and 4 of the SE Broadband Project.

A Project Brief and expressions of interest from industry to invest in broadband services in the SE region was advertised and Agile Communications/Internode was selected as the preferred provider in December 2006. Telecommunications Committee was to act as the project Steering Committee to oversee the whole EOI process in consultation with the Science Technology and Innovation Directorate of DFEEST.

In late 2006 and early 2007, interventions by the Commonwealth in regard to Broadband Project subsidies and the launch of two new Commonwealth programs (Broadband Connect Infrastructure Program and Australian Broadband Guarantee) resulted in Agile withdrawing as SELGA's preferred provider.

While SELGA continues to be in contact with DFEEST in relation to opportunities for influencing the regional broadband infrastructure rollout so that consumers in more isolated locations are serviced, the fact is that agreements between the OPEL joint venture and the Commonwealth have yet to be signed for the BCIP. SELGA is maintaining a close watch on developments and will re-activate its plans when opportune.

### Waste Management

SELGA has continued to provide a regional forum for local government waste reforms through its Waste Management Committee.

The Committee reached agreement with Zero Waste SA to facilitate an independent Assessment Panel to review applications for Regional Implementation Program funding. The Assessment Panel was comprised of three private sector operators and three from Local Government. The Executive Officer provided executive services to the group.

Two Councils, Wattle Range Council and Kingston District Council, received \$150,000 and \$51,772 respectively for the development of four waste transfer stations (Penola, Millicent, Beachport and Kingston). A SELGA consultation with Zero Waste SA has indicated that the next round of funding under this program is likely to be exclusively for transfer station developments.

Waste Management Committee has continued to address the issue of landfill reforms in the region. Recommendations by the Committee, formulated in consultation with the EPA and ZWSA, will provide SELGA with a way forward in 2007-2008 aimed at solving the important problem of developing a second landfill facility for the region.

#### Review of the SELGA Charter

Council CEOs reviewed the SELGA Charter on 22 March 2007. Questions concerning the date of the Annual General Meeting were resolved and the revised document was adopted by the Board, as required by legislation, in June 2007. The revised Charter has yet to be forwarded to the Office for State/Local Government Relations.

#### SELGA Sub-Committees and Working Groups

SELGA maintains eight sub-Committees, namely:

1. Building Fire Safety Committee
2. Coastal Management Committee
3. Planning Committee
4. Recreation and Sports Steering Committee
5. Roads and Transport Working Group
6. Tourism Committee
7. Telecommunications Committee
8. Waste Management Committee

SELGA has completed an active year through sub-committees. Some notable achievements have been:

#### Regional Recreation and Sport Program (Active Community Field Officer)

Under the leadership of Tom O'Connor and assisted by Deb Agnew, has completed a successful Recreation and Sports program covering the whole southeast region. The fact that all seven Constituent Councils gave financial support to this program in 2006-2007 is an indication of a solid endorsement of this initiative. The Executive Summary Report (attached) highlights the year's achievements.

#### Contract Management

SELGA has negotiated renewed of contracts and implementation of services on behalf of Members, including:

1. Renewed resource agreement for Limestone Coast Regional Development Board
2. Consultancy to evaluate Councils' applications for Special Local Roads Grants
3. Consultancy to evaluate a regional Environmental Health Service Delivery model jointly funded by DoH and LGA of SA
4. Negotiated a renewed contract with DEH for the SE Heritage Advisory Service.
5. Renewed resource agreement for Limestone Coast Tourism

6. Collaborated with the South East Region Community Health Service to assist training and delivery of Community Health programs, especially the SE Suicide Prevention and Intervention Strategy and Seniors Week.
7. Assisted Coastal Management Committee to negotiate new contract with Envirofund Australia on Aboriginal Cultural Heritage Sites Preservation Project worth \$1,743.
8. Negotiated an agreement with DTEI to create the SE Road Safety Strategy.

#### Other Achievements

- SELGA staff have provided executive support (agendas, minutes, etc.) to meetings of the SELGA Board, Building Fire Safety Committee, Roads and Transport Working Group, Recreation and Sports Steering Committee, South East Coastal Management Group, Telecommunications Committee, Waste Management Committee and Tourism Committee.
- The President, Members, Executive Officer and the Recreation and Sports Coordinator presented SELGA's views on a wide variety of policy issues to State Agencies and Local Government meetings, including, roads and transport, waste reform, tourism marketing, natural resources management, recreation and sports development, telecommunications services, and aboriginal and community health.
- SELGA has provided input to a wide variety of activities by way of its nominees to external committees and boards. The SELGA Executive Officer has played a role by acting as SELGA representative to the SE Emergency Management Committee and the Reference Group assisting the Review of the SE Water Conservation and Drainage Act, 1992.
- Attended meetings and written submissions to the Commonwealth and State Governments and to the LGA on key policy issues, including:
  - (i) Zero Waste SA Board on regional waste reforms and the need for funding for Regional Waste Programs
  - (ii) Letters to Federal and State Ministers and Agencies conveying SELGA's resolutions and views on a wide range of matters including road funding, waste funding and levies, shared services, State Government services in regional areas, regionalisation of the State Strategic Plan, health and dental funding

#### Acknowledgements

The effectiveness of SELGA as an instrument of Local Government is founded on the strong working relationships between Councils and SELGA staff. I acknowledge the continued support of SELGA Members, particularly the President, Mayor Steve Perryman, and the Chairpersons of committees that were active during the year, Mayor Don Pegler (Roads and Transport), Cr Graham Gribble (Waste Management), Cr Rosemary Kain (Telecommunications), Cr Diana Penniment (Tourism Committee), Mr Leith McEvoy (SE Coastal Management) and Council Chief Executive Officers (Recreation and Sport).

I also warmly acknowledge the achievements and skilled commitment of the SELGA staff, Mr Tom O'Connor and Ms Deb Agnew. Also, the support provided by staff of the Limestone Coast Regional Development Board, especially Ms Jan Shanahan for skilled financial services and Ms Kate Pohner and Ms Lorette Ellis is warmly acknowledged.

## Annual Program/Business Plan For The Year Ending 30th June 2008

### Introduction

The principle roles and responsibilities of the South East Local Government Association, as stated in the Association's Strategic Management Plan 2002-2005, are:

1. Represent and act in the best interests of Member Councils through presenting a progressive, strong and united voice to key organisations, groups, governments and Cabinet Ministers etc. on matters Member Councils perceived to be of regional significance.
2. Explore opportunities to engage in activities that provide administrative and other efficiencies for Member Councils.
3. To serve and respond to the needs and aspirations of the Member Councils.
4. To maintain relationships and on-going liaison with LGA, ALGA and other linked regional associations.
5. To develop and maintain the financial and economic well being of the region, and for such purposes undertaken any venture which in the opinion of SELGA is necessary, desirable or convenient for its Member Councils.
6. Maintain and keep under review a core business plan for the activities of SELGA.

### Business Plan for 2007-2008

SELGA will engage the following suite of activities during 2007-2008:

1. **Support sub-committees and working parties** established by the Board, including:

- SELGA - Building Fire Safety Committee
- SELGA - Planning Committee
- SELGA - Roads and Transport Working Group
- SELGA - South East Coastal Management Group
- SELGA - South East Recreation and Sports Steering Committee
- SELGA - Telecommunications Working Group
- SELGA - Tourism Committee
- SELGA - Waste Management Committee

2. Be represented on, or nominate persons to act on, key **Local Government and regional Boards and Committees**, including, but not limited to:

- State Executive of the LGA
- SAROC
- Limestone Coast Regional Development Board
- Limestone Coast Tourism
- Limestone Coast Area Consultative Committee
- South East Resource Information Centre
- South East Natural Resource Management Board
- South East Water Conservation and Drainage Board
- SE Country Arts Trust – Riddoch Art Gallery Board
- SE Regional Bushfire Prevention Committee
- SE Regional Emergency Management Committee
- SE Relief Trust
- SE Country Arts Trust
- Group Training Employment
- SE Education and Training Association

3. By 30 June 2008, **negotiate new contracts** and ventures authorised by the Board, including:

- Agreement with the Minister for Local Government on a resource agreement for the **Limestone Coast Regional Development Board, to be implemented in 2008-2009**
- A funding agreement with the Department for Environment and Heritage for the **SE Heritage Advisory Services for 2007-2008 to 2009-2010**.
- An agreement with the **Minister for Road Safety** on the **SE Road Safety Project, a statewide pilot to be implemented in the 2007-2008 year**.
- A funding agreement with the Minister for Environment and Conservation for the **Assessment of SE Landfill Options**

4. **Administer existing contracts** and ventures established by the Board, including:

- Limestone Coast Regional Development Board Resource Agreement
- Limestone Coast Tourism Resource Agreement
- Limestone Coast Division of General Practice "Recruit and Retain a Doc" Project
- South East Resource Information Centre Resource Agreement
- South East Heritage Advisory Service
- Envirofund Project #58831 – Protection and Preservation of Aboriginal Cultural Sites
- SE Regional Recreation and Sports Program
- South East Broadband Project
- South East Waste Management Action Plan

5. Review the **SELGA Strategic Management Plan 2002-2005** and undertake investigations required by the Board and its Committees on emerging strategic issues.

There remains a strong need to focus on and consolidate gains in two key areas of activity for SELGA and Councils, namely:

- (i) **regional roads and transport**, through leadership of the SE push for **Federal and State funding** to implement the SE Regional Freight Transport Plan
- (ii) Maintaining cooperation with Shires in the SW of Victoria and consolidating the relationships with the State DTEI to advance the **Princes Highway West Campaign**
- (iii) Continuing to provide leadership in **regional waste management reform** by assisting Councils with planning waste transfer stations, assist rationalisation of the SE regional landfill system and investigate improved waste management.

It is also intended to continue to focus SELGA activities, in collaboration with Councils and other stakeholders, on the following:

- By 30 April 2008, review and document **roads of regional significance** in the **SE Local Roads Network** and prepare applications for **Special Local Roads Grants for 2008-2009**
- Keep abreast of developments in the Commonwealth Government's Broadband Connect Infrastructure Program and, by June 2008, establish the SE as an early target in the rollout of OPEL's national broadband infrastructure.
- By December 2007, provide to the Board a **SE Regional Road Safety Plan** and an outline for a funding **agreement with the Minister for Road Safety** on its implementation.

- By March 2008, convene the **Regional Assessment Panel** and report to **Zero Waste SA** on project applications for funding under the **Regional Implementation Program**. The Panel to include suitably qualified private sector stakeholders and staff of SELGA Councils with understanding of **regional waste management priorities**.

6. Without diminishing the effectiveness of the SELGA Board or any of its sub-Committees, it is proposed to undertake the following significant activities in 2006-2007:

- In conjunction with the **December SELGA meeting, undertake a review of SELGA's strategic direction**. The review should build on the Strategic Management Plan and lay the foundation for activities in 2008-2009 year.
- Assist Councils in bolstering **Seniors' Week** activities by continuing collaboration with the Country Health SA/SE Regional Community Health Service
- Attend and address Local Government meetings on topics in which SELGA has an interest
- If appropriate, implement collaborative projects with Councils related to the formation of a regional **Environmental Health, Planning and Asset Management Projects**.

7. **Act as an advocate** and voice the interests of the Board and Member Councils at regional and statewide forums. Provide comments to the LGA, State and Commonwealth Governments on major policy issues of concern to the Board and Member Councils.

8. **Strengthen and unify communications** with SELGA Members, Local Government officers in the region, the LGA of SA, Government Agencies and the community generally, so as to enhance the credibility and reputation of SELGA as an arm of Local Government.



Ron ELLIS  
Executive Officer  
South East Local Government Association

## Independent Audit Report

### Scope

We have audited the financial report, being a special purpose financial report comprising of the Profit & Loss statement and Balance Sheet of South East Local Government Association Inc. for the year ended 30<sup>th</sup> June 2007. The Committee is responsible for the financial report and has determined that the accounting policies used are appropriate to meet the requirements of the entities constitution and meet the needs of the Committee. We have conducted an independent audit of these financial statements in order to express an opinion on them to the members. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the members.

The financial report has been prepared for the distribution to the Committee for the purpose of fulfilling the Committee's requirements. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the Committee, or for any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the accrual basis of accounting. These policies do not require the application of all Australian Accounting Standards and other mandatory professional reporting requirements.

The audit opinion expressed in this report has been formed on the above basis.

### Audit Opinion

In our opinion, the financial report presents fairly in accordance with the accounting policies described above the financial position of South East Local Government Association Inc. as at 30<sup>th</sup> June 2007 and the results of its operations for the year then ended. We have obtained all the information and explanations we required from the association.

GALPIN, ENGLER, BRUINS & DEMPSEY  
Accountants, Auditors and Business Consultants



DJ Chant  
Partner

Dated the 24<sup>th</sup> Day of July 2007  
233 Commercial Street West, Mount Gambier SA 5290

Financial Statements

Profit & Loss Statement - (Last Year Analysis)  
July 2006 through June 2007

This Year \$ Last Year \$

**INCOME**

SUBSCRIPTIONS-MEMBER COUNCILS

City of Mount Gambier	27,883.00	26,385.00
District Council of Grant	13,671.00	13,812.00
Kingston District Council	6,714.00	6,661.00
Naracoorte Lucindale Council	15,688.00	15,581.00
District Council of Robe	6,052.00	5,953.00
District Council of Taftara	13,046.00	13,156.00
Waflie Range Council	22,385.00	22,534.00
<b>Total SUBSCRIPTIONS-MEMBER COUNCILS</b>	<b>105,439.00</b>	<b>104,082.00</b>

CONTRIBUTIONS

LCRDB	71,999.00	72,000.00
Limestone Coast Tourism	185,000.00	185,000.00
SAROC	2,000.00	2,000.00
IT & T Loan Repayments	0.00	21,147.00
SE Resource Info Centre	29,995.00	29,995.00
Youth Week	0.00	26,110.83
<b>Total CONTRIBUTIONS</b>	<b>288,994.00</b>	<b>336,252.83</b>

PROJECTS

Waste Management-Reg. Strat.	4,363.64	240.91
Roads & Transport	6,400.00	6,400.00
Regional Rec & Sports	95,304.77	78,995.26
LGR&DS Regional Capacity Build	20,470.12	0.00
Zero Waste - Green Waste	0.00	124.55
Broadband Project	0.00	6,525.43
SE Regional Health Partnership	11,675.46	45,890.00
Heritage Services	70,500.00	51,800.00
SE Coast (LC) Access M/ment	32,225.12	7,502.15
Coast & Marine Support	24,891.24	58,154.51
LCD Gen Practice GP Program	20,000.00	15,726.00
Senior Week Partnership	16,500.00	0.00
Broadband Project Stage 2	14,381.10	101.82
Regional EH Services	18,609.64	0.00
<b>Total PROJECTS</b>	<b>335,321.09</b>	<b>271,460.63</b>

OTHER INCOME

Interest	27,157.00	20,451.47
Miscellaneous	3,559.91	274.20
Consolidated Revenue Acc	4,866.67	0.00
<b>Total OTHER INCOME</b>	<b>35,583.58</b>	<b>20,725.67</b>

**TOTAL INCOME**

	<b>765,337.67</b>	<b>732,521.13</b>
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Profit & Loss Statement - (Last Year Analysis)  
July 2006 through June 2007

This Year \$ Last Year \$

**EXPENSES**

EXEC OFFICER/OFFICE EXPENSES

<u>Executive Officer Salary Costs</u>		
Salary	60,335.38	56,887.92
Superannuation	5,347.33	5,298.72
Workcover	656.48	647.98
Fringe Benefits Tax	935.95	931.25
<b>Total Executive Officer Salary Costs</b>	<b>67,275.14</b>	<b>63,765.87</b>
<u>Vehicle &amp; Travel Costs</u>		
Vehicle Lease	9,242.64	8,649.43
Fuel Costs	5,027.33	4,658.97
Travel & Accommodation	1,300.22	601.27
<b>Total Vehicle &amp; Travel Costs</b>	<b>15,570.19</b>	<b>13,909.67</b>

Office Expenses

Printing & Stationery	654.49	446.18
Postage	100.00	45.45
Audit Fees	690.00	640.00
Bank Fees	498.68	506.04
Insurance	901.99	864.99
Seminars/Workshops	23.61	1,974.09
Sponsorship	1,500.00	500.00
Miscellaneous	3,531.45	939.36
Meeting Expenses	3,259.26	3,173.92
Executive Expenses	3,929.11	2,612.69
President Allowances	6,000.00	9,000.00
Telephone	4,452.97	3,119.00
Computing & IT	118.61	744.64
Consolidated Revenue	4,866.67	0.00
<b>Total Office Expenses</b>	<b>30,526.84</b>	<b>24,566.36</b>

**Total EXECUTIVE OFFICER/OFFICE EXPENSES**

	<b>113,372.17</b>	<b>102,241.90</b>
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CONTRIBUTIONS

LCRDB (LCRDB, SELGA, LCT)	71,666.66	71,666.66
Limestone Coast Tourism	185,000.00	185,000.00
SE Resource Info Centre	30,000.00	30,000.00
IT & T Loan Repayment	0.00	21,148.43
Youth Week 2006	0.00	25,695.60
<b>Total CONTRIBUTIONS</b>	<b>286,666.66</b>	<b>333,510.69</b>

PROJECTS

LGR&DS - Regional Capacity Build	20,470.12	0.00
Waste Management-Reg. Strat.	4,363.64	240.91
Heritage Services	70,500.00	51,800.00
Roads & Transport	6,400.00	6,400.00
Zero Waste - Green Waste	0.00	124.55
Resource Recovery & Landfills	0.00	104.55

**Profit & Loss Statement - (Last Year Analysis)**  
July 2006 through June 2007

This Year \$ Last Year \$

**EXPENSES**

<u>PROJECTS (Cont....)</u>		
Broadband Project	0.00	8,831.81
SE Regional Health Partnership	11,674.46	45,890.00
SE Coast (LC) Access M/Ment	32,225.12	7,502.15
Coast & Marine Support	24,891.24	58,154.51
LCD Gen Practice GP Program	20,000.00	20,000.00
Broadband Project Stage 2	14,381.10	101.82
Senior Week Partnership	16,500.00	0.00
Regional EH Service	18,609.64	0.00
<u>Total PROJECTS</u>	<u>240,016.32</u>	<u>199,150.30</u>

REGIONAL REC & SPORT CO-ORD

Salary	47,505.47	48,103.74
Salary Costs	4,592.53	3,444.23
Telephone	1,790.17	1,615.46
Postage/Printing/Stationery	1,318.32	944.03
Vehicle Expenses	13,476.50	12,651.48
Admin Fee	1,000.00	1,000.00
Office Rental	1,000.00	1,000.00
Miscellaneous Expenses Programs	6,901.73	1,371.31
Club Development	1,950.00	1,771.90
Country Seminar	0.00	30.00
Comm Sport & Rec Network	2,114.90	517.00
Volunteer M/Ment & Assoc. M/Ment	0.00	4,944.56
Special Initiatives SE	0.00	1,601.55
Youth Initiatives SE	2,727.27	0.00
Sports Libraries	1,698.06	0.00
Healthy Clubs	3,791.82	0.00
Sport Fest	5,428.00	0.00
Total Programs	17,710.05	8,865.01
<u>Total REGIONAL REC &amp; SPORT CO-ORD</u>	<u>95,304.77</u>	<u>78,995.26</u>

**TOTAL EXPENSES**

	<u>735,359.92</u>	<u>713,898.15</u>
Operating Profit	29,977.75	18,622.98
Other Expenses		
Net Profit/(Loss)	29,977.75	18,622.98

**Balance Sheet - (Last Year Analysis)**  
AS AT JUNE 2007

This Year \$ Last Year \$

<b>Assets</b>		
General Cheque Account	3,398.25	84,090.41
Express Saver Account	320,400.57	312,247.38
Trade Debtors	0.00	14,080.00
<b>TOTAL ASSETS</b>	<b>323,798.82</b>	<b>410,417.79</b>
<b>Liabilities</b>		
Trade Creditors	2,378.25	0.00
GST Liabilities		
GST Collected	0.00	1,280.00
GST Control Account	-2,015.80	3,484.29
GST Paid	-216.19	0.00
Total GST Liabilities	<u>-2,231.99</u>	<u>4,764.29</u>
Payroll Liabilities		
PAYG Payable	2,736.00	3,404.00
WorkCover Payable	-145.42	-31.95
Accrued Annual Leave	2,547.81	2,515.43
Total Payroll Liabilities	5,138.39	5,887.48
Unspent Grant Funds	217,397.86	328,627.30
<b>TOTAL LIABILITIES</b>	<b>222,682.35</b>	<b>339,279.07</b>
<b>Net Assets</b>	<b>101,116.47</b>	<b>71,138.72</b>
<b>Equity</b>		
Retained Earnings	71,138.72	52,515.74
Current Earnings	29,977.75	18,622.98
<b>TOTAL EQUITY</b>	<b>101,116.47</b>	<b>71,138.72</b>

**Notes to the Financial Statements**

For the year ended 30 June 2007

**NOTE 1: STATEMENT OF ACCOUNTING POLICIES**

The financial report is a special purpose financial prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act (SA). The Committee has determined that the organisation is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the Associations Incorporations Act (SA). There is no requirement to apply accounting standards, IUG Consensus Views or other authoritative pronouncements of the Australian Accounting Standards Board in the preparation of the financial report.

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

**All Correspondence To**

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Website: [www.tatitara.sa.gov.au](http://www.tatitara.sa.gov.au)

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Telephone: (08) 8752-1044  
Facsimile: (08) 8752-1442

**Service Centres**

Tatitara District Council Sub-Office  
34 Hender Street, Keith  
Telephone: (08) 8755-3347  
Facsimile: (08) 8755-3354

Padthaway General Store  
15 Memorial Avenue, Padthaway  
Telephone: (08) 8765-5020  
Facsimile: (08) 8765-5020

